

Re: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Denise Tay (LKKAuto) <denisetay@lkkauto.com>

Mon 20/9/2021 10:45 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>; claims@premiumauto.com.sg <claims@premiumauto.com.sg>

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **SME 1364 M (Excess \$400/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

CLEAR photos for Rear LH Door to be taken - refer Adrian. Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair

Best Regards,

Denise Tay | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: denisetay@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Friday, 17 September 2021 9:47 am

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>

Cc: claims@premiumauto.com.sg <claims@premiumauto.com.sg>

Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear all,

Any update on repair approval?

Thank you

Best Regards,

Zoey Kum

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

e. claims@premiumauto.com.sg **w.** www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223

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From: Claims <claims@premiumauto.com.sg>

Sent: Wednesday, 15 September 2021 1:14 PM

To: 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: claims@premiumauto.com.sg

Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear all,

Any update on repair approval?

Thank you
Best Regards,
Zoey Kum
Claims Advisor

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From: Claims <claims@premiumauto.com.sg>
Sent: Tuesday, 14 September 2021 2:38 PM
To: 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear all,

Attached revise estimate for your kind reference.

Kindly assist on repair approval.

Thank you
Best Regards,
Zoey Kum
Claims Advisor

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From: Claims <claims@premiumauto.com.sg>
Sent: Thursday, 9 September 2021 8:19 AM
To: 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear all ,

Attached estimate for your kind reference.

Thank you
Best Regards,
Zoey Kum
Claims Advisor

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55 Ubi Road 1 Road Singapore 408699

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From: Summer (LKK Auto) <admin-d@lkkauto.com>

Sent: Tuesday, 7 September 2021 5:05 PM

To: claims@premiumauto.com.sg; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear Zoey,

Noted with thanks.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Claims <claims@premiumauto.com.sg>

Sent: Tuesday, 7 September, 2021 5:04 PM

To: 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: claims@premiumauto.com.sg

Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear Summer ,

Our client would like to change to 14/9/2021 2pm.

Thank you
Best Regards,
Zoey Kum

Claims Advisor**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

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From: Summer (LKK Auto) <admin-d@lkkauto.com>**Sent:** Tuesday, 7 September 2021 3:47 PM**To:** 'Claims' <claims@premiumauto.com.sg>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear Jennis,

May we arrange on 2p.m?

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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From: Claims <claims@premiumauto.com.sg>**Sent:** Tuesday, 7 September, 2021 3:43 PM**To:** 'Admin A' <admin-a@lkkauto.com>; 'Summer (LKK Auto)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>**Cc:** claims@premiumauto.com.sg**Subject:** OWN DAMAGED CLAIM FOR VEHICLE SME 1364 M DOA 07/09/21

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 13/9/21 @ 3PM @ UBI. Owner waiting

Thank you.

**Best Regards,
Jennis Tan
Claims Administrator**

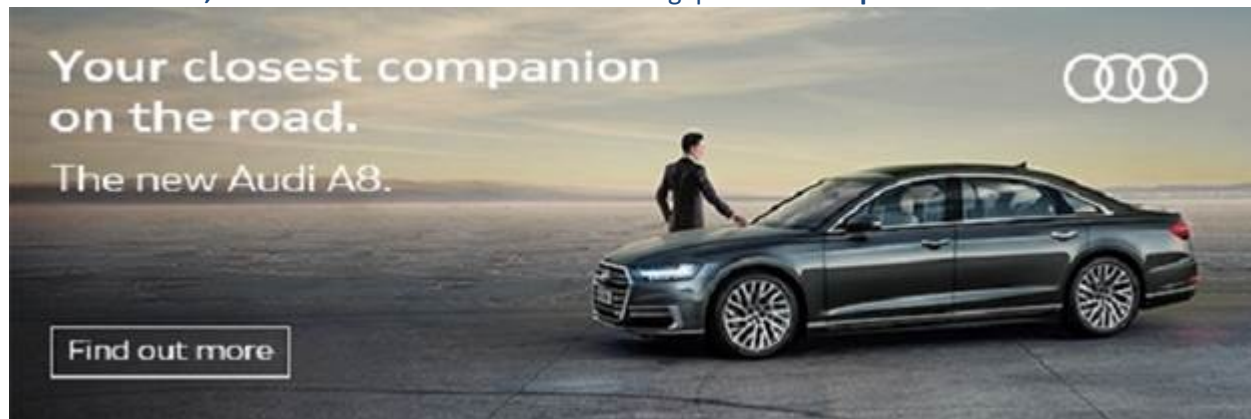
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