

Mei Kwan (LKKAuto)

From: Mei Kwan (LKKAuto)
Sent: Thursday, October 14, 2021 3:29 PM
To: 'Karen Tan'
Cc: Hsiao Tong (LKKAuto); Admin A
Subject: RE: Our Ref: D21/2825/PTE/KT - YL7737C & SFH419M on 8/10/21 *** LKK REF: CC4/FCI21010454/Upa3
Attachments: Preliminary Advice.pdf; TP ESTIMATE - MARKED.PDF; LKK SURVEY PHOTO.PDF

Dear Karen,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Kindly take note that the case handler in-charge is Hsiao Tong.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Admin-D (LKKAuto)
Sent: Tuesday, October 12, 2021 10:52 AM
To: 'Caroline Cabrera' <Caroline@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Cc: 'Karen Tan' <karentan@msfirstcapital.com.sg>
Subject: RE: Our Ref: D21/2825/PTE/KT - YL7737C & SFH419M on 8/10/21

Dear Sir / Mdm,

Thank you for your assignment.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Caroline Cabrera <Caroline@msfirstcapital.com.sg>
Sent: Tuesday, 12 October, 2021 10:48 AM
To: LKK <assignments@lkkauto.com>
Cc: Karen Tan <karentan@msfirstcapital.com.sg>; bhlim@procarcare.com.sg; claims@procare.com.sg
Subject: Our Ref: D21/2825/PTE/KT - YL7737C & SFH419M on 8/10/21

Dear Sir,

Attached for survey assignment.

Thank you & Regards,

Caroline Cabrera

Motor Claims

MS First Capital Insurance Ltd

36 Robinson Road #16-01 City House | Singapore 068877 | D: 6507 3848 | F: 6507 3849 | Reg. No. 195000106C

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As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement.

However, we are actively working to support our clients and partners.

We have access to e-mails and will work to respond in a timely manner.

We appreciate your kind understanding. Stay safe.