



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLT8640C & SKW5748S**  
**ALONG CHOA CHU KANG NORTH 6 @ YEW TEE RESIDENCES ON**  
**17/11/2021.**

We understand that you are the insurer of vehicle SKW5748S.

I/We wish to inform you that my/our vehicle SLT8640C have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 8,453.00 (w/GST 7%)
2.	Loss of Use (S\$60.00 x total 08 days)	S\$ 480.00
	* 03 approved days	
	* 05 additional days required for administrative/out of service	
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 8,935.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



18/12/2021

## LETTER OF AUTHORISATION

I/We, OHUA SIN WEE ("claimant") of  
25 CHOA CHU KANG NORTH 6 #04-09 (address), owner of SLT8640C (vehicle no.)  
hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of  
me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim")  
for my/our vehicle no. SLT8640C that was damaged pursuant to the accident occurred  
on 17/11/2021 (date) along CHOA CHU KANG NORTH 6 @ YEW TEE RESIDENCES (location)  
involving vehicle no/s SKW5748S ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to settlement  
of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is  
on a without prejudice and without admission of liability basis insofar as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 17 (day) of 11 (month) 2021 (year)



Signed by "the claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMHCSNW00003272000

Claim No : SNM21D206635

Claimant : CHUA SIN WEE

Amount : S\$ 8,705.00

DOLLARS EIGHT THOUSAND SEVEN HUNDRED AND FIVE ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLT 8640C

Insured Vehicle No. : SKW 5748S

Date of Loss : 17/11/2021

Place of Accident : Choa Chu Kang North 6

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : VFIX RENTAL PTE LTD

Driver Name : LIM YONG HAN

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) General Damages	S\$	
(2) Cost of Repair/ <del>Excess</del>	S\$	8,453.00
(3) Loss of <del>Use</del> /Rental/ <del>Earning</del>	S\$	250.00
(4) GIA/Police Reports/ Investigation Results/Search Fees	S\$	2.00
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees	S\$	
(7) Cost including Disbursement	S\$	
	=====	
TOTAL . . . . .	S\$	8,705.00
	=====	

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Claimant Name : CHUA SIN WEE

NRIC No : 06211

Signature : 

Date : 04/02/2022

*This Discharge Voucher applies strictly for claimant's claim for property damages only and does not constitute a full discharge for any other claims or further claims whatsoever present or future that may manifest arising directly or indirectly from this accident. This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.*



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1 #05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

**Bill To:**

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD  
3 ANSON ROAD  
#16-00  
SPRINGLEAF TOWER  
SINGAPORE 079909

**Tax Invoice No:** 00003311

**Date:** 18/12/2021

**Reference:** SLT8640C

**Page:** 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$7,900.00
<hr/> Customer Signature & Co. Stamp		Sub-Total: \$7,900.00 GST @ 7%: \$553.00  <b>Amount Due: \$8,453.00</b>

This is an electronically generated invoice, no signature is required

## INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

SKW5748S

Date of Accident

17/11/2021



Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**

Period of Insurance ..... **29/05/2021 - 28/05/2022**

Requested By ..... **Lin Shujuan (Automotive Repa...**

Requested Date ..... **17/11/2021 15:03**

## Payment details

Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2**

## General Insurance Association

Records Management Centre

GST Registration No: **M400017735**



## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 24 March 2022 2:05 pm  
**To:** WSKOH@VFIXAUTO.COM.SG  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC6/CTI21011758/Rgs3 \*\*\* ACCIDENT INVOLVING SKW 5748S & SLT 8640C ON 17/11/2021 \*\*\*

**Importance:** High

Our Ref: CC6/CTI21011758/Rgs3

24 MARCH 2022

**VFIX RENTAL PTE LTD  
DRIVER: LIM YONG HAN**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SKW 5748S & SLT 8640C ON 17/11/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 3 days** from the date of this letter.

Please call us if you have further queries.

*c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)*

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,  
Cecilia Chong | Case Handler  
LKK Auto Consultants Pte Ltd

DID: 6749-4274 | MAIN: 6256 3561 | EMAIL: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) FAX: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

## Cecilia Chong (LKK Auto)

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**From:** Billy Tan <billy.tan@sg.cntaiping.com>  
**Sent:** Thursday, 28 July 2022 3:07 pm  
**To:** Cecilia Chong (LKK Auto); Admin A  
**Cc:** Claims Dept of CTI  
**Subject:** RE: SNM21D206635/C02/SKW5748S/TANKW / FW: Direct Settlement - Accident Involving SKW 5748S (OI : CTI - TBA) and SLT 8640C (TP : LKK REF - CC6/CTI21011758/g3) on 17/11/2021

[Confidential]

Without Prejudice

Hi Cecilia,

Kindly proceed as per your advised.

Thanks

### NOTICE :

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thanks and Best Regards

**Billy Tan**

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896175 | F: (65) 62247175



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**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>

**Sent:** Wednesday, June 15, 2022 4:32 PM

**To:** Billy Tan <billy.tan@sg.cntaiping.com>; Admin A <admin-a@lkkauto.com>

**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>

**Subject:** RE: SNM21D206635/C02/SKW5748S/TANKW / FW: Direct Settlement - Accident Involving SKW 5748S (OI : CTI - TBA) and SLT 8640C (TP : LKK REF - CC6/CTI21011758/g3) on 17/11/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : **SNM21D206635**

Our ref : CC6/CTI21011758/R1gs3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SKW 5748S (OI) & SLT 8640C (TP) ON 17/11/2021**

We refer to the above matter.

It is a BOLA S23 collision. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer "**AUTOMOTIVE REPAIR CENTRE PTE LTD**" at **\$8,755.00(all-in)**.