

Xin Hua Workshop Pte Ltd
Letter of Demand

Our Ref: SMY 2730 C

13/Oct/2021

AIG Asia Pacific Insurance Pte Ltd
78 Shenton Way,
#07-06 AIG Building,
Singapore 079120

Dear Sir/Mdm:

**ACCIDENT INVOLVING SMY2730C AND GBE9567Y ON 15-SEP-2021 AT ALONG OPEN
CARPARK OF BLK 121 BEDOK RESERVIOR (LOT 846)**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses
sustainer in the above accident from the third party driver/ or insurers.**

Description		Amount
Repair Costs		\$ 5,778.00
Loss of Rental	\$120.00 X 10 days	\$ 1,200.00
Loss Of Use	\$0.00 X 0 days	\$ -
Search Fees (LTA)		\$ 7.45
Surveyor fees		\$ -
Others Claim		\$ 29.00
Amount		\$ 7,014.45

Please look into our client claims and let us hear from you shortly.

Thank you




Kerry Tan

Xin Hua Workshop Pte Ltd

email : xinhuaworkshop2@gmail.com



Xin Hua Workshop Pte Ltd
23 Kaki Bukit Ave 4
#04-01 (South Wing)
Singapore 415933
xinhuaworkshop@gmail.com
GST Registration No. : 201838521G

Performa Invoice

ADDRESS

AIG Asia Pacific Insurance Pte
Ltd
AIG Building #07-06
78 Shenton Way
079120

PERFORMA INVOICE 115
NO.
DATE 13/10/2021

DATE	DESCRIPTION	AMOUNT
	SMY 2730 C - Honda Civic Date of Accident: 15/9/2021 Lump Sum Repair for Third Party Claim	5,400.00
	SUBTOTAL	5,400.00
	GST TOTAL	378.00
	TOTAL	S\$5,778.00

Accepted By

Accepted Date

Auto Star Automotive Pte Ltd
23 Kaki Bukit Ave 4
04-01
Singapore 415933
autostar.automotive@yahoo.com
Company Registration No. 202029008Z



ADDRESS

Yong Yu De
121 Bedok Reservoir Road,
#07-198,
Singapore 470121.

Invoice 1059

DATE 25/09/2021

DESCRIPTION

AMOUNT

SLV 4518 P - Honda Vezel
Rental Period: 16/9/2021 - 25/9/2021
\$120 x 10 days
(Replacement Vehicle: SMY 2730 C)

1,200.00

Cheque should be crossed and made to Auto Star Automotive Pte Ltd or E-transfer A/C: 601-304835-001 OCBC Bank.

TOTAL

S\$1,200.00

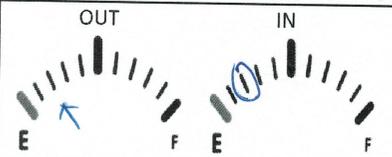
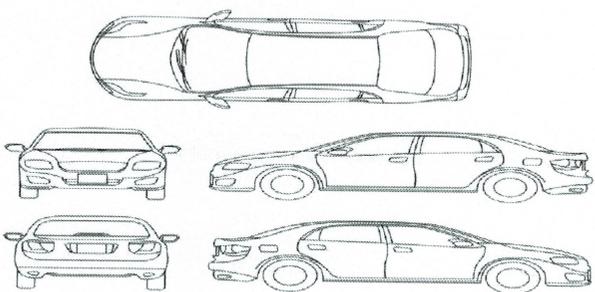
Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.



VEHICLE RENTAL AGREEMENT

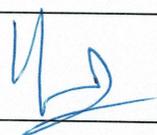
HIRER'S PARTICULAR Name: (as in I/C) <u>Yang Yu De</u> NRIC / Passport No.: <u>S2504390J</u> Address (Res): <u>121 Bedok Reservoir Road, #07-198 SC470121</u> Name & Address of Employer: _____ Occupation: _____ Driving Exp: _____ D/L No: _____ D/L Type: Local / International Pass Date: _____ Date of Birth: _____ Tel / HP: _____		Veh No: <u>SLV4518P</u> Replace Veh No: <u>SMY2730C</u> Mileage Out: <u>20823 km</u> Mileage Out: _____ Make & Model <u>Honda</u> Make & Model _____ Auto / Manual <u>Vezel</u> Auto / Manual _____ OUT: Date <u>15/09/2021</u> OUT: Date _____ OUT: TIME <u>8:10 pm</u> OUT: TIME _____	
ADDITIONAL DRIVER'S PARTICULARS Name: (as in I/C) _____ NRIC / Passport No.: _____ D/L No: _____ D/L Type: Local / International Address (Res): _____ Tel / HP: _____		RENTAL CHARGES Daily @\$ _____ Weekly @\$ _____ Monthly @\$ _____ Hours @\$ _____ Others @\$ _____ CDW @\$ _____ PAI @\$ _____ Delivery Service _____ SUB - TOTAL \$ _____	
Refundable Deposit: _____ Cash/Nets/Cheque/Visa/MC Card No: _____ (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES		 EXTENSION _____ Collection Service _____ Misc. _____ ESTIMATED TOTAL RENTAL \$ _____	
 ACCESSORIES CHECK <input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> S / Tyre <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> Hub Caps <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD / Cartridges <input type="checkbox"/> S / RIM		Hirer is responsible for the first \$ _____ excess for collision/damage to first party. (i.e.) Auto Stat Automotive Pte Ltd Vehicle (including windscreen) and also first \$ _____ excess for collision/damage to third party's vehicle for each and every accident/damage. Hirer's Signature: _____ Addition Driver's Signature: _____	

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

***IMPORTANT**

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY **AUTO STAR AUTOMOTIVE PTE LTD.**
3. IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
 - (i) shall report all accidents involving the said vehicle to the owner immediately;
 - (ii) shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTSCHEME' (the form will be made available when the accident is report to the owner);
 - (iii) shall report to the police within 24 hours from the occurrence, the following types of accidents:
 - (a) injury case
 - (b) non-injury case involving a Government vehicle, or damage to Government property.
 - (c) non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
 - (d) non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	
<u>25/09/2021</u>	<u>7pm</u>					

HIRER:

TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

Windscreen Excess: S\$ 100.00
Own Damage Excess (Section 1): S\$ 2,000.00
Third Party Excess (Section 2): S\$ 2,000.00
Young and Inexperienced Driver: Additional S\$ 3,000.00
(Below 26 yrs old and driving experience of 2 yrs and below)

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on 16/9/2021 (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossession.

Dated:

Signature of the Hirer

Name:

Auto Star Automotive Pte Ltd (the Owner)

Name:

Designation:



> Back to OneMotoring



Land Transport Authority
10 Sin Ming Drive
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 15 Sep 2021 / 17:04:24

Receipt Date/Time : 15 Sep 2021 / 17:04:24

Tax Invoice/Receipt

Receipt No. : ITNET-00000-210915-003154

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
	Result of Insurance Enquiry - GBE9567Y As at 15 Sep 2021/01:00:00 Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.			
1	Insurance Enquiry - GBE9567Y Enquiry Fee 20210915170322003054	7.00	0.49	7.49
	Sub-Total	7.00	0.49	7.49
	Total Before Rounding	7.00	0.49	7.49
	Rounding Difference			0.04
	Total Amount Payable			7.45
	Paid By			
	421808XXXXXX9928		eNETS Credit Card	7.45
	Total			7.45
	Cash Change			0.00
	Tendered Amount			7.45
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



RECORD MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

9 Temasek Boulevard #42-01b, Singapore 038989

Email: gears-support@shift-technology.com

GST Reg No: M400017735

UEN: S66SS0020G

TAX INVOICE

Xin Hua Workshop Pte Ltd - Yong Yu
De

Invoice Number

GR-2021-003583

Invoice Issue Date

01 Oct 2021

Invoice Due Date

08 Oct 2021

Total Amount (S\$)	27.10
Total GST 7.00% (S\$)	1.90
Total Amount Incl. of GST (S\$)	29.00

Bill Type	Reference	Amount (S\$)	GST 7.00% (S\$)	Amount Incl. of GST (S\$)
Sale of Accident Report - Publ	29/09/2021,15/09/2021,SMY2730C,GBE9567Y	27.10	1.90	29.00
		Total Amount (S\$)		27.10
		Total GST 7.00% (S\$)		1.90
		Total Amount Incl. of GST (S\$)		29.00

This is a computer generated document.

No signature is required.

XIN HUA WORKSHOP PTE LTD
REG: 201838521G



LETTER OF AUTHORITY & INDEMNITY

In the matter of an accident involving motor vehicles SMY2730C and GBE 9567Y
on 15/9/2021 at along Open Carpark of Blk 121
Bedok Reservoir (Lot 846)

I/We, Yong Yu De (NRIC) S8504390J of 121 Bedok
Reservoir Road #07-198 S(470121)
am/are the registered owner of vehicle no. SMY2730C at the material time of accident.

I/We hereby authorize **XIN HUA WORKSHOP PTE LTD** to proceed with the repairs to the damages caused to my/our vehicle in the above accident in accordance with the recommendations and advice of the licensed motor adjuster appointed by the insurers or by us on my/our behalf.

I/We further authorize you to appoint solicitors to demand, claim and if necessary, to use my/our name to commence legal proceedings for the above purpose.

I/We further agreed to fully co-operate and to undertake without hesitation and reservation all assistance that you or my/our solicitors may require from me/us for the purpose of making the claim, including attending all meetings and court hearings in connection with my/our claim.

I/We hereby declare that I/we will always remain and be liable to you for the cost of repairs to my/our said vehicle and other incidental expenses. In the event that my/our claims are unsuccessful or partially successful or are dismissed due to any wilful misrepresentation or withholding of material facts as well as failure to execute the discharge vouchers on request, I/we hereby undertake to reimburse you the full repair costs or any portion of the same that cannot be recovered including loss of use, surveyor fees, legal fee and disbursements if necessary.

I/We irrevocably authorise **XIN HUA WORKSHOP PTE LTD** of the repairers to sign all discharge voucher/ indemnity forms and all necessary documents in connection with and arising out of the above claim.

A handwritten signature in blue ink, appearing to be "Yong Yu De", is written over a horizontal line.

Owner Signature / Company Stamp / Date

XIN HUA WORKSHOP PTE LTD
REG: 201838521G

XINHUA

WORKSHOP PTE LTD

LETTER OF AUTHORIZATION

Accident involving my vehicle SMY2730C & GBE9567Y on 15/9/2021 at along _____
Open Carpark of Blk 121 Bedok Reservoir (Lot 846)

I/We, Yong Yu De, owner of vehicle no. SMY2730C hereby authorize
XIN HUA WORKSHOP PTE LTD to proceed with the repair for my vehicle SMY2730C which was
damaged in the above accident.

I/We further authorize **XIN HUA WORKSHOP PTE LTD** to claim against the driver and/or the owner of the
other vehicle(s) involved in the said accident for the repair cost and the loss of use/rental, and etc of my
vehicle on my behalf and for the own benefit.

You are further authorized to appoint your solicitor and give instruction in my name for the purpose of
seeking recovery of the said cost of repairs and the loss of use/rental, and etc.

I further authorize you and/or your representative(s) to sign all and any documents including but not limited to
Release Forms and Discharge Vouchers, so as to effect settlement of the repair costs, loss of use/rental and
etc, as well as legal fee and all disbursements related thereof.

I hereby undertake to co-operate with you and render you all the assistance (Including the re-inspection of
my vehicle an being a witness at trial) that may be necessary for you to recover the cost of repairs and the
loss of use of my vehicle against any party.



Owner Signature / Company Stamp / Date

Name : Yong Yu De
NRIC : S8504390J
HP Tel : 9835 3666
Address : 121 Bedok Reservoir
Road, # 07-198
SC 470121

XIN HUA WORKSHOP PTE LTD
REG: 201838521G

XINHUA

WORKSHOP PTE LTD

Warrant To Act

In the matter of an accident involving motor vehicles SMY2730 C and GBE9567Y
on 15/9/2021 at along open Carpark of Blk 121
Bedok Reservoir (Lot 846)

I/We, Yong Yu De (NRIC) S8504390J
of 121 Bedok Reservoir Road #07-198 S(470121)

hereby appoint and instruct **XIN HUA WORKSHOP PTE LTD** to act for and on my/our behalf in respect of the above matter, including,

- (a) to claim for my cost of repairs/ loss of use/ cost of rental and all costs property incurred in respect of these claim;
- (b) to negotiate, settle or litigate the claim and to receive all monies of claim on my/our behalf;
- (c) to pay to yourselves all monies and party and party costs you may at any time receive from the third parties in connection with the above matter;
- (d) to release all monies or proceeds of settlement monies received by you (after deducting your legal costs) to my repairs **XIN HUA WORKSHOP PTE LTD** in settlement of my outstanding bill/ account with them.



Owner Signature / Company Stamp / Date

XIN HUA WORKSHOP PTE LTD
REG: 201838521G



Motor Claim Department:

Dear Sir / Madam,

On 15/9/2021 (date) there was an accident along Open Carpark of Blk 121 Badok Reservoir (Lot 846) involving vehicle SMY 2730 C with vehicle GBE 9567Y.

I/We, Yong Yu De, are the registered owner of the motor vehicle no, SMY 2730 C.

Please note that I/We hereby agree that all compensation monies due to me/us in the above said accident to **XIN HUA WORKSHOP PTE LTD**.

I/We, hereby authorized you to release all compensation monies pertaining to the above-mentioned accident to **XIN HUA WORKSHOP PTE LTD** and forward your settlement cheque to **XIN HUA WORKSHOP PTE LTD** who I/We had authorized to collect the said compensation/monies.

A handwritten signature in blue ink, appearing to be "Yong Yu De", written over a horizontal line.

Owner Signature / Company Stamp / Date