

ARC

**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLZ9577P & GBA3111P**  
**ALONG UPPER BUKIT TIMAH ROAD ON 15/09/2021.**

We understand that you are the insurer of vehicle GBA3111P.

I/We wish to inform you that my/our vehicle SLZ9577P have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 4,387.00 (w/GST 7%)
2.	Loss of Use (S\$120.00 x 05 days + 01 weekend)	S\$ 720.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
<b>TOTAL</b>		<b>S\$ 5,109.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



09/10/2021

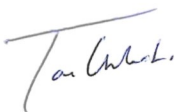
## LETTER OF AUTHORISATION

I/We, TAN CHEE KIAN ("claimant") of  
603 SENJIA ROAD #06-61 S(670603) (address), owner of SL29577P (vehicle no.)  
hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of  
me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim")  
for my/our vehicle no. SL29577P that was damaged pursuant to the accident occurred  
on 15/09/2021 (date) along UPPER BUKIT TIMAH ROAD (location)  
involving vehicle no/s ABH311P ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to settlement  
of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is  
on a without prejudice and without admission of liability basis insofar as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 15 (day) of 09 (month) 2021 (year)



Signed by "the claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1 #05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

Tax Invoice No: 00003124

Date: 9/10/2021

Reference: SLZ9577P

Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$4,100.00
Customer Signature & Co. Stamp		Sub-Total: \$4,100.00 GST @ 7%: \$287.00  <b>Amount Due: \$4,387.00</b>

This is an electronically generated invoice, no signature is required


## INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

GBA3111P

Date of Accident

15/09/2021 

Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**Period of Insurance ..... **17/05/2021 - 16/05/2022**Requested By ..... **PONG JIA JUN OSCAR (Autom...**Requested Date ..... **15/09/2021 10:53****Payment details**Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**