

**Re: OWN DAMAGED CLAIM FOR VEHICLE SNB 315 R DOA 28/8/21****Denise Tay (LKKAuto) <denisetay@lkkauto.com>**

Fri 24/9/2021 10:22 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; 'Claims' <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **SNB 315 R (Excess \$1000/-)**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair

Best Regards,

**Denise Tay** | Case Handler**LKK Auto Consultants Pte Ltd**Phone: 6256-3561 | email: [denisetay@lkkauto.com](mailto:denisetay@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto) <admin-d@lkkauto.com>**Sent:** Wednesday, 15 September 2021 11:50 am**To:** 'Claims' <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SNB 315 R DOA 28/8/21

Dear Jennis,

Noted with thanks.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

**From:** Claims <claims@premiumauto.com.sg>  
**Sent:** Wednesday, 15 September, 2021 11:34 AM  
**To:** 'Admin A' <admin-a@lkkauto.com>; 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>  
**Cc:** claims@premiumauto.com.sg  
**Subject:** OWN DAMAGED CLAIM FOR VEHICLE SNB 315 R DOA 28/8/21

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available and our client received a lawyer letter from third party please assist forward to AIG.

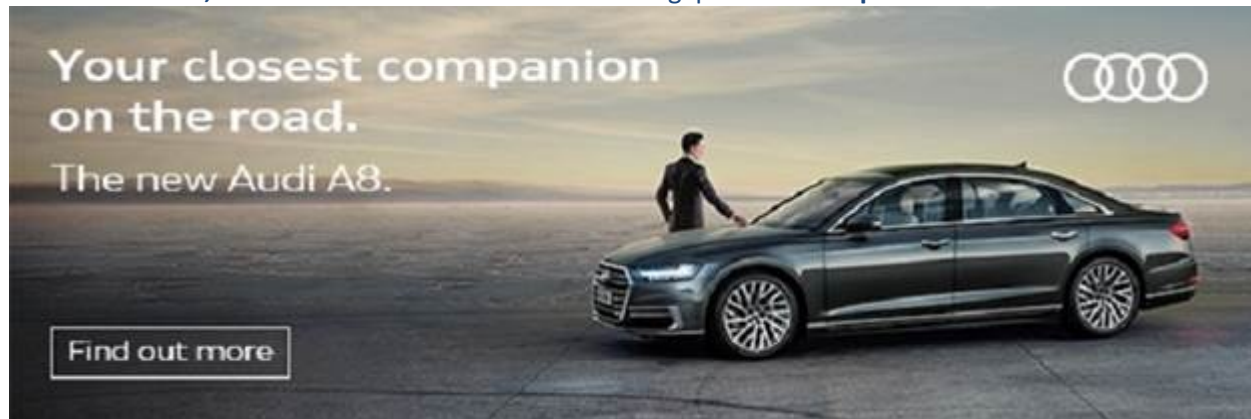
Kindly arrange survey on 17/9/21 @ 10:15AM @ UBI. Owner waiting

We're claiming against AIG

Thank you.

**Best Regards,**  
**Jennis Tan**  
**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
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**p.** +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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