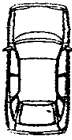


**ASSIGNMENT**Surveyor: KennethDOI: 01/11/2021Date / Time : 29/10/2021Registered in Merimen: 29/10/2021**Pre-assign / CCU / FTE**Insured Vehicle No. : GR 1228B

Claim No. : \_\_\_\_\_

Name of Insured : OCEAN ATLANTIC FISHERY PTE LTD

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : 29/10/2021

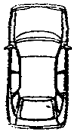
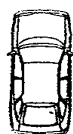
Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**EK 666L → → → →INSRS:  
WSP: **S & H**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                               | EK 666L : X ; GR 1228B : X                     |                                                             | STAGE                                           | DATE / PIC               |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------|--------------------------|--------------------------|
| 02/11/2021                                                                                                                                               | - OINR *** SENT OUT FIRST NON-REPORTING LETTER |                                                             | Non-Reporting ltr (1st):                        |                          |                          |
|                                                                                                                                                          |                                                |                                                             | Non-Reporting ltr (2nd):                        |                          |                          |
|                                                                                                                                                          |                                                |                                                             | Non-Reporting ltr (Final):                      |                          |                          |
|                                                                                                                                                          |                                                |                                                             | Notification ltr (if non-pickup):               |                          |                          |
|                                                                                                                                                          |                                                |                                                             | Call OI:                                        |                          |                          |
|                                                                                                                                                          |                                                |                                                             | After call ltr to OI:                           |                          |                          |
|                                                                                                                                                          |                                                |                                                             | <b>Documentation Check List: Handler Typist</b> |                          |                          |
|                                                                                                                                                          |                                                |                                                             | Notification ltr (if non-pickup)                | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | After call ltr to OI:                           | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | Authorisation To Act:                           | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | Release Voucher:                                | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | Final Repair Bill:                              | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | Car Rental Invoice:                             | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | Towing Invoice                                  | <input type="checkbox"/> | <input type="checkbox"/> |
|                                                                                                                                                          |                                                |                                                             | LTA / GIA :                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| Medical Bill:                                                                                                                                            | <input type="checkbox"/>                       | <input type="checkbox"/>                                    |                                                 |                          |                          |
| PIR:                                                                                                                                                     | <input type="checkbox"/>                       | <input type="checkbox"/>                                    |                                                 |                          |                          |
| Mandate/Reject Instruction:                                                                                                                              | <input type="checkbox"/>                       | <input type="checkbox"/>                                    |                                                 |                          |                          |
| LOD                                                                                                                                                      | <input type="checkbox"/>                       | <input type="checkbox"/>                                    |                                                 |                          |                          |
| Payment Breakdown Form:                                                                                                                                  | <input type="checkbox"/>                       | <input type="checkbox"/>                                    |                                                 |                          |                          |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                                |                                                | Post-Repair Photos:                                         | <input type="checkbox"/>                        | <input type="checkbox"/> |                          |
|                                                                                                                                                          |                                                | Others:                                                     | <input type="checkbox"/>                        | <input type="checkbox"/> |                          |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____                                                                                                 |                                                | Confirm by: _____                                           |                                                 |                          |                          |
| Repair Cost:                                                                                                                                             | S\$ _____ ( _____ days) Reduction: _____ %     | Email <input type="checkbox"/>                              | Call <input type="checkbox"/>                   |                          |                          |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with: _____                                                                                             |                                                | Email <input type="checkbox"/>                              | Cal <input type="checkbox"/>                    |                          |                          |
| Final Liability:                                                                                                                                         | % (Agreed / Assessed) BOLA S/N No. : _____     | If NO or B 28, Ass. Lia : _____                             |                                                 |                          |                          |
| Repair Cost:                                                                                                                                             | S\$ _____                                      |                                                             |                                                 |                          |                          |
| Loss of Rental (LOR):                                                                                                                                    | S\$ _____ ( _____ days)                        |                                                             |                                                 |                          |                          |
| Loss of Use (LOU):                                                                                                                                       | S\$ _____ (\$ _____ x _____ days)              |                                                             |                                                 |                          |                          |
| Loss of Income (LOI):                                                                                                                                    | S\$ _____ (\$ _____ x _____ days)              |                                                             |                                                 |                          |                          |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> [Tick only one] |                                                |                                                             |                                                 |                          |                          |
| GIA/LTA Search                                                                                                                                           | S\$ _____                                      |                                                             |                                                 |                          |                          |
| Medical:                                                                                                                                                 | S\$ _____                                      | 1) Claim status: Normal/Reject/Private Settle               |                                                 |                          |                          |
| Disbursement:                                                                                                                                            | S\$ _____ (e.g. Tow/ Independent )             | 2) Report Format: _____                                     |                                                 |                          |                          |
| Legal Cost                                                                                                                                               | S\$ _____                                      | 3) Survey fee: _____                                        |                                                 |                          |                          |
| <b>Total:</b>                                                                                                                                            | <b>S\$ _____</b>                               | <b>Global Sum S\$:</b> _____                                |                                                 |                          |                          |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____                                                                                                |                                                | Email <input type="checkbox"/> Cal <input type="checkbox"/> |                                                 |                          |                          |
| Payee 1:                                                                                                                                                 | S\$ _____ Name 1: _____                        |                                                             |                                                 |                          |                          |
| Payee 2: (Strike if N.A.)                                                                                                                                | S\$ _____ Name 2: _____                        |                                                             |                                                 |                          |                          |
| Payee 3: (Strike if N.A.)                                                                                                                                | S\$ _____ Name 3: _____                        |                                                             |                                                 |                          |                          |