

# GARAGE 13 PTE LTD

8 KAKI BUKIT AVE 4 #03-46 PREMIER@KB SINGAPORE 415875  
TEL: 9666 4445

22<sup>ST</sup> SEP 2021

Our Ref: **SMJ5685J**

Your Ref: **SHF253K**

MS First Capital Insurance Ltd

**Motor Claims Department**

36 Robinson Road #16-01

City House

Singapore 068877

Dear Sirs,

**ACCIDENT INVOLVING SMJ5685J AND SHF253K ALONG MANDAI RD TOWARDS YISHUN AFTER BKE  
EXIT ON 16.6.2021**

We are the representative for WONG LIYAN, whose vehicle registration number **SMJ5685J** was damaged in the above accident.

We are instructed to claim for damages against your insured in connection with the above-captioned road traffic accident driven by your insured.

We are instructed that the accident was caused by your insured's negligence and/or management of motor vehicle registration **SHF253K**. As a result of the accident, our client's vehicle was damaged and our client had been put to loss and expense, particulars of which are as follows:-

Cost of repairs	\$	2,461.00
Loss of RENTAL for 10 days @\$140/day	\$	1,400.00
Survey report	\$	488.00
LTA search fee	\$	7.45
	\$	<u>4,356.45</u>

Enclosed are the supporting documents for your perusal:-

GIA

LTA search

Repair bill

Kindly let us have your payment of **\$4,356.45** in our workshop's name within the next 14 days.

Please do not hesitate to contact our Ms Irene at 6385 1171 or email [motor@iaconsultingsg.com](mailto:motor@iaconsultingsg.com) should you have any queries on your matter. We thank you for your kind attention and appreciate your quick remittance.

Yours faithfully,

Encl.



# GARAGE 13 PTE LTD

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TEL: 9666 4445

## PROFORMA INVOICE

To: WONG LIYAN

Invoice No. : G13/20669  
Date : 22/09/2021  
Vehicle No. : SMJ5685J

No.	Description	Qty	Unit Price	Amount
1	REPAIR COST		\$ 2,300.00	\$ 2,300.00
Sub-Total				\$ 2,300.00
GST 7%				\$ 161.00
Total				\$ 2,461.00

Payment by cheque should be crossed and made payable to 'GARAGE 13 PTE LTD'

Issued By:



Authorised Signature

# GARAGE 13

8 Kaki Bukit Ave 4  
Premier @ Kaki Bukit #03-46  
Singapore 415875  
Company Reg Number: 202005684D


## LETTER OF AUTHORISATION

I/We, WONG LI YAN ("the third party claimant")  
of NRIC/FIN/UEN No. \_\_\_\_\_, owner of vehicle no. SMJ 5685 J hereby authorize  
M/s GARAGE 13 PTE LTD ("the workshop") to my claim for repair cost  
and/or rental and/or loss of use and/or survey fee ("claim") for my vehicle no. SMJ 5685 J that  
was damaged pursuant to the accident which occurred on 16/6/2021 along  
MANDAI ROAD, YISHUN AFTER BKE EXIT involving vehicle no/s  
SHF 253 K ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/ owner/ insurers of the other vehicle/s is concerned.

Dated this 16 (day) of 6 (month) 2021 (year)



SIGNATURE OF OWNER/ COMPANY STAMP (IF APPLICABLE)



# BILL'S WHEELS

Bill's Wheels

UEN: 53379782M

Contact: 80318802 email: sales@distinct-art.com

## INVOICE

Invoice No: B-MU-022

Garage 13 Pte Ltd  
Premier @ Kaki Bukit  
Kaki Bukit Avenue 4 #03-46  
Singapore 415875

Date: 25 June 2021

Description	Amount S\$
Being rental of vehicle - VOLKSWAGEN JETTA SKH4532H  Replacement of vehicle for SMJ5685J Period: from 16 June 2021 to 25 June 2021 Rate: S\$140 X 10 days	1,400.00
Total:	1,400.00

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Bill's Wheels





BILL'S WHEELS

## BILL'S WHEELS

Tel: +65 9180 0553 Email: nevtby@gmail.com

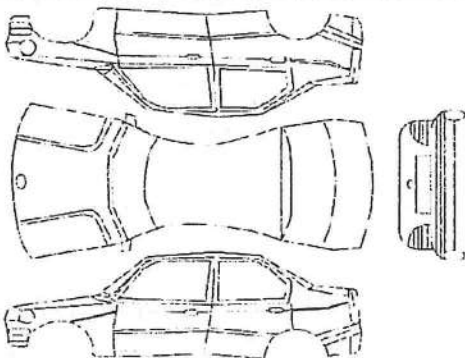
RA NO:

Date: \_\_\_\_\_

## VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULARS		VEHICLE'S PARTICULARS	
Name (as in I/C):	WONG LI YAN	Hirer's Own Vehicle Number:	SMJ 5685 J
Address:		Loan Vehicle No:	Replace Vehicle Number: SKH 4532 H
NRIC/Passport No:	S	DL No.:	9
Date of Birth:	1	Date of Issue/Expiry:	11/8/2004
Nationality:	SINGAPOREAN	PL of Issue:	SG
Occupation:		Driving Exp:	17
Tel no: (O)		(HP)	
DRIVER'S PARTICULARS		RENTAL CHARGES	
Name (as in I/C):		Daily	10 @ \$ per day \$140 \$1400
Address:		Weekly	@ \$ per week
NRIC/Passport No:		Monthly	@ \$ per month
Date of Birth:		Hours	@ \$ per hour
Nationality:		Others	@ \$
Occupation:		CDW	@ \$ per day/week/month
Tel no: (O)		PAI	@ \$ per day/week/month
		Repair/Damages	
		Delivery/Collection Svc	
		MISC	
		SUB-TOTAL \$	\$1400
		PETROL/DIESEL LEVEL	
		OUT	E
		IN	E
		1/4	1/2
		1/4	1/2
		3/4	F
		3/4	F
		Petrol Surcharge	
		One Time Service Charge @ \$5	
		SUB-TOTAL \$	
		Security Deposit : \$	
		Advance Rental Paid :	
		Payment Method : CASH/NETS/CHEQUE/CARD/PAYNOW	
		Cheque / Card No. :	Expiry Date:
		Name as in Card:	
		TOTAL CHARGES \$	1460

INDICATE-  
A - Accidents  
D - Dent  
S - Scratch  
X - Crack



Hirer's Signature: \_\_\_\_\_

Additional Driver's Signature: \_\_\_\_\_

## IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BILL'S WHEELS. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace an replacement vehicle if an accident occurred. Any damage to the car will be repair at BILL'S WHEELS authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
- In event of a traffic accident, the hirer shall report to rental office immediately including any bodily injuries. Thereafter, accident reporting shall be made within 24 hours. All claims related to the accident shall only handled by BILL'S WHEELS. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- The hirer is responsible for the first \$5 excess to the THIRD PARTY DAMAGE OR INJURY claims and/or also the first \$5 excess to the FIRST PARTY DAMAGE (I.E) BILL'S WHEELS, upon payment of CDW for each and every accident/damage.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
16/6/2021	1900 hrs			

Hirer's / Driver Signature: \_\_\_\_\_

Return Of Vehicle: The Hirer/Driver is required to sign in the column "Signature Of Hirer/Driver Failing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to BILL'S WHEELS and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
25/6/2021	1230 hrs			

Hirer's / Driver Signature: \_\_\_\_\_

# GARAGE 13 PTE LTD

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TEL: 9666 4445

## PROFORMA INVOICE

To: WONG LIYAN

Invoice No. : G13/20669

Date : 22/09/2021

Vehicle No. : SMJ5685J

No.	Description	Qty	Unit Price	Amount
1	REPAIR COST		\$ 2,300.00	\$ 2,300.00
Sub-Total				\$ 2,300.00
GST 7%				\$ 161.00
Total				<b>\$ 2,461.00</b>

Payment by cheque should be crossed and made payable to 'GARAGE 13 PTE LTD'

Issued By:



.....  
Authorised Signature

Our reference: 21-7865

Date: 1/7/2021

**INVOICE NO. 7865**

**Wong LiYan**

c/o Garage 13 Pte Ltd  
8 Kaki Bukit Ave 4  
#03-46 Premier@KB  
Singapore 415875

Registration No. **SMJ5685J**

We enclose our fee note for your kind attention, which remains payable irrespective of the outcome of this case.

S/No.	Description of Services Provided	Qty	Amount
1	Being vehicle damage assessment report, inspection, photographs, transport and miscellaneous.	1	\$488.00
Total amount			<u>\$488.00</u>

Please kindly cross all cheques made payable to "Impact Analysis Consultant".

We thank you in anticipation for your prompt payment.



**L. L. Tan (Ms)**

Principal Consultant

*Subsidiaries of Impact Analysis Consultant:*

• Impact Analysis Consulting Pte Ltd • Impact Analysis Academy Pte Ltd • IA Racking Solutions Pte Ltd  
• IA Accounting & Consultancy Pte Ltd • Infoknights International Services (Philippines) • IABN Pte Ltd  
[www.iaconsultingsg.com](http://www.iaconsultingsg.com)



Our reference: 21-7865

Date: 1/7/2021

c/o Garage 13 Pte Ltd  
8 Kaki Bukit Ave 4  
#03-46 Premier@KB  
Singapore 415875

Dear Sirs

RE: **Road Traffic Accident on 16/6/2021**  
**Wong LiYan**

In accordance with your instructions received in this office on **21/6/2021**, we made arrangements to examine the vehicle on **21/6/2021** at above-mentioned address. The following data was recorded:

#### Vehicle details

Make	Toyota	Registration	SMJ5685J
Model	Altis	Chassis	MR053ZEE106157794
Colour	Black	Gearbox	Auto
Odometer	172801km	Paintwork	Good
Steering	In order	Brakes	In order
Condition	Good		

#### Tyre Depths

Front left	195/65R15	85% Yokohama
Front right	195/65R15	85% Yokohama
Rear left	195/65R15	85% Firenza
Rear right	195/65R15	85% Firenza

#### Impact Direction & Area of Damage:



Status	REPAIRABLE
Magnitude	Medium
Legal status	Unroadworthy

Following our examination of the accident damage, we have calculated repair times and method, which are detailed on page 2 & 3. We would recommend a sum of **\$2,300.00** and **4** working days for repair, which is sufficiently lower than the pre accident value to render the vehicle an economically and physically reliable proposition.

#### Subsidiaries of Impact Analysis Consultant:

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  - IA Accounting & Consultancy Pte Ltd • Infoknights International Services (Philippines) • IABN Pte Ltd
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Our reference 21-7865  
Date 1/7/2021  
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### Section A: Damaged Parts Assessment

Part's Description	Qty	Condition As inspected	Repairer's Estimate	Our Adjustment
<b>List Items :</b>				
Boot lid - slightly warped	1	repair.respray	625.50	0.00
Boot lid weather strip	1	serviceable	168.70	0.00
Boot lid reflector lh	1	intact	231.40	0.00
Boot lid logo	1	necessary	52.20	52.20
Boot lid emblem '1.6'	1	necessary	30.80	30.80
Boot lid emblem 'COROLLA'	1	necessary	42.60	42.60
Boot lid emblem 'ALTIS'	1	necessary	46.40	46.40
Rear bumper	1	torn	526.80	526.80
Rear bumper roll bar reinforcement	1	bent	151.70	151.70
Rear bumper side retainer (front) lh	1	cracked.nec	60.20	60.20
Rear bumper side retainer (rear) lh	1	cracked.nec	42.10	42.10
Rear bumper bracket (absorber energy) lh	1	bent	85.90	85.90
Rear bumper sponge	1	compressed.damaged	152.30	152.30
Tail lamp lh	1	internal cracked	398.70	398.70
Tail lamp panel lh	1	repair	138.50	0.00
Tail lamp lower bracket lh	1	cracked	71.20	71.20
Rear end panel	1	repair	538.80	0.00
Rear end panel top garnish	1	serviceable	189.30	0.00
<b>Sub- Total cost</b>			3553.10	1660.90
Percentage discount : 25%			888.28	415.23
<b>Sub-Total costs for parts</b>			<b>2664.83</b>	<b>1245.68</b>

#### Special Nett Items:

Rear bumper clips @\$4.50	8	necessary	36.00	36.00
Rear reverse sensor	1	malfunction	280.00	250.00
<b>Sub-Total costs for parts</b>			<b>316.00</b>	<b>286.00</b>

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Date 1/7/2021

**Parts Repair**

*	*	*	0.00	0.00
<b>Sub- Total costs</b>			<b>0.00</b>	<b>0.00</b>
<b>Total costs for parts</b>			<b>2980.83</b>	<b>1531.68</b>

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Our reference 21-7865

Date 1/7/2021

Page 3

### Section B: Labour Cost Calculation

	Hourly rate	Manhr. Req.	Total
To dismantle, replace, cut, weld, knock out dents to straighten accident parts as-mentioned on the 'Parts Repair' column inclusive of replacement parts.	\$ 45.00	14	\$ 630.00
Putty & Spray painting to adjacent panels. Job allowance. Paint / material. ( 3 panels - rear bumper, rear end panel, boot lid)	Sub-contract work.		\$ 650.00
Apply rust proofing on the adjacent panels.	Sub-contract work.		\$ 30.00
Remove and replace rear reverse sensor	\$ 45.00	1.8	\$ 81.00
Wiring / bulb checking (inclusive of re-focus / re-adjust on angle of light intensity.)	\$ 45.00	0.8	\$ 36.00
<b>Total labour cost</b>			<b>\$ 1,427.00</b>

Manhour rate and the number of manhours required for each repairing task are formulated based on individual workshop's operating cost and in-house@ IA Research Guidelines respectively.

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Date 1/7/2021

### Section C: Summary Table of Total Repair Cost

Description		Cost
<b>Damaged Parts Assessment (See section A)</b>		<b>\$1,531.68</b>
<b>Labour Cost Calculation (See section B)</b>		<b>\$1,427.00</b>
<b>Total cost</b>		<b>\$2,958.68</b>
Lump sum repair		\$591.74
Further discount	20%	
<b>Total Repair Cost</b>		<b>\$2,300.00</b>

We would recommend a sum of \$2,300.00 and 4 working days for repair.  
No further items will be approved without our expressed written agreement. Any significant additional items will be subject to a supplementary report.

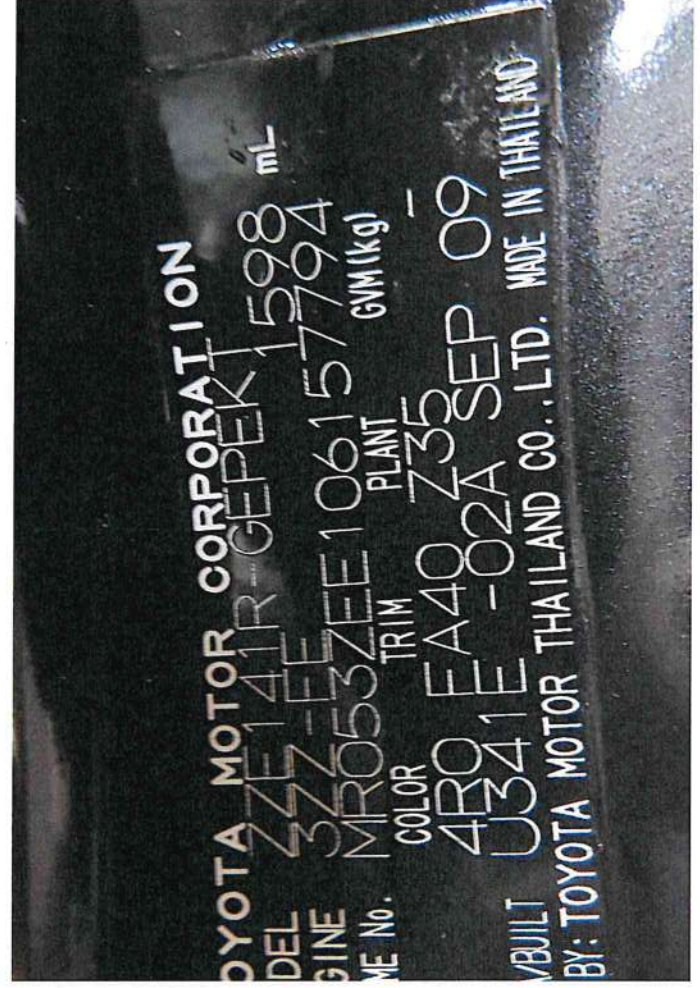
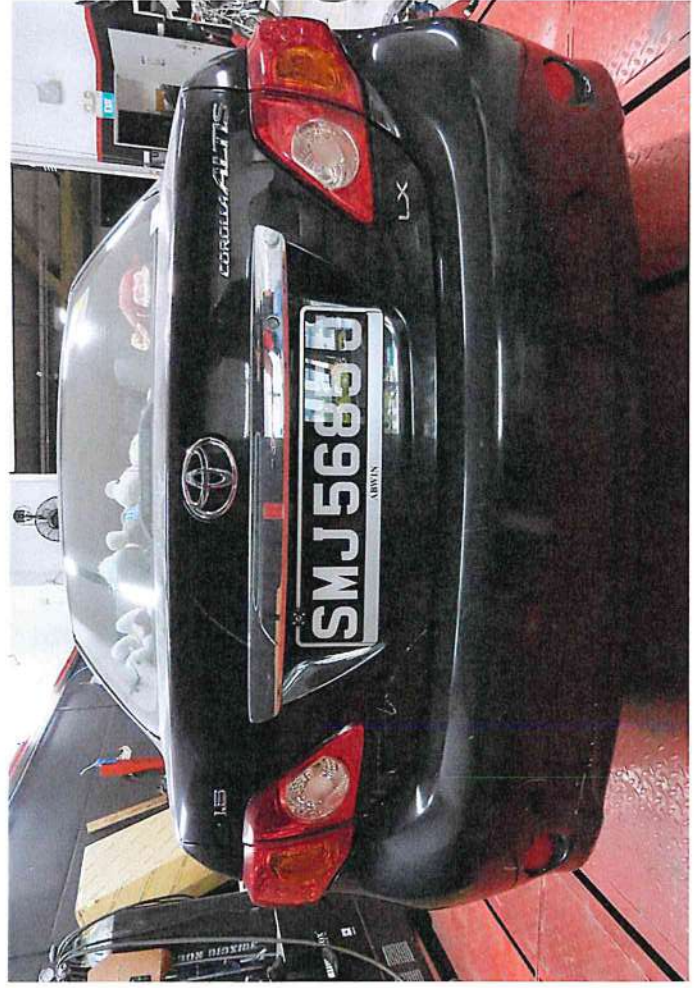


Mechanical Engineer, Accident Expert Witness, Licensed Appraiser (Automobile)  
B.Eng. (Hons, NUS)  
Diploma. Mechanical Engineering  
NTC-2 Automovite Technology  
Sr.MIES, Institution of Engineers, Singapore (#20100091)  
MATAI, Maryland Association of Traffic Accident Investigators  
IAARS, International Association of Accident Reconstruction Specialists  
PMC of Singapore Business Advisors & Consultants Council  
ACTA certified Trainer, Singapore  
Enterprise Singapore - Recognised Certification for Management Consultants  
IMI Professional Certificate In Vehicle Accident Damage Assessment (UK)

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TOYOTA MOTOR CORPORATION  
 DEL 3ZE141R-GEPEK 1598 mL  
 GINE 3Z-EE  
 VE No. MRO53ZEE106157794 GVM (kg)  
 COLOR TRIM PLANT  
 4R0 EA40 Z35  
 U341E -02A SEP 09  
 BUILT BY: TOYOTA MOTOR THAILAND CO., LTD. MADE IN THAILAND











