

CARSMITH PTE LTD

Email: info@carsmith.biz Hp: 9091 0000

08 December 2021
Your Ref: To Be Advised
Our Ref: GBK576Z

AXA INSURANCE

8 Shenton Way
#24-01 AXA Tower
Singapore 068811

Attn: Motor Claims Department

Dear Sir/Madam,

CLAIMANT: HONG SEN WOOD PROCESSING & ENGINEERING PTE LTD

PROPERTY DAMAGES CLAIMS AS A RESULT OF A ROAD TRAFFIC ACCIDENT INVOLVING MOTOR VEHICLES NO. GBK576Z AND SHC3695P ALONG YORK HILL TOWARDS CHIN SWEE RD ON 13.11.2021.

1. We act for HONG SEN WOOD PROCESSING & ENGINEERING PTE LTD, the owner of vehicle No. GBK576Z involved in the abovementioned road accident, in his claim for damages of the consequential property losses and expenses incurred as a result of the said accident.
2. We are instructed that the accident was caused solely or contributed by your / your authorized driver's / your insured's authorized driver's negligent driving, use and/or management of motor vehicle No. SHC3695P.
3. Copies of the following supporting documents are enclosed herewith for your perusal: -

a.	Singapore Accident Statement / Police Report
b.	Rental Agreement and Invoice

4. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows.

i.	Cost of Repair	S\$ 4,000.00
ii.	Pre-Inspection Days – 2 Days	S\$ 240.00
iii.	Rental / Loss of Use	S\$ 600.00
iv.	Total	S\$ 4,840.00

In compliance with the protocol, we have engaged your panel of surveyor for the damages claim to the said amount. Do refer to attachment and we hope to have an amicable settlement reply soon.

Yours faithfully

CARSMITH PTE LTD

LETTER OF AUTHORISATION

To : CARSMITH PRIVATE LIMITED

RE: ACCIDENT INVOLVING VEHICLE NOS. GBK576Z & SHC369SP

ALONG YORK HILL TOWARDS CHIN SWEE RD

ON 13-11-2021

I/we HONG SEN WOOD PROCESSING & ENGINEERING PTE LTD

NRIC / Passport No. : 2019119186

the owner of vehicle no. GBK576Z hereby authorise you to commence repair to the said vehicle forthwith. In consideration of you repairing my/our vehicle at my / our

Request:-

- (1) I/We hereby irrevocably authorise you to demand, claim, settle (in any manner you deem fit), receive whatever amount settled/payable by the insurance and/or third party or to commence legal proceedings, if necessary, in my/our name for the cost of repair and loss of use, etc and to appoint any solicitor to act for me/us in respect of the claim and all or any amount claimed, received and/or settled shall belong absolutely to you. I/We agree to assign the whole proceeds of my/our third party claim to you and my/our Solicitors (to be appointed by you on my/our behalf) shall accept this as my/our irrevocable authorisation to pay the amount compensate direct to you after deduction of their costs on a solicitor and client basis. I/We undertake to co-operate fully with you and my/our solicitors to see the claim to a successful conclusion.
- (2) If the third party claim is unsuccessful or in your discretion inappropriate for any reason, I/we hereby instruct and authorise you to claim direct from my/our insurance company on my/our behalf for all monies due to you. I undertake to pay you for the Excess applicable under my policy and to reimburse you all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf.
- (3) If the own insurers' claim is not applicable and/or the third party claim fails and/or either of the aforesaid is inadequate, I/we undertake to pay you for your expenses, costs and fees immediately.

(4) I undertake to pay you the cost of repair of my vehicle and all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf, in the event the contents of my accident report is untrue or inaccurate or not believed by the court.

I/We also irrevocably authorise you to sign all discharge vouchers/indemnity forms and all necessary papers in connection with the above claim in my/our absence. I/We irrevocable authorise you to appoint such a firm of Solicitors on my/our behalf as you shall deem fit for the purpose of the third party/own insurer's claim.

I/We undertake to inform you and /or the Solicitors appointed by you on my behalf in the event the third partys insurance company communicate with me/us directly, orally or in writing and I/we further undertake not to accept any monies or offer of settlement from the third party's insurers without first communicating with you and obtaining your consent.

Upon settlement of the third party claim and in case the settlement monies is sent to me/us by the third party's insurers, I/we undertake to pay you and my/our solicitor the cost of repair settled and related expenses, costs and disbursement incurred.

My/Our insurer is/are _____

Policy No. _____

Expiry Date : _____

Date : _____ Excess : _____



Owner's Signature/Co's Stamp (if applicable) _____

Witness Signature/Name _____

Date: _____

Attn: Motor Claims Department

Dear Sir / Madam,

ACCIDENT INVOLVING MOTOR VEHICLES NO.

GBK576Z & SHC3695P

ALONG

YORK HILL TOWARDS CHIN SWEE RD

ON

13.11.2021

I/We, the registered owner of vehicle registration GBK576Z no.which
was involved in the above accident with vehicle no. SHC3695P insured
by

you hereby authorize that any payment due to me/us from the above said claim be paid to
CARSMITH PRIVATE LIMITED

I/we hereby indemnify CARSMITH PRIVATE LIMITED against all claims and/or damages
which may arise from all actions taken for or on my/our behalf.

Yours faithfully,



Owner Signature (company stamp if applicable)

Name in Full: _____

NRIC / FIN / UEN No: _____

Address: _____

LETTER OF AUTHORITY

To:

Dear Sirs,

ACCIDENT INVOLVING MOTOR VEHICLES NO.

GBK5762 x SHC3695P

ALONG

YORK HILL TOWARDS CHIN SWEET RD

ON

13.11.2021

I hereby authorize you to release the sum of \$

being the settlement sum for my property damage claim only to my
solicitors, _____

Yours faithfully,



Claimant's signature / company stamp (if applicable)

CARSMITH PRIVATE LIMITED
BARTLEY BIZ CENTRE
13 KAKI BUKIT ROAD 4 #01-20
Singapore 417807
+65 90910000
info@carsmith.biz

Estimate

ADDRESS
GBK576Z

ESTIMATE NO. 1111
DATE 06/12/2021

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	LUMP-SUM REPAIR AS RECOMMENDED & AGREED WITH SURVEYOR		1	4,000.00	4,000.00

TOTAL **S\$4,000.00**

Accepted By

Accepted Date

Company Registration No. 201910097E
Bank Account Details: DBS Bank : 07-2009261-9
All payments are transacted in Singapore dollars only.
All payments are non-refundable or exchangeable.
Thanks for your patronage.

159 Vehicle Rental LLP

Blk 1 Kaki Bukit Ave 6 #01-54 Autobay@ Kaki Bukit
Singapore 417883
68429089
Company Registration No. T16LL1863K

INVOICE

BILL TO

Hong Sen Wood Processing &
Engineering Pte Ltd
25 Kaki Bukit Road 4
#06-71
Synergy @ KB
Singapore (417800)

INVOICE NO. 2103**DATE** 19/11/2021**AGREEMENT NO.**

0980

DESCRIPTION	QTY	RATE	AMOUNT
GBA3077E (T. Hiace)			600.00
Rental Period : 13/11/21 - 18/11/21 (5 days)			
Rental Rate : \$120 / day			

All cheques should be made payable to "159 Vehicle Rental LLP".

BALANCE DUE**S\$600.00**

Issued By :



159 VEHICLE RENTAL LLP

1 Kaki Bukit Avenue 6 #01-54 AutoBay @ Kaki Bukit Singapore 417883

Tel: 6842 9089 HP: 9048 0641 Fax: 6841 2869

Email: admin@tickhaimotor.com

VRA No.: **0980**

ROC No: T16LL1863K

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULAR

Name: (as in I/C) CHEN YINGBO

NRIC/PASSPORT No: G8785862X

Address (Res): 4 GUILLEMARD CRESCENT

SINGAPORE 399904

Name & Address of Employer Hong Sen Wood

Processing & Engineering Pte Ltd

Occupation: _____ Driving Exp: _____

Driving Licence No: G8785862X D/L Type: Local / International

Issue Date: 20/09/2018 Date of Birth: 12/10/1981

Tel: (O): _____ (R): _____ HP 9025 9081

ADDITIONAL DRIVER'S PARTICULARS

Name: (as in I/C) _____

NRIC/PASSPORT No: _____

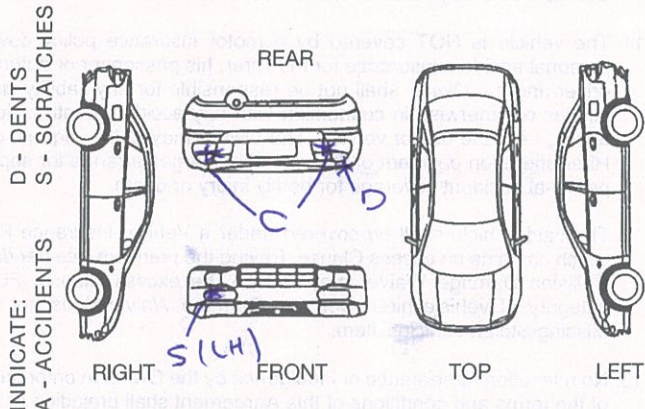
Address (Res): _____

Driving Licence No: _____ D/L Type: Local / International

Issue Date: _____ Date of Birth: _____

Occupation: _____ Driving Exp: _____

VEHICLE CHECK LIST



ACCESSORIES CHECK

- | | | |
|-------------------------------------|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Ashtray | <input type="checkbox"/> Cig Lighter | <input type="checkbox"/> S/Tyre |
| <input type="checkbox"/> STD Tools | <input type="checkbox"/> Jack | <input type="checkbox"/> Hub Caps |
| <input type="checkbox"/> Radio/Cass | <input type="checkbox"/> CD | <input type="checkbox"/> Cartridges |

Vehicle No: G8B3077E Replace Veh No: G8K576Z

Mileage Out: _____ Mileage Out: _____

Make & Model: T.Hiace Auto / Manual: _____
Group: _____

Out : Date 13/11/21 Time: 12 noon

HIRE / PERIOD EXPIRY 18/11/21 Time: 1700PM

NON-WAIVER EXCESS=\$ 3000

CHARGES			
Daily	<u>5</u>	@\$ <u>120</u> per day	<u>600 00</u>
Weekly	@\$	per week	
Monthly	@\$	per month	
Hours	@\$	per hour	
Others	@\$		
CDW	@\$	per day/month	
PAI	@\$	per day/month	
Delivery/Collection Service			

SUB-TOTAL \$

PETROL LEVEL

Out	E	1/4	1/2	<u>3/4</u>	F
In	E	1/4	1/2	<u>3/4</u>	F

EXTENSION

Misc. _____

TOTAL CHARGES \$

Hirer's Signature _____

Additional Driver's Signature _____

I have read and agree to the terms and condition on both sides of the agreement. If i have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have given 159 VEHICLE RENTAL LLP in connection with this agreement is true.

* IMPORTANT

- ONLY PERSON ABOVE 22 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN PER HOUR OR PER DAY, INCLUSIVE OF CDW AND/OR PAI WHERE APPLICABLE.
- IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY, AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY 159 VEHICLE RENTAL LLP.

RETURN OF VEHICLE. THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN " SINGAPORE OF HIRER / DRIVER " FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO 159 VEHICLE RENTAL LLP AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS
<u>10/11/21</u>	<u>5pm</u>			

SIGNATURE OF HIRER/DRIVER