

Mei Kwan (LKKAUTO)

From: Esther Lim <EstherLim@msfirstcapital.com.sg>
Sent: Tuesday, November 16, 2021 12:19 PM
To: Mei Kwan (LKKAUTO); Asher Sng (LKKAUTO)
Cc: Admin-D (LKKAUTO); assignments; Admin A
Subject: RE: SURVEY ASSESSMENT - D21003131MFBP/1 *** LKK REF: CC4/FCI21011462/Eea3

Categories: HMK

Dear Mei Kwan

Please let us have the report and invoice.

Thank you.

Regards
Esther Lim
Motor Claims

As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your kind understanding. Stay safe.

MS First Capital Insurance Ltd | 36 Robinson Road, City House, #16-01 Singapore 068877 | Tel: 6507 3848
Fax: 6507 3849 | Company Reg. No. 195000106C

A Member of **MS&AD INSURANCE GROUP**



Change of email address
EstherLim@msfirstcapital.com.sg

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Under the PDPA, there are various requirements that regulate the processing of your personal data.
Please refer to www.msfirstcapital.com.sg for details of PDPA Personal Data Collection Statement.

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If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>
Sent: Tuesday, 16 November 2021 12:16 pm
To: Esther Lim <EstherLim@msfirstcapital.com.sg>; Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>
Cc: Admin-D (LKKAUTO) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D21003131MFBP/1 *** LKK REF: CC4/FCI21011462/Eea3

Dear Esther,

Thank you for your email.

FYI, survey done on 12.11.2021.

In the view of the above, we will proceed to submit WP report to your good office.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Esther Lim <EstherLim@msfirstcapital.com.sg>

Sent: Tuesday, 16 November, 2021 11:57 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D21003131MFBP/1

Dear Summer

Please cancel the assignment as Workshop advised that their client is claiming OD against his insurer.

Thank you.

Regards
Esther Lim
Motor Claims

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From: Summer (LKK Auto) <admin-d@lkkauto.com>
Sent: Tuesday, 9 November 2021 5:59 pm
To: CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>; Esther Lim <EstherLim@msfirstcapital.com.sg>; ASSIGNMENTS@LKKAUTO.COM; 'Admin A' <admin-a@lkkauto.com>
Cc: Esther Lim <EstherLim@msfirstcapital.com.sg>
Subject: RE: SURVEY ASSESSMENT - D21003131MFBP/1

Dear Sir / Mdm,

Thank you for your assignment.

Please be informed vehicle not in the workshop, repairer will arrange.

Best Regards,
Summer Lee | Admin
LKK Auto Consultants Pte Ltd
Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Tuesday, 9 November, 2021 5:45 PM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG; ESTHERLIM@MSFIRSTCAPITAL.COM.SG
Subject: PRI: SURVEY ASSESSMENT - D21003131MFBP/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,
Admin Team
Claim Workflow System
Motor Claims Department
MS First Capital Insurance Limited
Tel : 6507 3848
Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.

