



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG21010799/Ura3

22 October, 2021

**METAQUIP TC INDUSTRIAL PTE LTD**  
19 LORONG 8 TOA PAYOH  
Singapore 319255  
Attn: Thein Yin Soe

Dear Sirs,

**ACCIDENT INVOLVING YP 7720D AND SMP 3218G ON 17/10/2021 16:00  
ALONG/AT ALEXANDRA ROAD**

We, LKK Auto Consultants Pte Ltd has been appointed to act on the behalf of your insurer, AIG Asia Pacific Insurance Pte Ltd (AIG) to settle a THIRD-PARTY claim against you for an accident which happened on the above-mentioned date and location.

Kindly proceed to lodge your GIA report within five (05) working days of receipt of this letter, giving the version of the accident amongst other things related to the accident. The GIA report can be lodged at any of AIG reporting centers. You may refer to your Certificate of Insurance for the list of the reporting centers.

If you have any information to add or any amendments to make, please contact the undersigned within five days from the date of this letter.

Please note that the standing of your insurance policy such as NCD, premium & etc would be affected.

Yours faithfully,

**Jaslin Kok**  
Claims  
Tel : 6841 2157  
Fax: 6741 4108  
Email : Jaslinkok@lkkauto.com

*c.c. Claims Manager  
AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)*