



AUTOMOTIVE REPAIR CENTRE PTE LTD
38 WOODLANDS INDUSTRIAL PARK E1
#05-18 SINGAPORE 757700
TEL: 64688834 / FAX: 64622278
E-MAIL: info@automotiverepaircentre.com.sg

MINDEF / Singapore Armed Forces
Attn: Motor Claims Dept

Dear Sir/ Madam

LETTER OF DEMAND

ACCIDENT INVOLVING VEHICLE NO SJP6441T & 22023MID
ALONG WOODLANDS AVE 12 ON 09/12/2021.

We understand that you are the insurer of vehicle 22023MID.

I/We wish to inform you that my/our vehicle SJP6441T have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,370.50 (w/GST 7%)
2.	Loss of Use (S\$60.00 x total 09 days)	S\$ 540.00
	* 07 approved days + 01 weekend	
	* 01 additional days required for administrative/out of service	
	TOTAL	S\$ 3,910.50

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



27/01/2022

LETTER OF AUTHORISATION

I/We, Chew Zong Hui ("claimant") of 517A Jurong West St 52 #06-557
(address), owner of (Vehicle no.) SJP 6441T hereby authorize AUTOMOTIVE REPAIR
CENTRE PTE LTD ("the workshop") to act for me with respect to my claim for repair costs
and/or rental and/or loss of use ("claim") for my vehicle no. SJP 6441T that was damaged
pursuant to the accident which occurred on 09/12/2021 (date) along Woodlands Ave 12
_____ (location) involving vehicle no/s 22023MID ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they
deem fit and the workshop is further authorized to receive payment further to settlement of
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a
without prejudice and without admission of liability basis insofar as the driver/owner/insurers
of the other vehicle/s is concerned.

Dated this 10 (day) of 12 (month) 2021 (year)

Chew Zong Hui

Signed by "the claimant"
(with chop if applicable)



[Signature]

Signed by "the workshop"
(with chop)



AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C
38 Woodlands Industrial Park E1 #05-18 Singapore 757700
Tel: 6468 8834 Fax: 6462 2278
Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:
MINDEF / SINGAPORE ARMED FORCES

Tax Invoice No: 00003486
Date: 27/1/2022
Reference: SJP6441T
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$3,150.00
		Sub-Total: \$3,150.00
		GST @ 7%: \$220.50
Customer Signature & Co. Stamp		Amount Due: \$3,370.50

This is an electronically generated invoice, no signature is required