

Shiau Chan (LKKAuto)

From: Shiau Chan (LKKAuto)
Sent: Thursday, 16 December 2021 4:55 PM
To: Claims Dept; SUR
Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SML 277 B DOA 10/12/21 - TOW IN

Dear Tony,

As instructed by our client, please proceed to repair the insured vehicle **SML 277B (Excess \$2,500/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair and document into Merimen.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Shiau Chan (LKKAuto) <siewsc@lkkauto.com>
Sent: Thursday, 16 December 2021 10:00 AM
To: Claims Dept <claims@premiumauto.com.sg>; SUR <sur@lkkauto.com>
Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SML 277 B DOA 10/12/21 - TOW IN

Dear Tony,

Please be informed that we are pending for insurance approval. Once approve, we will send you an email.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims Dept <claims@premiumauto.com.sg>
Sent: Thursday, 16 December 2021 9:36 AM
To: 'Premiumauto Claims' <claims@premiumauto.com.sg>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; SUR <sur@lkkauto.com>
Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SML 277 B DOA 10/12/21 - TOW IN

Dear SUR,

Kindly assist following up repair approval.

Thank you.

Best Regards,
Tony Foong
Claims Advisor

PREMIUM AUTOMOBILES

(Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689828

e. <mailto:claims@premiumauto.com.sg> w. www.audi.com.sg

Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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From: Premiumauto Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Monday, 13 December 2021 4:47 PM

To: 'Admin A'; 'Admin-D (LKKAuto)'; 'SUR'

Cc: 'Claims'

Subject: OWN DAMAGED CLAIM FOR VEHICLE SML 277 B DOA 10/12/21 - TOW IN

Dear all,

Please ignore previous email.

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 14/12/21 @ 2PM @ Benoi. Tow in.

Thank you.

Best Regards,
Jennis Tan
Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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From: Premiumauto Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Monday, 13 December, 2021 4:13 PM

To: 'Admin A' <admin-a@lkkauto.com>; 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: OWN DAMAGED CLAIM FOR VEHICLE SML 277 B DOA 10/12/21 - TOW IN

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We will forward you the estimate once it is available.

Kindly arrange survey on 14/12/21 @ 2PM @ Benoi. Tow in.

Thank you.

**Best Regards,
Jennis Tan
Claims Administrator**

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