



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLS7740J & SMU7726D**  
**ALONG B1 CARPARK AT JURONG POINT ON 16/01/2022.**

We understand that you are the insurer of vehicle SMU7726D.

I/We wish to inform you that my/our vehicle SLS7740J have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 2,193.50 (w/GST 7%)
2.	Loss of Use (S\$60.00 x total 06 days) * 4 approved days * 2 additional days required for administrative/out of service	S\$ 360.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 2,555.50</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



24/01/2022

## LETTER OF AUTHORISATION

I/We, ONG YZ BEN ("claimant") of  
587 Woodlands Dr 16 #10-48 (address), owner of (Vehicle no.) SLS7740J hereby  
authorize **AUTOMOTIVE REPAIR CENTRE PTE LTD** ("the workshop") to act for me with respect to  
my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SLS7740J that  
was damaged pursuant to the accident which occurred on 16/01/2022 (date) along  
BI CARPARK AT JURONG POINT (location)  
involving vehicle no/s 8MU7726D ("the accident").

I further authorize the workshop to settle my above-mentioned claim in a manner that they deem fit  
and the workshop is further authorized to receive payment further to settlement of my claim with  
payment cheque/s being made in favor of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without  
prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other  
vehicle/s is concerned.

Dated this 16 (day) of 1 (month) 22 (year)

  
\_\_\_\_\_  
Signed by "the claimant"  
(with chop if applicable)

  
\_\_\_\_\_  
Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSNW00082612100

Claim No : SNM22D200450

Claimant : ONG YIQIN

Amount : S\$2,445.50  
DOLLARS TWO THOUSAND FOUR HUNDRED FORTY FIVE AND CENTS  
FIFTY ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLS 7740J

Insured Vehicle No. : SMU 7726D

Date of Loss : 16/01/2022

Place of Accident : 1 Jurong West Central 2

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : HIEW CHEE CHOY

Driver Name : HIEW CHEE CHOY

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) General Damages	S\$	
(2) Cost of Repair/ <del>Excess</del>	S\$	2,193.50
(3) Loss of Use/ <del>Rental</del> / <del>Earning</del>	S\$	250.00
(4) GIA/Police Reports/ Investigation Results/Search Fees	S\$	2.00
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees	S\$	
(7) Cost including Disbursement	S\$	
	=====	
TOTAL . . . . .	S\$	2,445.50
	=====	

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Claimant Name : ONG YIQIN

NRIC No : 79914

Signature : 

Date : 20/07/2022

*This Discharge Voucher applies strictly for claimant's claim for property damages only and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident. This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits of claims arising from this accident.*



# AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C  
38 Woodlands Industrial Park E1 #05-18 Singapore 757700  
Tel: 6468 8834 Fax: 6462 2278  
Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:  
CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD  
3 ANSON ROAD  
#16-00  
SPRINGLEAF TOWER  
SINGAPORE 079909

Tax Invoice No: 00003448  
Date: 24/1/2022  
Reference: SLS7740J  
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$2,050.00
		Sub-Total: \$2,050.00
		GST @ 7%: \$143.50
Customer Signature & Co. Stamp		<b>Amount Due: \$2,193.50</b>

This is an electronically generated invoice, no signature is required

# Find insurer

Vehicle reg. no.

Date of Accident

 

## % RESULT & RECEIPT

### TP Insurer Enquiry

Insurance .....	<b>China Taiping Insurance (Sing...</b>
Period of Insurance .....	<b>22/04/2021 - 21/04/2022</b>
Requested By .....	<b>Ng Keng Guan (Automotive Re...</b>
Requested Date .....	<b>16/01/2022 17:31</b>

#### Payment details

Request Amount: **S\$1.87**  
GST Amount: **S\$0.13**  
Total Amount Due (GST Inclusive): **S\$2**

#### General Insurance Association

Records Management Centre  
GST Registration No: **M400017735**

## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 24 March 2022 2:32 pm  
**To:** STEVEN.HIEW@HOTMAIL.COM  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC6/CTI22000576/Rgs3 \*\*\* ACCIDENT INVOLVING SMU 7726D & SLS 7740J ON 16/01/2022

**Importance:** High

Our Ref: CC6/CTI22000576/Rgs3

24 MARCH 2022

**HIEW CHEE CHOY**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SMU 7726D & SLS 7740J ON 16/01/2022**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 3 days** from the date of this letter.

Please call us if you have further queries.

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6749-4274 | MAIN: 6256 3561 | EMAIL: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | FAX: 6741-4108



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

## Cecilia Chong (LKK Auto)

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**From:** Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>  
**Sent:** Friday, 8 July 2022 4:52 PM  
**To:** Cecilia Chong (LKK Auto)  
**Cc:** Claims Dept of CTI; Admin A  
**Subject:** RE: SNM22D200450/C02/SMU7726D/TANKL / FW: Direct Settlement - Accident Involving SMU 7726D (OI : CTI - SNM22D200450/C02/TANKL) and SLS 7740J (TP : LKK REF - CC6/CTI22000576/g3) on 16/01/2022

[Confidential]

Dear Cecilia,

We refer to your email below.

Please proceed to offer up to \$2,495.50(all-in).

Please keep us posted for us to act accordingly.

Thank you.

### **NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards

**Tan Kah Leong**  
Senior Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6193 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/)

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**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Sent:** Friday, 27 May 2022 4:41 pm  
**To:** Tan Kah Leong <KahLeong.Tan@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Admin A <admin-a@lkkauto.com>  
**Subject:** RE: SNM22D200450/C02/SMU7726D/TANKL / FW: Direct Settlement - Accident Involving SMU 7726D (OI : CTI - SNM22D200450/C02/TANKL) and SLS 7740J (TP : LKK REF - CC6/CTI22000576/g3) on 16/01/2022

[Confidential]

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : **SNM22D200450**

Our ref : CC6/CTI22000576/g3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SMU 7726D (OI) & SLS 7740J (TP) ON 16/01/2022**

We refer to the above matter.

It is a BOLA S23 collision. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer "**AUTOMOTIVE REPAIR CENTRE PTE LTD**" at **\$2,495.50(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 3,937.60	\$ 2,193.50
2. Loss of Rental (6days x \$60.00)	\$ 360.00	\$ 300.00 (5days x \$60.00)
3. LTA/ GIA Search Fee	\$ 2.00	\$ 2.00
Total	\$ 4,299.60	<b><u>\$ 2,495.50</u></b>

\*\*04 days recommendation for repair + 1PRS = 5 DAYS

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 25/05/2022 is only for mandate purpose.

For your approval/instruction please.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6749-4274 | MAIN: 6256 3561 | EMAIL: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | FAX: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



*Save the Earth. Print only when necessary.*

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**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Sent:** Monday, 24 January 2022 6:34 pm

**To:** Tan Kah Leong <[KahLeong.Tan@sg.cntaiping.com](mailto:KahLeong.Tan@sg.cntaiping.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Re: SNM22D200450/C02/SMU7726D/TANKL / FW: Direct Settlement - Accident Involving SMU 7726D (OI : CTI - SNM22D200450/C02/TANKL) and SLS 7740J (TP : LKK REF - CC6/CTI22000576/g3) on 16/01/2022

Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SLS 7740J at M/s AUTOMOTIVE REPAIR CENTRE PTE LTD on a WP basis and TP repairer proposed for a direct settlement.