



R&CO MOTORWERKS LLP

R&CO MOTORWERKS LLP | T16LL1458K |

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E [rcmotorwerks.sg@gmail.com](mailto:rcmotorwerks.sg@gmail.com) (Singapore)

Telephone 81321313

Email: [rcmotorwerks.sg@gmail.com](mailto:rcmotorwerks.sg@gmail.com)

20th DEC 2021

Our Ref : SMX3051C

**CHINA TAIPING INSURANCE(SINGAPORE) PTE LTD**

**Motor Claims Department**

3, ANSON ROAD, #16-00, SPRINGLEAF TOWER

S(079909)

Dear Sir/Mdm

**ACCIDENT INVOLVING SMX3051C AND SLM4217E ALONG SOUTH BRIDGE RD TWDS TANJONG  
PAGAH**

Please refer to the above mentioned accident.

We are writing in on the behalf of TAY TEOW SENG  
the registered owner of motor vehicle number SMX3051C which was involved in the above accident.

We are instructed that the above accident was caused solely and completely by the negligence of your insured's vehicle number **SLM4217E** As a result of which, our client have suffered loss and and expenses.

We are instructed by our client to claim for :

1.	Cost of Repair (Agree with Surveyor)	\$	5,300.00
2.	Rental 6 Days @\$120 per day	\$	720.00
3.	LTA search fees	\$	7.45
<b>TOTAL AMOUNT</b>		<b>\$</b>	<b><u>6,027.45</u></b>

We enclsod hereby the following documents for your consideration :

- ( A ) Final Repair Bill
- ( B ) Letter of Authority
- ( C ) Rental Agreement
- ( D ) Rental invoice
- ( E ) LTA search fees

Kindly acknowledge receipt of the above said documents and your favorable reply is greatly appreciated.

Richard

Mobile: 81321313

Email: [rcmotorwerks.sg@gmail.com](mailto:rcmotorwerks.sg@gmail.com)



**R&CO MOTORWERKS LLP**

No.1 Kaki Bukit Avenue 6 #02-38  
Autobay@Kaki Bukit Singapore 417883  
Tel : +65 8132 1313 / 8299 6493  
Fax : +65 6753 5346  
Email Address :  
rcmotorwerks.sg@gmail.com

Date : 25/11/2021

**CHINA TAIPING INSURANCE SINGAPORE PTE. LTD.**

3 Anson Road #16-00  
Springleaf Tower Singapore 079909

Attn : Motor Claims Department

**INVOICE**

OWNER: TAY TEOW SENG (S0194338C)  
VEHICLE NO.: SMX 3051 C  
MAKE: HONDA SHUTTLE 1.5G / GK82101167/ 2021  
DATE OF ACCIDENT: 06<sup>TH</sup> NOV 2021

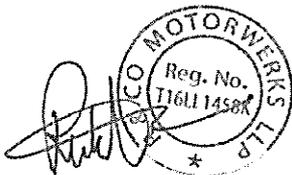
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Repair Cost (Lump Sum) to SMX3051C  
( 06 Working Days)

S\$ 5,300.00

**Singapore Dollars : Five Thousand Three Hundred Dollars Only.**

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R&CO MOTORWERKS LLP  
Hp : 8299 6493



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**LETTER OF AUTHORITY AND INDEMNITY**

ACCIDENT INVOLVING VEHICLE NO. SMX3051C AND SLM4217E  
AT/ALONG SOUTH BRIDGE ROAD TWDS TANJONG PAGAR.  
ON 06 DAY 11 MONTH 2021 YEAR

- a) I/We, the owner of vehicle no. SMX3051C hereby instruct and authorize you to commence repair to the said vehicles.
- b) You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment are given by me/us with respect to the conduct of my/our claims against third party driver and/or his insurers including if necessary, to commence legal proceedings in Court in my/our name against the third party.
- c) You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit. Upon settlement of my claim, you are authorized to sign any Discharge Voucher or any document to confirm my acceptance of the settlement as full and final discharge of my claim, on my behalf.
- d) Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional cost and disbursements for acting for me/us and to relieve payment of the balance of the settlement sum on my/our behalf directly into your account.
- e) In the event that, I/we am/are required to attend at my/our solicitors' office or to attend court in connection to my/our claim, I/we shall render full co-operation.
- f) In the event that my/our claim against the third party and/or his insurers is Not successful or cannot be proceeded with, I/we authorized you to make a claim against my/our own insurers for the cost of repairs and any other losses recoverable under my/our policy of insurance. In this respects, I/we understand and accept that the excess amount applicable under the policy of insurance shall be borne by me/us. I/we shall also be personally liable to bear all legal cost incurred by you in claiming back for the repair cost by your Solicitors.
- g) If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any losses recoverable under the policy of insurance or make any offer to pay less than the amount claimed by you, I/we agree to undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
- h) I/we have read and understand the above statement and agreed.

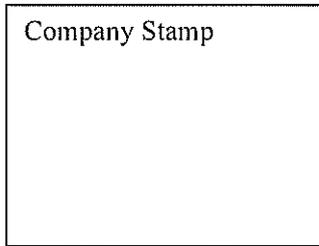
Dated this 08 day 11 month 2021 year

Signature : 

Name : TAY TEOW SENG

NRIC/ROC No. : S0194338C

Address : BLK 108 RIVERVALE WALK  
#05-114 S(540108)



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SMX 3051 C  
Honda Shuttle

### VEHICLE RENTAL AGREEMENT

**HIRER'S PARTICULAR**  
 Name: (as in I/C) TAY TEOW SENGI.  
 NRIC / Passport No.: S0194338C  
 Address (Res): Blk 108 Rivervale walk #05-114 SC 540108  
 Name & Address of Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Driving Exp: 44 Yrs  
 D/L No: \_\_\_\_\_ D/L Type: Local / International  
 Pass Date: \_\_\_\_\_ Date of Birth: 09/12/1954  
 Tel / HP: \_\_\_\_\_

**ADDITIONAL DRIVER'S PARTICULARS**  
 Name: (as in I/C) \_\_\_\_\_  
 NRIC / Passport No.: \_\_\_\_\_  
 D/L No: \_\_\_\_\_ D/L Type: Local / International  
 Address (Res): \_\_\_\_\_  
 Tel / HP: \_\_\_\_\_

Veh No: SLV 4698C Replace Veh No: \_\_\_\_\_  
 Mileage Out: \_\_\_\_\_ Mileage Out: \_\_\_\_\_  
 Make & Model Honda Make & Model \_\_\_\_\_  
 Auto / Manual Veel Auto / Manual \_\_\_\_\_  
 OUT: Date 08/11/2021 OUT: Date \_\_\_\_\_  
 OUT: TIME 11.05am OUT: TIME \_\_\_\_\_

RENTAL CHARGES			
Daily	@ \$		
Weekly	@ \$		
Monthly	@ \$		
Hours	@ \$		
Others	@ \$		
CDW	@ \$		
PAI	@ \$		
Delivery Service			
SUB - TOTAL \$			

Refundable Deposit: \_\_\_\_\_  
 Cash/Nets/Cheque/Visa/MC Card No: \_\_\_\_\_  
 (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES

OUT IN  
  
 EXTENSION  
 Collection Service \_\_\_\_\_  
 Misc. \_\_\_\_\_  
 ESTIMATED TOTAL RENTAL \$ \_\_\_\_\_

**ACCESSORIES CHECK**  
 Ashtray  Cig Lighter  S / Tyre  
 STD Tools  Jack  Hub Caps  
 Radio / Cass  CD / Cartridges  S / RIM

Hirer is responsible for the first \$ \_\_\_\_\_ excess for collision/damage to first party. (i.e.) Auto Stat Automotive Pte Ltd Vehicle (including windscreen) and also first \$ \_\_\_\_\_ excess for collision/damage to third party's vehicle for each and every accident/damage.

Hirer's Signature: [Signature]  
 Addition Driver's Signature: \_\_\_\_\_

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

**\*IMPORTANT**

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY AUTO STAR AUTOMOTIVE PTE LTD.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
  - shall report all accidents involving the said vehicle to the owner immediately;
  - shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTSCEHEME' (the form will be made available when the accident is report to the owner);
  - shall report to the police within 24 hours from the occurrence, the following types of accidents:
    - injury case
    - non-injury case involving a Government vehicle, or damage to Government property.
    - non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
    - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
<u>13/11/2021</u>	<u>1230hrs</u>					<u>[Signature]</u>

TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

**Windscreen Excess:** S\$ 100.00  
**Own Damage Excess (Section 1):** S\$ 2,000.00  
**Third Party Excess (Section 2):** S\$ 2,000.00  
**Young and Inexperienced Driver:** Additional S\$ 3,000.00  
**(Below 26 yrs old and driving experience of 2 yrs and below)**

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on \_\_\_\_\_ (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provide for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossess.

Dated:

Signature of the Hirer



Name: TAY TEOW SENGI  
S0194338C

Auto Star Automotive Pte Ltd (the Owner)



Name: Allan  
 Designation: workshop Executive

Auto Star Automotive Pte Ltd  
23 Kaki Bukit Ave 4  
# 04-01  
Singapore 415933  
autostar.automotive@yahoo.com  
Company Registration No. 202029008Z



## INVOICE

**BILL TO**  
Tay Teow Seng  
108 Rivervale Walk  
#05-114  
Singapore 540108

**INVOICE NO.** INV21-282  
**DATE** 18/12/2021

DESCRIPTION

AMOUNT

SLV 4698 C HONDA VEZEL  
- 6 days rental 08.11.2021 - 13.11.2021 (\$120 per days)

720.00

Cheque should be crossed and made to Auto Star Automotive Pte Ltd  
or E-Transfer A/C : 601-304835-001 OCBC Bank.

**BALANCE DUE**

**S\$720.00**



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No M4-0006529-2

Print Date/Time 08 Nov 2021 / 11:23:04

Receipt Date/Time 08 Nov 2021 / 11:23:04

Tax Invoice/Receipt

Receipt No. ITNET-00000-211108-001083

Previous Receipt No.:

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SLM4217E As at 06 Nov 2021/20:48:00 Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD				
1	Insurance Enquiry - SLM4217E Enquiry Fee 20211108112058133034	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	549834XXXXXX3603		eNETS Credit Card	7.45
<b>Total</b>				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.