

Our Ref : SH/2021/095/11/010/TP

Date : 29 October 2022

The Motor Claims Department  
**LONPAC INSURANCE BHD**  
BLK 300 #17-04/07  
BEACH ROAD  
THE CONCOURSE  
SINGAPORE 199555

Dear Sir / Madam,

**RE : Accident Involving SJW2324M & SLM1694E on 28.11.2021**

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I forward herewith copies of the following documents for claiming against your insured for my loss of use :-

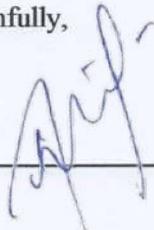
Cost Of Repair - Invoice No: AR202112-0208	:	S\$ 4,868.50
Rental (\$ 100.00x 16 days)	:	S\$ 1,600.00
LTA Search Fee	:	S\$ 2.00
		<u>S\$ 6,470.50</u>

Your co-operation and prompt settlement towards this matter are much appreciated.

Kindly acknowledge the receipt of this letter.

Thank you very much for your kind attention.

Yours faithfully,



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encl

## LETTER OF AUTHORITY

To: Lompac Insurance Bhd

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

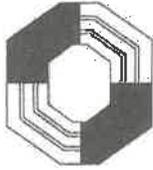
ACCIDENT INVOLVING SJW 2324M & 9CM 1694E ON  
28. 11. 2021 (Date) ALONG Pan Island Expressway.  
\_\_\_\_\_  
(Location)

I, Jenarthan o/o Balakrishnan NRIC no. S 9038764B  
of Blk 120 McNair Road # 09-87. Singapore 320120 (Address),  
owner of Motor Vehicle Registration No. SJW 2324M do hereby  
authorise M/s S & H Motor Pte Ltd to be my agent and representative to correspond,  
negotiate and settle, on my behalf, my claim against the parties involved in the above  
mentioned accident.



30. 11. 2021

Signature of Owner & Date



# LONPAC INSURANCE BHD

CLAIM NO : 21/21/21/VP05/025203  
DATE : 10 NOV 2022

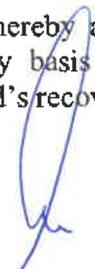
## DISCHARGE VOUCHER

I/We, JANARTHAN S/O BALAKRISHNAN confirmed acceptance from M/s **LONPAC INSURANCE BHD** and/or owner of SLM1694E the sum of Singapore Dollar Five Thousand Seven Hundred Seventy and Cents Fifty Only (**\$5,770.50**) in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said M/s **LONPAC INSURANCE BHD** in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving SJW2324M and SLM1694E on 28/11/2021 along/at PIE TOWARDS TUAS AFTER STEVENS ROAD.

I /We hereby agree to indemnify and keep indemnify (**LONPAC INSURANCE BHD/ SALEH BIN RIK AND/OR**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to "**S & H MOTOR PTE LTD**".

I/We hereby acknowledged that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

  
..... 05.05.2023 .....

Signature of vehicle owner/Date

Janarthan s/o Balakrishnan.

Name of vehicle owner /Date

Tax Invoice No.: AR202112-0208



JANARTHAN S/O BALAKRISHNAN  
BLK 120 #09-87  
MCNAIR ROAD  
SINGAPORE 320120

File No : SH/2021/095/11/010/TP

Date : 24-December-2021

Cost of repair for vehicle no: SJW2324M VOLKSWAGEN JETTA  
Accident involving vehicle no: SJW2324M & SLM1694E on 28-November-2021

**Description**

- To Supply Spare Parts
- To spray painting
- Labour charge

Lump Sum Cost of Repair	\$	4,550.00
7% GST	\$	318.50
	\$	<u>4,868.50</u>

T/Party: LONPAC INSURANCE BHD

Received By \_\_\_\_\_

No signature is required as this is a computer generated invoice



SJW 23241  
(TP)

# EVERVIT LEASING PTE LTD

33 Tannery Lane #01-02  
Singapore 347789  
UEN: 198101530H  
Tel: 6292 3000 Fax: 6298 5995

## Vehicle Hiring Agreement

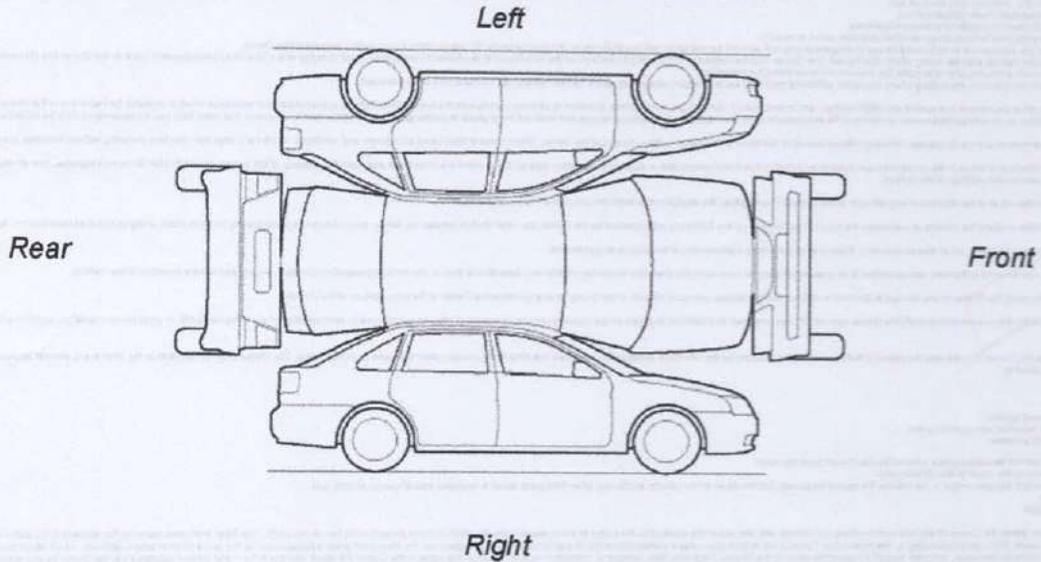
### Hirer's Particulars

Name: JANARTHAN Address: BIK120 MCNAIR RD  
 NRIC No: 59038764B # 09-87 spore 320120  
 Contact No: 9140124 Email: \_\_\_\_\_

### Hired Vehicle Information

Registration No: SY 3765 G Make/Model: Honda city  
 Fuel level: 1/4 (e.g. 3/4, 1/2 etc).  
 Mileage Out: \_\_\_\_\_ km Mileage In: \_\_\_\_\_ km

Please note down any damage to the car below before you collect the vehicle.



I am hiring the above vehicle from Evervit Leasing Pte Ltd commencing 28-11-21 (date) 4:25 pm (time) to 14-12-21 (date) 5:10 pm (time) at S\$ 100.00 per day to the total charge of S\$ 1,600.00 (subject to prevailing GST).

I shall return the vehicle with a full tank of fuel. I understand that I will be charged S\$150.00 (subject of prevailing GST) if the fuel tank is not full when I return the vehicle. It is my responsibility to check that the fuel tank is full before I drive off the vehicle. \_\_\_\_\_ (Hirer's initial)

I note that the rental vehicle is insured under a third party insurance coverage. In the event of an accident:

- I am liable for repair costs to the vehicle; and
- I shall be liable for excess of S\$ 750.00 (subject to prevailing GST) for the settlement of any resultant third party claim (where applicable).

I will undertake to pay for any summons received, and shall fully indemnify Evervit Leasing Pte Ltd for any and all loss of or damage to the vehicle or equipment during the term of this Agreement whether caused by collision, fire, flood, vandalism, theft or any other cause.

I hereby agree to abide to the terms and conditions as set out overleaf

[Signature]  
 Hirer's Signature & Date  
 (Vehicle Check-out)

[Signature]  
 Hirer's Signature & Date  
 (Vehicle Check-In)

14/12/21 5:10pm

## INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

SLM1694E

Date of Accident

28/11/2021 

Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **Lonpac Insurance Bhd**Period of Insurance ..... **09/02/2021 - 22/03/2022**Requested By ..... **Wong Kee Nyuk (S & H Motor P...**Requested Date ..... **29/11/2021 17:24****Payment details**Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Wednesday, 10 May 2023 8:25 AM  
**To:** GERALD POH WEE BIN  
**Cc:** MT\_Claim\_SG; Admin A  
**Subject:** RE: [SEEK MANDATE] - Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021 LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

Dear Sirs,

For an update, we have settled the matter at **\$5,770.50**(all-in).

1. Cost of Repair (w/GST)	\$ 4,868.50
2. Loss of Rental (9days x \$100.00)	\$ 900.00
3. LTA/GIA Search Fee	\$ 2.00
<b>Total</b>	<b>\$ 5,770.50</b>

We will proceed to close file and submit all the relevant document to your good office once it is ready.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** GERALD POH WEE BIN <geraldpoh@lonpac.com>

**Sent:** Thursday, October 27, 2022 7:33 AM

**To:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

**Cc:** MT\_Claim\_SG <mt\_claim@lonpac.com>

**Subject:** RE: [SEEK MANDATE] - Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021 LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

## Lonpac External - General

Dear Hsiao Tong,

Please proceed as proposed.

Best Regards

Gerald Poh  
Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road, #17-04/06 The Concourse, Singapore 199555  
Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Sent:** Wednesday, 26 October 2022 3:48 pm  
**To:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
**Subject:** [SEEK MANDATE] - Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E  
DOA : 28.11.2021 LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

Your ref: **21/21/21/VP05/025203**  
Our ref : CC4/LPC21012140/Kga3q2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING SLM1694E(LONPAC) / SJW2324M(TP) / OTHERS ON 28/11/2021**

We refer to the above matter.

UNKNOWN -> SLN1036A -> SMM3630P -> SKP3131X -> SLM1694E(OI)-> SJW2324M(TP) -> SH6747Y

This is a 7 vehicles chain collision whereby our insured was the 3<sup>RD</sup> vehicle. In accordance with the MCF guideline for chain collision, we have to settle the front vehicle's claim at 100%.

We seek your approval to offer repairer "S & H MOTOR PTE LTD" at **\$5,870.50(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 10,206.20	\$ 4,868.50 (\$4,550.00 + 7%GST)
2. Loss of RENTAL (16days x \$100.00)	\$ 1,600.00	\$ 1,000.00 (10days x \$100.00)
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 11,808.20</b>	<b><u>\$ 5,870.50</u></b>

Surveyor recommended 7days for repair + 1PRS + 2Sunday = 10days.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 23/02/2022 is only for mandate purpose.

**Kindly let us have your approval / instruction.**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Hsiao Tong (LKKAuto)

**Sent:** Friday, 9 September 2022 12:49 PM

**To:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; CS A Team <[cs-a@lkkauto.com](mailto:cs-a@lkkauto.com)>

**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021

LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

Dear Kenny,

Yes, we are doing DS for this case.

We will proceed to seek mandate from your good office soon.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>

**Sent:** Thursday, 8 September 2022 12:08:57 pm (UTC+08:00) Kuala Lumpur, Singapore

**To:** Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021 LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

**Lonpac External - Confidential**

Dear Cecilia

Can I check has this case proceeded to DS?

Thank you.

Best Regards

Kenny Lim  
Asst. Claims Manager | Lonpac Insurance Bhd  
300 Beach Road, #17-04/06 The Concourse, Singapore 199555  
DID: 6279 9256 | Fax: (65) 6296 2706



We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

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**From:** Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>  
**Sent:** Wednesday, 8 December 2021 12:04 pm  
**To:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>; Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

Dear Kenny,

We are in the opinion that liability is down against OI based on BOLA S28 (oi 3<sup>rd</sup> vehicle).

Kindly let us have your approval/instruction to proceed DS.

Thanks

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



*Save the Earth. Print only when necessary.*

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**From:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>  
**Sent:** Monday, 6 December 2021 10:19 am  
**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

Cc: MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

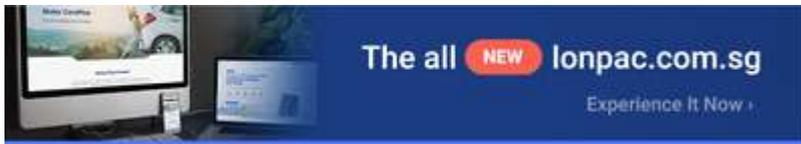
## Lonpac External - Confidential

Dear Su Li

Thanks for the advice. Please see attachment for a copy of OI's GIA report.

Best Regards

Kenny Lim  
Asst. Claims Manager | Lonpac Insurance Bhd  
300 Beach Road, #17-04/07 The Concourse, Singapore 199555  
DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

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---

**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Sent:** Friday, 3 December 2021 5:44 pm

**To:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Subject:** Re: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

Dear Kenny,

We refer to the above matter.

We have inspected third party vehicle SJW 2324M at M/s S & H MOTOR PTE LTD on a WP basis and TP repairer proposed for a direct settlement.

**Enclosed for your perusal is:**

- **TP estimated cost of repair**
- **Preliminary advice**
- **TP GIA report**

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

Please note that the case handler in-charge is Cecilia.

***To check availability of the case handler, you may contact the undersigned.***

***\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

**Su Li** | Admin Support

**LKK Auto Consultants Pte Ltd**

---

**From:** KENNY LIM CHING GHEE <[kennylim@lonpac.com](mailto:kennylim@lonpac.com)>

**Sent:** Wednesday, December 1, 2021 1:09 PM

**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3 - Oref: 21/21/21/VP05/025203

**Lonpac External - Confidential**

**Dear Su Li**

Please see attachment for a copy of our Insd's GIA report.

FYI, I am the OIC for this case.

Thank you.

Best Regards

Kenny Lim  
Asst. Claims Manager | Lonpac Insurance Bhd  
300 Beach Road, #17-04/07 The Concourse, Singapore 199555  
DID: 6279 9256 | Fax: (65) 6296 2706



***"In view of the revised measures for transition under Phase 2 COVID-19 restrictions effective 19 August 2021, 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused".***

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---

**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>  
**Sent:** Tuesday, 30 November 2021 5:29 pm  
**To:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
**Subject:** Re: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3

Dear Gerald,

Noted.

***\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

Su Li | Admin Support

LKK Auto Consultants Pte Ltd

---

**From:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>

**Sent:** Tuesday, November 30, 2021 5:23 PM

**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Subject:** FW: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3

## Lonpac External - General

Dear Su Li,

Please ignore the email.

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

---

**From:** GERALD POH WEE BIN

**Sent:** Tuesday, 30 November 2021 5:23 pm

**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Cc:** 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Subject:** RE: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3

## Lonpac External - General

Our Ref : 21/21/21/VC05/0925197

Dear Su Li,

Attached copy of insured's report for your attention.

Thank you.

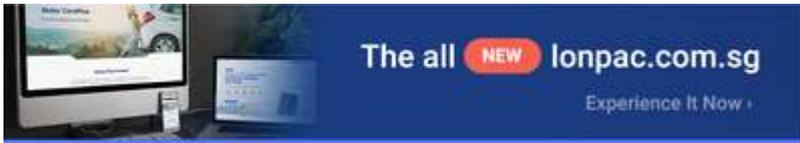
Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



***“In view of the revised measures for COVID-19 restrictions effective 27 September 2021, more than 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused” .***

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---

**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>

**Sent:** Tuesday, 30 November 2021 5:05 pm

**To:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Re: Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021  
LKK REF : CC4/LPC21012140/g3

Dear Gerald,

We refer to the above matter.

Kindly provide us insured's GIA report for our necessary action.

Please take note that the case handler in-charge is Cecilia.

***To check availability of the case handler, you may contact the undersigned***

***\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

**Su Li** | Admin Support

**LKK Auto Consultants Pte Ltd**

---

**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Sent:** Tuesday, November 30, 2021 1:56 PM  
**To:** 'GERALD POH WEE BIN' <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Cc:** 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
**Subject:** RE: Arrange survey for vehile no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021

Dear Sir / Mdm,

Thank you for your assignment.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

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**From:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>  
**Sent:** Tuesday, 30 November, 2021 12:55 PM  
**To:** [assignments@lkkauto.com](mailto:assignments@lkkauto.com)  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
**Subject:** FW: Arrange survey for vehile no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021

**Lonpac External - General**

Our Ref : TBA

Dear Summer,

FYA

Thank you.

Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road, #17-04/07 The Concourse, Singapore 199555  
Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



***“In view of the revised measures for COVID-19 restrictions effective 27 September 2021, more than 50% of our staff will be working from home. Please expect delays in our replies, payments and claims settlements during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused” .***

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

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**From:** Doris <[doris@sh-motor.com](mailto:doris@sh-motor.com)>

**Sent:** Tuesday, 30 November 2021 12:30 pm

**To:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Subject:** Arrange survey for vehicle no : SJW2324M claiming Third Part vehicle no : SLM1694E DOA : 28.11.2021

Dear Sir/Mdm,

Refer to the above vehicle no : SJM 2324 M already in our work shop claiming Third Part(Lonpac SMJ 1694 E)

Please arrange survey.

Thank

Doris