

**ASSIGNMENT**Surveyor: **Marcus**DOI: **11/01/2022**Date / Time : **11/01/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SNC 819Z**

Claim No. : \_\_\_\_\_

Name of Insured : **COMFORTDELGRO RENT-A-CAR PTE LTD**

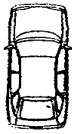
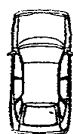
Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **10/01/2022**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / **NO** ) Nature of Accident : \_\_\_\_\_If **NO**, Driver Name / Age : \_\_\_\_\_OI GIA REPORT: **YES** / NO ; TP GIA REPORT: **YES** / NODriver Tel No. : \_\_\_\_\_ (V/L: **YES** / NO )Insured Liability : \_\_\_\_\_ % **Final ? Yes / No****SGB 6633R**INSRS:  
WSP: **CHOO MOTOR**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                               |                                                             |                                        | STAGE                                                       | DATE / PIC                                        |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------|-------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                          | <b>SGB 6633R : X ; SNC 819Z : X</b>                         |                                        | Non-Reporting ltr (1st):                                    |                                                   |
|                                                                                                                                          |                                                             |                                        | Non-Reporting ltr (2nd):                                    |                                                   |
|                                                                                                                                          |                                                             |                                        | Non-Reporting ltr (Final):                                  |                                                   |
|                                                                                                                                          |                                                             |                                        | Notification ltr (if non-pickup):                           |                                                   |
|                                                                                                                                          |                                                             |                                        | Call OI:                                                    |                                                   |
|                                                                                                                                          |                                                             |                                        | After call ltr to OI:                                       |                                                   |
|                                                                                                                                          |                                                             |                                        | <b>Documentation Check List:</b>                            | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                          |                                                             |                                        | Notification ltr (if non-pickup)                            | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | After call ltr to OI:                                       | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Authorisation To Act:                                       | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Release Voucher:                                            | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Final Repair Bill:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Car Rental Invoice:                                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Towing Invoice                                              | <input type="checkbox"/> <input type="checkbox"/> |
| 14/07/2022                                                                                                                               | REPAIRER INFORM VEH TOW OUT FROM WORKSHOP ALR.<br>SUBMIT WP |                                        | LTA / GIA :                                                 | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Medical Bill:                                               | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | PIR:                                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Mandate/Reject Instruction:                                 | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | LOD                                                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Payment Breakdown Form:                                     | <input type="checkbox"/>                          |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                |                                                             |                                        | Post-Repair Photos:                                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                          |                                                             |                                        | Others:                                                     | <input type="checkbox"/> <input type="checkbox"/> |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____                                                                                 |                                                             |                                        | Confirm by: _____                                           |                                                   |
| Repair Cost: LS                                                                                                                          | S\$ 8500.00                                                 | ( 3 days) Reduction: 5145.88 % 38      | Email <input type="checkbox"/>                              | Call <input type="checkbox"/>                     |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with: _____                                                                             |                                                             |                                        | Email <input type="checkbox"/> Cal <input type="checkbox"/> |                                                   |
| Final Liability:                                                                                                                         | % 50                                                        | (Agreed / Assessed) BOLA S/N No. : NIL | If NO or B 28, Ass. Lia :                                   |                                                   |
| Repair Cost:                                                                                                                             | S\$                                                         |                                        |                                                             |                                                   |
| Loss of Rental (LOR):                                                                                                                    | S\$                                                         | ( days)                                | <b>CONFLICTING VERSION</b>                                  |                                                   |
| Loss of Use (LOU):                                                                                                                       | S\$                                                         | ( \$ x days)                           |                                                             |                                                   |
| Loss of Income (LOI):                                                                                                                    | S\$                                                         | ( \$ x days)                           |                                                             |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> |                                                             |                                        | <b>[Tick only one]</b>                                      |                                                   |
| GIA/LTA Search                                                                                                                           | S\$                                                         |                                        |                                                             |                                                   |
| Medical:                                                                                                                                 | S\$                                                         |                                        | 1) Claim status: Normal/Reject/Private Settle               |                                                   |
| Disbursement:                                                                                                                            | S\$                                                         | (e.g. Tow/ Independent )               | 2) Report Format: WP                                        |                                                   |
| Legal Cost                                                                                                                               | S\$                                                         |                                        | 3) Survey fee: \$350.00                                     |                                                   |
| <b>Total:</b>                                                                                                                            | <b>S\$</b>                                                  | <b>Global Sum S\$:</b>                 |                                                             |                                                   |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____                                                                                |                                                             |                                        | Email <input type="checkbox"/> Cal <input type="checkbox"/> |                                                   |
| Payee 1:                                                                                                                                 | S\$                                                         | Name 1:                                |                                                             |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                | S\$                                                         | Name 2:                                |                                                             |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                | S\$                                                         | Name 3:                                |                                                             |                                                   |