



**DING AUTO PTE LTD**  
176 Sin Ming Drive #04-06  
Sin Ming Autocare  
Singapore 575721

**Without Prejudice  
to our driver's Injury claim**

**OUR REF: 7004091/TP/SME6622K/AD/29/01/2022/LYNN**  
**YOUR REF: SKR5356R**

**28 February 2022**  
**To: LONPAC INSURANCE BHD**  
**300 BEACH ROAD**  
**#17-04/07 THE CONCOURSE**  
**SINGAPORE 199555**

**ACCIDENT INVOLVING : SME6622K AGAINST SKR5356R ON 29/01/2022**  
**LOCATION ALONG : ALONG PIE TOWARDS TUAS AFTER TOA PAYOH EXIT**  
**We refer to the above matter:**

	Rate Per Day	Repair/ Claims Day	Amount Before GST	GST 7%	Amount After GST
Cost of Repair	\$ -	4	\$ 1,900.00	\$ 133.00	\$ 2,033.00
Loss Of Rental /Use	\$ 150.00	4	\$ 600.00	\$ -	\$ 600.00
LTA/GIA Search Fee	\$ -	0	\$ 1.87	\$ 0.13	\$ 2.00
Towing Fee	\$ -	0	\$ -	\$ -	\$ -
Surveyor Fee	\$ -	0	\$ -	\$ -	\$ -
Total	\$ 150.00	4	\$ 2,501.87	\$ 133.13	\$ 2,635.00

The accident was caused solely by the negligence of your insured and as a results, We had incurred the following costs of repair and losses of our insurer:

Enclosed are copies of the following documents for your perusal:

☺	Letter of Demand	☺	Rental Invoice (if any)
☺	Final Bill	☺	Weekly Statement/Income Tax (if any)
☺	Repair Estimate	☺	Letter of Authority
☺	GIA Report/Accident Police Report	☺	Discharge Voucher
☺	3 <sup>rd</sup> Party Search Fee	☺	Certificate of Insurance
☺	Mileage Record	☺	Copy Email of Confirmed Finalize&Liability

Our client has authorized DING AUTO PTE LTD to deal with the claim in this accident case and also to receive and deal/negotiate with all payment as stated above.  
Please look into our client's claim and revert soonest as possible.

**Your Sincerely,**  
**Lynn Yap**  
**DING AUTO PTE LTD**  
**TEL: +65 6452 1208**  
**FAX: +65 6452 0614**

**DING AUTO PTE LTD**

**176 SIN MING DRIVE #04-06 SINGAPORE 575721 (Sin Ming Autocare).**

**TEL: 92313123**

**LETTER OF AUTHORIZATION**

Claimant Vehicle Number: SME 6622K

Third Party Vehicle Number: SKR 5356R

Date & Time of Accident: 29/01/2022 @ 1745hr

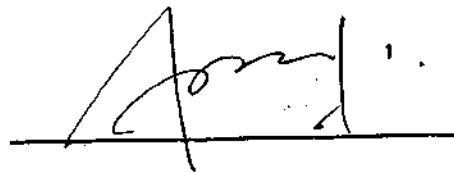
Date & Time Authorize: 04/02/2022 @ 1330hr

Location of Accident Along: PIE Towards Tuas After Toa Payoh Exit.

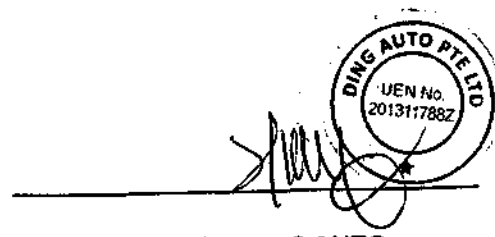
In consideration of my motor accident claim against the third party resulting from the above accident details, I Felix Yeo Sio Min Owner  
of SME 6622K. (claimant veh no.)  
hereby authorized Ding Auto Pte Ltd (the workshop) to act for me with respect to my claim of Cost of repair, Lost Of Rental or Loss Of Use.

I further authorized the workshop to settle my above mention claim in manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque being made in favor of the workshop (Ding Auto Pte Ltd).

I further understand that DING AUTO PTE LTD does not guarantee and never represented that insurer/ Third party will fully indemnify me for the damage or the cost of repair, and that I shall be and continue to be liable to DING AUTO PTE LTD for the whole of repair cost if the claim is unsuccessful.



Signed/chop by Claimant



Signed & Chop by DING AUTO



## LONPAC INSURANCE BHD

CLAIM NO : 21/22/22/VP05/025423  
DATE : 28 MAR 2022

### DISCHARGE VOUCHER

I/We, **FELIX YEO SOO HIN** confirmed acceptance from **M/s LONPAC INSURANCE BHD** and/or owner of **SME 6622K** the sum of Singapore Dollar **TWO THOUSAND SIX HUNDRED AND THIRTY FIVE ONLY (\$2,635.00)** in full and final satisfaction, liquidation and discharge of all injury/property losses competent to me/us upon the said **M/s LONPAC INSURANCE BHD** in respect of all injury/property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving **SKR 5356R** and **SME 6622K** on **29/01/2022** along **PIE TOWARDS TUAS AFTER TOA PAYOH EXIT**.

I /We hereby agree to indemnify and keep indemnify (**LONPAC INSURANCE BHD/ TAN SIEW CHOO**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to **DING AUTO PTE LTD.**

I/We hereby acknowledged that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

Signature of vehicle owner/Date

28.03.2022

FELIX YEO SOO HIN

Name of vehicle owner /Date

28.03.2022

**DING AUTO PTE LTD**

Business Reg. No : 201311788Z

BLK 10, #01-20 SIN MING IND EST. SEC C, SINGAPORE 575645

Tel: 6452 1208 Fax: 6452 0614

(24 hrs towing services)

**TAX INVOICE****LONPAC INSURANCE BHD**300 BEACH ROAD  
#17-04/07 THE CONCOURSE  
SINGAPORE 199555ATTN : Claims/Accounts Dept  
TEL : 6250 7388 FAX :**INVOICE** : I-003309  
**DATE** : 29/03/2022  
**GST REG NO** : 201311788Z  
**TERMS** : C.O.D.  
**PO NO** : SKR 5356R  
**OUR REF** : SME 6622K  
**PAGE** : 1 of 1

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COST OF REPAIR - SME6622K	1	1,900.00	1,900.00
2	LOSS OF USE (W/O GST)	4	150.00	600.00
3	LTA/GIA SEARCH FEE	1	1.87	1.87

**REMARKS :**JOB CARD NO.: 7004091  
WORK ORDER NO.: 0120470  
YOUR REF: 21/22/22/VP05/025423  
OIC: KENNY LIM  
DOA: 29/01/2022**SUB TOTAL** : 2,501.87  
**GST** : 133.13  
**TOTAL SGD** : **2,635.00**  
**DEPOSIT** :  
**O/S BALANCE** :

FOR DING AUTO PTE LTD

Authorised Signature



Customer Signature

I have inspected and hereby confirmed that  
the job done and the amount due herein  
are entire to my satisfaction

## INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

SKR5356R

Date of Accident

29/01/2022



Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **Lonpac Insurance Bhd**Period of Insurance ..... **13/02/2021 - 12/02/2022**Requested By ..... **Nora/Rena (Ding Auto Pte Ltd)**Requested Date ..... **04/02/2022 11:44**

## Payment details

Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2**

## General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

## Asher Sng (LKKAuto)

---

**From:** KENNY LIM CHING GHEE <kennylim@lonpac.com>  
**Sent:** Friday, 25 March 2022 13:11  
**To:** Asher Sng (LKKAuto)  
**Cc:** MT\_Claim\_SG; Admin A  
**Subject:** RE: [MANDATE REQUEST] RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

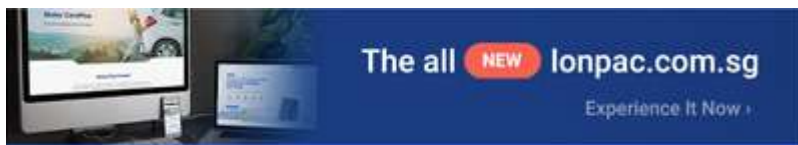
Dear Asher

I might have missed this email. Please proceed to settle as per your recommendations.

Thank you.

Best Regards

Kenny Lim  
Asst. Claims Manager | Lonpac Insurance Bhd  
300 Beach Road, #17-04/07 The Concourse, Singapore 199555  
DID: 6279 9261 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

---

**From:** Asher Sng (LKKAuto) <AsherSng@lkkauto.com>  
**Sent:** Wednesday, 16 March 2022 10:18 pm  
**To:** KENNY LIM CHING GHEE <kennylim@lonpac.com>  
**Cc:** MT\_Claim\_SG <mt\_claim@lonpac.com>; Admin A <admin-a@lkkauto.com>  
**Subject:** [MANDATE REQUEST] RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

Dear Sirs,

We refer to the above matter.

We have highlighted to your good office on 22/02/2022 of Third-Party's request to do Direct Settlement with our Principal, Lonpac Insurance Bhd.

The said chain collision involved 3 vehicles whereby our insured was the last vehicle.

In accordance to the MCF guideline for chain collision, we have to settle the front vehicle's claim at 100%.

Summary to offer to repairer **DING AUTO PTE LTD** is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 6,696.66	\$ 2,033.00
2. Loss of Use (6days x \$100)	\$ 600.00	\$ 600.00 (6days x \$100)
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 7,298.66</b>	<b>\$ 2,635.00</b>

\*\*4 days recommendation for repair.

Relevant supporting claim documents are attached herewith for your perusal and reference.

**The above is for your approval please.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | did: 6841-6051 | Mobile: 8839 9816

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

---

**From:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>

**Sent:** Wednesday, 16 March 2022 11:49

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

**Lonpac External - Confidential**

Dear Mei Kwan

Can I check whether the report is ready?

Thank you.

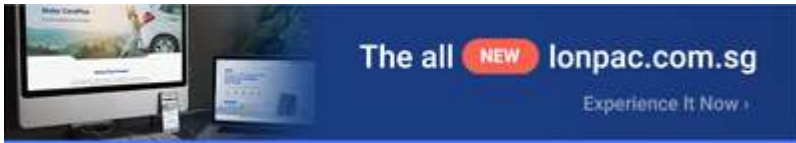
Best Regards

Kenny Lim

Asst. Claims Manager | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

---

**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Thursday, 10 March 2022 10:36 pm  
**To:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

Dear Kenny,

We are preparing report and will submit our mandate soonest.

**Hi Asher,**

**Please expedite.**

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

---

**From:** KENNY LIM CHING GHEE [<mailto:kennylim@lonpac.com>]  
**Sent:** Thursday, March 10, 2022 2:29 PM  
**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

**Lonpac External - Confidential**



Dear Mei Kwan

Any updates on the this direct settlement case?

Thank you.

Best Regards

Kenny Lim

Asst. Claims Manager | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

---

**From:** KENNY LIM CHING GHEE

**Sent:** Wednesday, 2 March 2022 2:33 pm

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

**Lonpac External - Confidential**

Dear Mei Kwan

Please see attachment for TP repairer's LOD for your action.

Thank you.

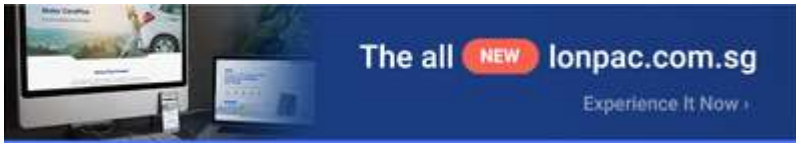
Best Regards

Kenny Lim

Asst. Claims Manager | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

**From:** KENNY LIM CHING GHEE

**Sent:** Tuesday, 22 February 2022 5:24 pm

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R on 29/01/2022 -LPI Ref: 21/22/22/vp05/025423 - LKK REF: CC4/LPC22001226/Kea3

## Lonpac External - Confidential

Dear Mei Kwan

Please see attachment for the copy of our Insured's GIA report for your perusal.

Thank you.

Best Regards

Kenny Lim

Asst. Claims Manager | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

---

**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Tuesday, 22 February 2022 4:43 pm  
**To:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R - DOA 29/01/2022 - CHECK LIABILITY Our Ref: TBA \*\*\* LKK REF: CC4/LPC22001226/Kea3

Dear Li Li,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

Please take note that the case handler in-charge is Asher.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

---

**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Sent:** Wednesday, 9 February, 2022 11:17 AM  
**To:** 'ONG LI LI' <[llong@lonpac.com](mailto:llong@lonpac.com)>; 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R - DOA 29/01/2022 - CHECK LIABILITY Our Ref: TBA

Dear Sir / Mdm,

Thank you for your assignment.

Please be informed that vehicle not in the workshop, repairer will arrange.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

---

**From:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>

**Sent:** Friday, 4 February, 2022 5:49 PM

**To:** SA 0406 <[sa0406@dingauto.sg](mailto:sa0406@dingauto.sg)>; MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; Summer (LKK Auto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Cc:** Kenneth Ding <[kenneth.ding@dingauto.sg](mailto:kenneth.ding@dingauto.sg)>; Accounts ( Ding Auto ) <[accounts@dingauto.sg](mailto:accounts@dingauto.sg)>

**Subject:** RE: TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R - DOA 29/01/2022 - CHECK LIABILITY Our Ref: TBA

## Lonpac External - General

Without Prejudice

Dear Henry

Our Insured has not reported the accident.

You may liaise with LKK Auto Consultants Pte Ltd if you still want us to arrange survey.

Dear Summer

FYA

Regards,

Ong Li Li

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road #17-04/07 The Concourse

Singapore 199555

Tel : (65) 6250 7388 Fax: (65) 6296 2706

***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

.

---

**From:** SA 0406 <[sa0406@dingauto.sg](mailto:sa0406@dingauto.sg)>

**Sent:** Friday, 4 February 2022 1:56 PM

**To:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Cc:** Kenneth Ding <[kenneth.ding@dingauto.sg](mailto:kenneth.ding@dingauto.sg)>; Accounts ( Ding Auto ) <[accounts@dingauto.sg](mailto:accounts@dingauto.sg)>

**Subject:** TP CLAIM - ACCIDENT INVOLVING SME6622K & SKR5356R - DOA 29/01/2022 - CHECK LIABILITY

Dear LONPAC Motor Claim Officer,

Good day to you.

Kindly refer to the attached GIA Report, CI, TP Insurer, accident scene photos and accident photos for your further viewing and seek your approval.

We would like to check the liability of this case and look forward to hearing from you soon.

Thank you.

Henry Lee  
Ding Auto Pte Ltd.



Virus-free. [www.avast.com](http://www.avast.com)

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.