



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLE3529D & SKX3378J**  
**ALONG MARINE PARADE ROAD ON 30/01/2022.**

We understand that you are the insurer of vehicle SKX3378J.

I/We wish to inform you that my/our vehicle SLE3529D have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 770.40 (w/GST 7%)
2.	Loss of Use (S\$60.00 x total 03 days) * 02 approved days * 01 additional day required for out of service	S\$ 180.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 952.40</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

08/03/2022

## LETTER OF AUTHORISATION

I/We, Tan Siew Chan Janelle ("claimant") of Blk 6 Marine Terrace # of 225440056  
(address), owner of (Vehicle no.) SLE3529D hereby authorize AUTOMOTIVE REPAIR  
CENTRE PTE LTD ("the workshop") to act for me with respect to my claim for repair costs  
and/or rental and/or loss of use ("claim") for my vehicle no. SLE3529D that was damaged  
pursuant to the accident which occurred on 30/1/22 (date) along Marine Parade Rd  
\_\_\_\_\_ (location) involving vehicle no/s SKX3378J ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive payment further to settlement of  
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a  
without prejudice and without admission of liability basis insofar as the driver/owner/insurers  
of the other vehicle/s is concerned.

Dated this 2 (day) of 2 (month) 22 (year)

Signed by "the claimant"  
(with chop if applicable)

Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSNW00249812105 Claim No : SNM22D200798/C02/SKX3378J/TANKL

Claimant : TAN SIEW CHEN JACINDA

Amount : S\$950.00  
SINGAPORE DOLLARS NINE HUNDRED AND FIFTY ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLE 3529D  
Insured Vehicle No. : SKX 3378J

Date of Loss : 30/01/2022  
Place of Accident : NEAR 71 MARINE DR 71, ALONG MARINE PARADE ROAD

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : LIE SIOE FLE  
Driver Name : SNG WEI YUN VIVIEN

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) Global Sum	S\$ 950.00
	=====
TOTAL . . . . .	S\$ 950.00
	=====

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Claimant Name : TAN SIEW CHEN JACINDA

NRIC No : SXXXX759A

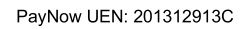
Signature : 

Date : 28/7/22

This Discharge Voucher applies strictly for claimant's claim for **property damages only** and does not constitute a full discharge for any other claims or further claims whatsoever present or future that may manifest arising directly or indirectly from this accident.  
This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



Email: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)



Page: 1

This is an electronically generated invoice, no signature is required

INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

Date of Accident



## % RESULT & RECEIPT

### TP Insurer Enquiry

Insurance .....  
Period of Insurance .....  
Requested By .....  
Requested Date .....

China Taiping Insurance (Sing...  
07/12/2021 - 06/12/2022  
Ng Keng Guan (Automotive Re...  
03/02/2022 17:05

### Payment details

Request Amount: **S\$1.87**  
GST Amount: **S\$0.13**  
Total Amount Due (GST Inclusive): **S\$2**

**General Insurance Association**  
Records Management Centre  
GST Registration No: **M400017735**

**Asher Sng (LKKAUTO)**

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**From:** Asher Sng (LKKAUTO)  
**Sent:** Saturday, 9 April 2022 3:05 PM  
**To:** sioefie.lie@gmail.com  
**Subject:** ACCIDENT INVOLVING SKX 3378J AND SLE 3529D ON 30/01/2022

**Our Ref: CC6/CTI22001077/Eea3**

9 April 2022

**LIE SIOE FIE**

Dear Sir/Madam,

**ACCIDENT INVOLVING SKX 3378J AND SLE 3529D ON 30/01/2022**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

Asher Sng  
Case Handler  
DID: 6841 6051  
Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)

## Asher Sng (LKKAUTO)

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**From:** Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>  
**Sent:** Monday, 25 July 2022 17:32  
**To:** Asher Sng (LKKAUTO)  
**Cc:** Claims Dept of CTI; Admin A  
**Subject:** RE: [MANDATE REQUEST] RE: SNM22D200798/C02/SKX3378J/TANKL / FW: Direct Settlement - Accident Involving SKX3378J (OI : CTI - SNM22D200798/C02/tankl) and SLE3529DJ (TP : LKK REF - CC6/CTI22001077/ea3) on 30/01/2022

[Confidential]

Dear Asher,

We refer to your email below.

Please proceed to offer up to \$952.40(all-in).

Please keep us posted for us to act accordingly.

Thank you.

### **NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards

**Tan Kah Leong**  
Senior Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6193 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>  
**Sent:** Friday, 3 June 2022 9:47 am  
**To:** Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Admin A <admin-a@lkkauto.com>  
**Subject:** [MANDATE REQUEST] RE: SNM22D200798/C02/SKX3378J/TANKL / FW: Direct Settlement - Accident Involving SKX3378J (OI : CTI - SNM22D200798/C02/tankl) and SLE3529DJ (TP : LKK REF - CC6/CTI22001077/ea3) on 30/01/2022



[Confidential]

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Your ref : SNM22D200798/C02/SKX3378J/TANKL

Our ref : CC6/CTI22001077/Eea3q2

Dear Sirs,

We refer to the above matter.

The accident occurred when our insured rear ended third party vehicle. We are of the opinion that BOLA scenario 27 is applicable for this matter. Liability is not in our insured's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer repairer " **AUTOMOTIVE REPAIR CENTRE PTE LTD** " at **\$952.40 (all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (with GST)	\$ 1,091.40	\$ 770.40
2. Loss of Use (3days x \$60)	\$ 180.00	\$ 180.00 (3Days x \$60)
3. LTA Search Fee	\$ 2.00	\$ 2.00
Total	\$ 1,273.40	<b>\$ 952.40</b>

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 03.06.22 is only for mandate purpose.

**For your approval please.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | did: 6841-6051 | Mobile: 8839 9816

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

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**From:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Sent:** Friday, 4 February 2022 16:29

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>



**Subject:** RE: SNM22D200798/C02/SKX3378J/TANKL / FW: Direct Settlement - Accident Involving SKX3378J (OI : CTI - SNM22D200798/C02/tankl) and SLE3529DJ (TP : LKK REF - CC6/CTI22001077/ea3) on 30/01/2022

[Confidential]

Dear Mei Kwan,

We refer to your email below.

Attached is our insured's accident report for your necessary actions.

Please seek our mandate before any claims settlement.

Thank you.

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Regards

**Tan Kah Leong**

Assistant Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6193 | F: (65) 6224 7175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Friday, February 4, 2022 4:17 PM

**To:** [Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com); [admin-a@lkkauto.com](mailto:admin-a@lkkauto.com); Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** O/R: SNM22D200798/C02/SKX3378J/TANKL / FW: Direct Settlement - Accident Involving SKX3378J (OI : CTI - TBA) and SLE3529DJ (TP : LKK REF - CC6/CTI22001077/ea3) on 30/01/2022

Dear all,

Please note that officer in charge for this case is Tan Kah Leong.

Claim no SNM22D200798/C02/SKX3378J/TANKL.

Dear Kah Leong,

Pls revert LKK.

Chong Boon Sen  
Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平獅城 Taiping SG

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Friday, 4 February 2022 4:08 pm  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>  
**Subject:** Direct Settlement - Accident Involving SKX3378J (OI : CTI - TBA) and SLE3529DJ (TP : LKK REF - CC6/CTI22001077/ea3) on 30/01/2022

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Dear Sir/ Madam,

We refer to the above matter.

We have received an assignment from TP repairer, M/s Automotive Repair Centre Pte Ltd and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report
- Estimated cost of repair

Note : no survey done yet.

Kindly let us have a copy of your insured's GIA report and claim ref for our necessary action.

Please take note that the case handler in-charge is Asher.

***To check availability of the case handler, you may contact the undersigned.***

***"Wishing You Happiness & Prosperity Chinese New Year 2022"***

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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