

## Mei Kwan (LKKAuto)

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**From:** Mei Kwan (LKKAuto)  
**Sent:** Monday, 17 January, 2022 7:00 PM  
**To:** 'Esther Lim'  
**Cc:** Cecilia Chong (LKK Auto); Admin A  
**Subject:** RE: New Assignment // FCI REF:D22000020MFCV // LKK REF: CC4/FCI21013344/Bga3 // ACC INV YQ924Z AND SMY5024M ON 29.12.2021  
**Attachments:** Preliminary Advice.pdf; TP ESTIMATE - MARKED.pdf; LKK SURVEY PHOTO.pdf

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Kindly take note that the case handler in-charge is Cecilia.

To check availability of the case handler, you may contact the undersigned.

"Wishing You Happiness & Prosperity Chinese New Year 2022"

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

-----Original Message-----

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>

Sent: Thursday, 30 December, 2021 9:33 AM

To: 'Joanne Tan Jo Ann' <joannetan@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Cc: 'Esther Lim' <EstherLim@msfirstcapital.com.sg>; 'Harminder Kaur' <Harminder@msfirstcapital.com.sg>

Subject: RE: New Assignment

Dear Sir / Mdm,

Thank you for your assignment.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy.

Any inconvenience caused is much regretted.

-----Original Message-----

From: Joanne Tan Jo Ann <joannetan@msfirstcapital.com.sg>

Sent: Thursday, 30 December, 2021 9:07 AM

To: assignments@lkkauto.com

Cc: teamautopl@gmail.com; Esther Lim <EstherLim@msfirstcapital.com.sg>;

Harminder Kaur <Harminder@msfirstcapital.com.sg>

Subject: New Assignment

Dear Sir/Madam,

Attached document for survey assignment.

Insured Vehicle No : YQ924Z

TP Vehicle No : SMY5024M

Claim No : D22000020MFCV

Workshop Name : TEAM AUTOPRO PTE LTD

Our Surveyor : LKK AUTO CONSULTANTS PTE LTD

Instructions : Without Prejudice

Created By : JOANNTAN

Verified By : ESTHER

Approved By : ESTHER

This is a computer generated mail. Do not reply to this mail.