

**ASSIGNMENT**Surveyor: **MARCUS**DOI: **13/01/2022**Date / Time : **12.01.2022**Registered in Merimen: **12.01.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **GBK 3252M**Claim No. : **MFL2022D0000329**

Name of Insured : \_\_\_\_\_

Policy No. : **D19MFL0005549\_02**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \_\_\_\_\_ D.O.A : **11/01/2022**Place of Accident : **Paya Lebar Rd.**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****GBG 3113C**INSRS:  
WSP: **SOON SAN  
MOTOR  
TRADING**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                                 |                                              |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                                      | <b>GBG 3113C</b>                |                                              | <b>STAGE</b>                                                                       |
|                                                                                                                                                                      | <b>GBK 3252M</b>                | <b>NA/LIP22000438/r3 ; 11.01.2022</b>        | <b>DATE / PIC</b>                                                                  |
|                                                                                                                                                                      |                                 |                                              | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                                      |                                 |                                              | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                                      |                                 |                                              | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                                      |                                 |                                              | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                                      |                                 |                                              | Call OI:                                                                           |
|                                                                                                                                                                      |                                 |                                              | After call ltr to OI:                                                              |
|                                                                                                                                                                      |                                 |                                              | <b>Documentation Check List: Handler Typist</b>                                    |
| <b>CLAIMANT -</b>                                                                                                                                                    | <b>ANNEX AUTOMATION</b>         |                                              | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                 |                                              | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                 |                                              | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      | <b>TPV: OPEL COMBO - 1598cc</b> |                                              | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                                      |                                 |                                              | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                                      |                                 |                                              | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                 |                                              | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                                      |                                 |                                              | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                                      |                                 |                                              | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                                      |                                 |                                              | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                                      |                                 |                                              | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                                      |                                 |                                              | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                                      |                                 |                                              | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time:                      | Sent By:                                     | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                      |                                 |                                              | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time:                      | Confirm with:                                | Confirm by:                                                                        |
| Repair Cost: <b>L/S</b>                                                                                                                                              | <b>\$S\$ 2,300.00</b>           | ( 4 days) Reduction: <b>\$6,142.15 % 73</b>  | Email <input type="checkbox"/> Call <input type="checkbox"/>                       |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>29/03/2022</b>    | Confirm with <b>VINCENT</b>                  | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>            |
| Final Liability:                                                                                                                                                     | % <b>100</b>                    | (Agreed / Assessed) BOLA S/N No. : <b>27</b> | If NO or B 28, Ass. Lia :                                                          |
| Repair Cost:                                                                                                                                                         | <b>\$S\$ 2,300.00</b>           |                                              |                                                                                    |
| Loss of Rental (LOR):                                                                                                                                                | <b>\$S\$ 500.00</b>             | ( 5 days) x 100                              |                                                                                    |
| Loss of Use (LOU):                                                                                                                                                   | <b>\$S\$ (\$ x days)</b>        |                                              |                                                                                    |
| Loss of Income (LOI):                                                                                                                                                | <b>\$S\$ (\$ x days)</b>        |                                              |                                                                                    |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                 |                                              |                                                                                    |
| GIA/LTA Search                                                                                                                                                       | <b>\$S\$</b>                    |                                              |                                                                                    |
| Medical:                                                                                                                                                             | <b>\$S\$</b>                    |                                              | 1) Claim status: <input checked="" type="checkbox"/> Normal/Reject/Private Settle  |
| Disbursement:                                                                                                                                                        | <b>\$S\$</b>                    | (e.g. Tow/ Independent )                     | 2) Report Format: <b>TP</b>                                                        |
| Legal Cost                                                                                                                                                           | <b>\$S\$</b>                    |                                              | 3) Survey fee: <b>\$350.00</b>                                                     |
| <b>Total:</b>                                                                                                                                                        | <b>\$S\$ 2,800.00</b>           | <b>Global Sum \$S\$:</b>                     |                                                                                    |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time:                      | Confirm with:                                | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>            |
| Payee 1:                                                                                                                                                             | <b>\$S\$ 2,800.00</b>           | Name 1: <b>SOON SAN MOTOR TRADING</b>        |                                                                                    |
| Payee 2: (Strike if N.A.)                                                                                                                                            | <b>\$S\$</b>                    | Name 2:                                      |                                                                                    |
| Payee 3: (Strike if N.A.)                                                                                                                                            | <b>\$S\$</b>                    | Name 3:                                      |                                                                                    |