

**ASSIGNMENT**Surveyor: SteveDOI: 29/10/2021Date / Time : 27/10/2021

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : SLU 7201M

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : 27/10/2021 12:36Place of Accident : 740 Yishun Ave 5, Singapore 760740

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

Final ? Yes / No

SJC 5125GINSRS:  
WSP: Automotive  
Repair Centre  
Pte Ltd  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           | SJC 5125G - X                          | SLU 7201M - X                           | STAGE                                               | DATE / PIC                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------|-----------------------------------------------------|-------------------------------|
|                                                                                                                                                                      |                                        |                                         | Non-Reporting ltr (1st):                            |                               |
|                                                                                                                                                                      |                                        |                                         | Non-Reporting ltr (2nd):                            |                               |
|                                                                                                                                                                      |                                        |                                         | Non-Reporting ltr (Final):                          |                               |
|                                                                                                                                                                      |                                        |                                         | Notification ltr (if non-pickup):                   |                               |
| <u>25/02/2022</u>                                                                                                                                                    | <u>Pls refer to VIEWS for details.</u> |                                         | Call OI:                                            |                               |
|                                                                                                                                                                      |                                        |                                         | After call ltr to OI:                               |                               |
|                                                                                                                                                                      |                                        |                                         | <b>Documentation Check List:</b>                    | <b>Handler</b> <b>Typist</b>  |
|                                                                                                                                                                      |                                        |                                         | Notification ltr (if non-pickup)                    | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | After call ltr to OI:                               | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Authorisation To Act:                               | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Release Voucher:                                    | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Final Repair Bill:                                  | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Car Rental Invoice:                                 | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Towing Invoice                                      | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | LTA / GIA :                                         | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Medical Bill:                                       | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | PIR:                                                | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Mandate/Reject Instruction:                         | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | LOD                                                 | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Payment Breakdown Form:                             | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b> Date/Time:                                                                                                                                 | Sent By:                               |                                         | Post-Repair Photos:                                 | <input type="checkbox"/>      |
|                                                                                                                                                                      |                                        |                                         | Others:                                             | <input type="checkbox"/>      |
| <b>FINALIZATION</b> Date/Time:                                                                                                                                       | Confirm with:                          |                                         | Confirm by:                                         |                               |
| Repair Cost: <u>L/sum</u> S\$ <u>2,050.00</u> ( <u>4</u> days) Reduction: <u>38</u> %                                                                                |                                        |                                         | Email <input type="checkbox"/>                      | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b> Date/Time: <u>25/02/2022</u> Confirm with <u>Shu Juan</u>                                                                                    |                                        |                                         | Email <input checked="" type="checkbox"/>           | Call <input type="checkbox"/> |
| Final Liability: % <u>100</u> (Agreed / Assessed) BOLA S/N No. : <u>26</u>                                                                                           |                                        |                                         | If NO or B 28, Ass. Lia :                           |                               |
| Repair Cost: <u>w/GST</u> S\$ <u>2,193.50</u>                                                                                                                        |                                        |                                         |                                                     |                               |
| Loss of Rental (LOR): S\$ _____ ( _____ days)                                                                                                                        |                                        |                                         |                                                     |                               |
| Loss of Use (LOU): S\$ <u>480.00</u> (\$ <u>80</u> x <u>6</u> days)                                                                                                  |                                        |                                         |                                                     |                               |
| Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)                                                                                                              |                                        |                                         |                                                     |                               |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                        |                                         |                                                     |                               |
| GIA/LTA Search S\$ <u>2.00</u>                                                                                                                                       |                                        |                                         |                                                     |                               |
| Medical: S\$ _____                                                                                                                                                   |                                        |                                         | 1) Claim status: Normal/Reject/Private Settle _____ |                               |
| Disbursement: S\$ _____ (e.g. Tow/ Independent )                                                                                                                     |                                        |                                         | 2) Report Format: <u>TP</u>                         |                               |
| Legal Cost S\$ _____                                                                                                                                                 |                                        |                                         | 3) Survey fee: <u>\$400.00</u>                      |                               |
| <b>Total:</b> S\$ <u>2,675.50</u>                                                                                                                                    | <b>Global Sum S\$:</b>                 |                                         |                                                     |                               |
| <b>FINAL PAYMENT</b> Date/Time:                                                                                                                                      | Confirm with:                          |                                         | Email <input checked="" type="checkbox"/>           | Call <input type="checkbox"/> |
| Payee 1: S\$ <u>2,675.50</u>                                                                                                                                         | Name 1:                                | <u>AUTOMOTIVE REPAIR CENTRE PTE LTD</u> |                                                     |                               |
| Payee 2: (Strike if N.A.) S\$ _____                                                                                                                                  | Name 2:                                |                                         |                                                     |                               |
| Payee 3: (Strike if N.A.) S\$ _____                                                                                                                                  | Name 3:                                |                                         |                                                     |                               |