



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLE9835E & SKR4615A**  
**ALONG AYE TOWARDS JURONG ON 11/09/2021.**

We understand that you are the insurer of vehicle SKR4615A.

I/We wish to inform you that my/our vehicle SLE9835E have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 8,934.50 (w/GST 7%)
2.	Loss of Rental (S\$120.00 x total 19 days) * 15 approved days + 02 weekends required * 02 additional days required for administrative & out of service (leasing)	S\$ 2,439.60 (w/GST 7%)
3.	Medical Expenses	S\$ 389.16
4.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 11,765.26</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

20/12/2021


## LETTER OF AUTHORISATION


I/We, LIM XIN HUI GLENDA ("claimant") of 71 Jangkat St 13 #09-09 5(609650)  
(address), owner of (Vehicle no.) SLE 9835E hereby authorize AUTOMOTIVE REPAIR  
CENTRE PTE LTD ("the workshop") to act for me with respect to my claim for repair costs  
and/or rental and/or loss of use ("claim") for my vehicle no. SLE 9835E that was damaged  
pursuant to the accident which occurred on 11/9/21 (date) along A/E towards Jangkat  
\_\_\_\_\_ (location) involving vehicle no/s SKR4615A ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive payment further to settlement of  
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a  
without prejudice and without admission of liability basis insofar as the driver/owner/insurers  
of the other vehicle/s is concerned.

Dated this 11 (day) of 9 (month) 21 (year)

  
\_\_\_\_\_  
Signed by "the claimant"  
(with chop if applicable)

  
\_\_\_\_\_  
Signed by "the workshop"  
(with chop)



MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMHCSNW00007182100      Claim No : SNM21D205177/C02/SKR4615A/LEWLC

Claimant : LIM XIN HUI GLENDA

Amount : S\$11,350.00  
SINGAPORE DOLLARS ELEVEN THOUSAND THREE HUNDRED AND FIFTY ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLE 9835E

Insured Vehicle No. : SKR 4615A

Date of Loss : 11/09/2021

Place of Accident : NEAR 4003 DEPOT LN ALONG AYE TOWARDS JURONG

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : SYLLYS AUTO PTE LTD

Driver Name : TAMIL SELVAM S/O SHUNMUGAM

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.


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(1) Global Sum	S\$ 11,350.00
	=====
TOTAL . . . . .	S\$ 11,350.00
	=====

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Claimant Name : LIM XIN HUI GLENDA

NRIC No : SXXXX550Z

Signature : 

Date : 12/05/2022

This Discharge Voucher applies strictly for claimant's claim for **property damages only** and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident.  
This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



# AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C  
38 Woodlands Industrial Park E1 #05-18 Singapore 757700  
Tel: 6468 8834 Fax: 6462 2278  
Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:  
CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD  
3 ANSON ROAD  
#16-00  
SPRINGLEAF TOWER  
SINGAPORE 079909

Tax Invoice No: 00003313  
Date: 20/12/2021  
Reference: SLE9835E  
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$8,350.00
		Sub-Total: \$8,350.00
		GST @ 7%: \$584.50
Customer Signature & Co. Stamp		<b>Amount Due: \$8,934.50</b>

This is an electronically generated invoice, no signature is required



# TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
LIM XIN HUI GLENDA 71 JURONG EAST STREET 13 #09-09 SINGAPORE 609650

DATE	INVOICE NO.
6/10/2021	A 43524

	VHA NO.	DUE DATE	VEH NO.
	A 43524	6/10/2021	SMM 8053 Y
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 11 SEPTEMBER 2021 TO 30 SEPTEMBER 2021 YOUR REF: SLE 9835 E	19	120.00	2,280.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG  All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal		\$2,280.00
	GST @ 7%		\$159.60
	<b>TOTAL</b>		<b>\$2,439.60</b>



# BKW RENT A CAR PTE LTD

120 Lower Delta Road #02-15 Cendex Centre Singapore 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 20-0106276-D GST Reg No: 20-0106276-D

24 HOURS HELPLINE : 6223 1122

VHA No: **A 43524**

Workshop: **ARC**

## VEHICLE HIRING AGREEMENT

### HIRER'S PARTICULARS

Name (as in I/C) **LIM XIN HUI GLENDA**  
 NRIC/Passport No: [REDACTED] Date of Birth: **6/5/1987**  
 Address: **71 JURONG EAST STREET 13 #09-09** Age: **35**  
 S( **609650** )  
 Name & Address of Employer  
 Occupation  
 Driving Licence No: [REDACTED] Passed Date: **13/6/2006**  
 D/L Type: Local/Int'l/Others:

### DRIVER'S PARTICULARS

Name (as in I/C)  
 NRIC/Passport No: [REDACTED] Date of Birth:  
 Address: Age:  
 S( )  
 Occupation Driving Exp: Yrs  
 Driving Licence No: [REDACTED] Passed / Expiry Date:  
 D/L Type: Local/Int'l/Others: Contact No:

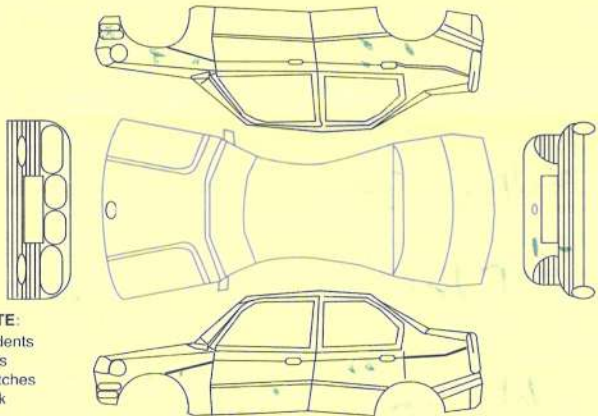
Hirer's Own Vehicle No: **SLE983SE** Replace Veh No:  
 Loan Vehicle No: **ST1180534** VR No:  
 Make & Model: **7 NUT 1.6** Auto/Manual Group:  
 CHARGES \$ cts  
 Daily **19** day @\$ **120** Per day **2280**  
 Weekly/Monthly week @\$ Per week/Monthly  
 Others  
 CDW/PAI @\$ Per day/Monthly  
 Delivery/Collection Svc  
 GST **7%** **\$159.60**  
 (A) SUB-TOTAL **\$2439.60**  
 Petrol Level & Surcharge  
 OUT E 1/4 1/2 3/4 F  
 IN  
 First \_\_\_\_\_ km FREE per day GST  
 Excess mileage is chargeable at \_\_\_\_\_ cents per km TOTAL CHARGES



NON WAIVER EXCESS (Subject to GST): \$ **2000**

#### ACCESSORIES CHECK

- Data Cards  Camera Systems  Hub Cap  Radio / CD Cartridge  
 Jack  Tyre Opener  Petrol Cap  Spare Tyre



INDICATE:  
 A - Accidents  
 D - Dents  
 S - Scratches  
 X - Crack

Hirer's Signature: [Signature] Additional Driver's Signature:

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

#### IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- Understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
11/9/21	1315	34538	LYONG	
Return Of Vehicle: The Hirer/Driver Is Required To Sign In The Column "Signature Of Hirer/Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"				
Date In	Time In	Mileage	Check By	Remarks
30/1/21		35158		check 30/1/21

Hirer's/Driver Signature

Hirer's/Driver Signature

**E J Tan Clinic & Surgery**

Blk 104 Jurong East St 13 #01-100, Singapore 600104, GST No 200206199K  
Tel: 65606600

**TAX INVOICE**

**TO:** LIM XIN HUI GLENDA  
71 JURONG EAST ST 13  
#09-09 WESTMERE  
S(609650)  
SINGAPORE

**NRIC** : S8711550Z  
**Visit Date** : 11/09/2021  
**Invoice No** : 347310  
**Invoice Date** : 11/09/2021

**PATIENT NAME:** LIM XIN HUI GLENDA

	Singapore Dollar
<b>Medical Services</b>	<b>30.00</b>
General consultation	30.00

	Quantity	25.57
<b>Pharmacy</b>		
ARCOXIA 120MG	5.00	14.00
ROSIDEN GEL	1.00	8.00
OMEPRAZOLE 20MG	5.00	3.57

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<b>Invoice Total</b>	<b>55.57</b>
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7% GST	3.89
<b>Amount Due</b>	<b>59.46</b>
Payment By   Nets	59.46
Balance Due	0.00
<u>Comments:</u>	

  
E.J. Tan Clinic & Surgery  
Blk 104, Jurong East St 13, #01-100  
Singapore 600104  
Tel: 6560 6600

Prices payable includes GST.   GST no: 200206199K  
This is a computer generated invoice. No signature is required.



# Oasis Family Clinic

## 绿洲家庭诊所

Blk 56 New Upper Changi Road #01-1322 Singapore 461056  
Tel: 6448 8055 Fax: 6448 8130

GST Reg No. 200719807C

### TAX INVOICE

LIM XIN HUI GLENDA (LIN XINHUI)

Nric : S8711550Z

Invoice No : CK/479726

Date : 14/09/2021

Attended By : DR CHONG TZE HORNG

Items :		Amount
CONSULTATION	1	\$22.00
ADJUSTMENT	1	-\$0.04
TAB ARCOXIA 120MG	10 tab	\$34.00
TAB FAMOTIDINE 40MG	10 tab	\$4.00
TAB MYONAL 50MG	10 tabs	\$12.00

## Oasis Family Clinic

Blk 56 New Upper Changi Road  
#01-1322 Singapore 461056  
Tel: 6448 8055 Fax: 6448 8130

Paid : \$77.00 Nets

Oasis Family Clinic

Sub Total : \$71.96  
GST Amount : \$5.04  
Grand Total : \$77.00  
Amount paid : \$77.00  
Amount outstanding : \$0.00





# Oasis Family Clinic

## 绿洲家庭诊所

Blk 56 New Upper Changi Road #01-1322 Singapore 461056  
Tel: 6448 8055 Fax: 6448 8130

GST Reg No. 200719807C

### TAX INVOICE

LIM XIN HUI GLENDA (LIN XINHUI)

Nric : S8711550Z

Invoice No : CK/480116

Date : 21/09/2021

Attended By : DR CHONG TZE HORNG

Items :		Amount
CONSULTATION	1	\$22.00
ADJUSTMENT	1	-\$0.06
CAP CELEBREX 400MG	10 tab	\$36.00
TAB FAMOTIDINE 40MG	10 tab	\$4.00
TAB PANADEINE (PANACO)	20 tab	\$6.00

## Oasis Family Clinic

Blk 56 New Upper Changi Road  
#01-1322 Singapore 461056  
Tel: 6448 8055 Fax: 6448 8130

**Paid : \$72.70 Nets**

Oasis Family Clinic

Sub Total : \$67.94  
GST Amount : \$4.76  
Grand Total : \$72.70  
Amount paid : \$72.70  
Amount outstanding : \$0.00

南华中医诊所 (由洛) Business Reg No. 53415591W

Nam Hua Medical Hall (Bedok)

Blk 56 New Upper Changi Road #01-1328 Singapore 461056

TEL: 6841 2341

正式收据

OFFICIAL RECEIPT

No. 2774

Received from 兹收到 Lim Xin Hui Glenda

the sum of Dollars 来银 \_\_\_\_\_

in respect of 为付

	\$	cts
Medical Fee	58	-

日期 Date	13/09/21	现金 / 支票 Cash / <input checked="" type="checkbox"/> Cheque No.	总共 Total	\$	58	-
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签名  
Signature [Signature]

南华中医诊疗所 (勿洛) Business Reg No. 53415591W  
Nam Hua Medical Hall (Bedok)  
Blk 56 New Upper Changi Road #01-1328 Singapore 461056  
TEL: 6841 2341

正式收据  
OFFICIAL RECEIPT

No. 2882

Received from 兹收到 Lim Xin Hui Glenda

the sum of Dollars 来银 \_\_\_\_\_

in respect of 为付

	\$	cts
medical fee	60	-

日期 Date	现金 / 支票 Cash / Cheque No.	总共 Total	\$	cts
4/10/21		60		-

签名  
Signature Jan

南华中医诊所 (勿洛) Business Reg No. 53415591W  
Nam Hua Medical Hall (Bedok)  
Blk 56 New Upper Changi Road #01-1328 Singapore 461056  
TEL: 6841 2341

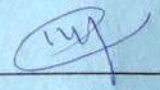
正式收据  
OFFICIAL RECEIPT  
No. 3027

Received from 兹收到 Lim Xin Hui Glenda

the sum of Dollars 来银 62

in respect of 为付	\$	cts
<u>Medical Fee &amp;</u>		
<u>T.C.M Treatment</u>		

日期 <u>14/10/21</u>	现金 / 支票 Cash / Cheque No.	总共 Total	\$	<u>62</u>	-
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签名  
Signature 


INSURER ENQUIRY

# Find insurer

Vehicle reg. no.

skr4615a

Date of Accident

11/09/2021 

Reset

## % RESULT & RECEIPT

### TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**

Period of Insurance ..... **18/07/2021 - 17/07/2022**

Requested By ..... **Ng Keng Guan (Automotive Re...**

Requested Date ..... **11/09/2021 13:03**

#### Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

#### General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

**Asher Sng (LKKAuto)**

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**From:** Asher Sng (LKKAuto)  
**Sent:** Wednesday, 15 September 2021 12:29 PM  
**To:** AOGANGEL3@GMAIL.COM  
**Subject:** ACCIDENT INVOLVING SKR 4615A AND SLE 9835E ON 11/09/2021

**Our Ref: CC6/CTI21009572/ea3**

15 SEPT 2021

**SYLLYS AUTO PTE LTD**

Dear Sir/Madam,

**ACCIDENT INVOLVING SKR 4615A AND SLE 9835E ON 11/09/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

Asher  
*Case Handler*  
DID: 6841 6051  
FAX: 6741 4108  
Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

*c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)*

## Asher Sng (LKKAuto)

---

**From:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Sent:** Friday, 22 April 2022 17:57  
**To:** Asher Sng (LKKAuto)  
**Cc:** Claims Dept of CTI; Admin A  
**Subject:** RE: [MANDATE REQUEST] RE: SNM21D205177/C02/SKR4615A/LEWLC / FW: Direct Settlement - Accident Involving SKR4615A (OI : CTI - TBA) AND SLE9835E (TP : LKK REF - CC6/CTI21009572/ea3) on 11/09/2021

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Asher,

Please proceed the mandate up to S\$11,358.66.

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

### **NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards,

### **Jenny Lew**

Executive  
Claims Department

### **China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6172 | Tel: (65) 6389 6116 | F: (65) 6225 5879

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Asher Sng (LKKAuto) <AsherSng@lkkauto.com>  
**Sent:** Monday, April 18, 2022 12:33 PM  
**To:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Admin A <admin-a@lkkauto.com>  
**Subject:** [MANDATE REQUEST] RE: SNM21D205177/C02/SKR4615A/LEWLC / FW: Direct Settlement - Accident Involving SKR4615A (OI : CTI - TBA) AND SLE9835E (TP : LKK REF - CC6/CTI21009572/ea3) on 11/09/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : SNM21D205177/C02/SKR4615A/LEWLC

Dear Sirs,

We refer to the above matter.

The accident occurred when our insured rear ended third party vehicle.

We are of the opinion that liability is not in our insured's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer repairer " **AUTOMOTIVE REPAIR CENTRE PTE LTD** " at **\$11,358.66(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (with GST)	\$ 19,078.10	\$ 8,934.50
2. Loss of Rental (19days x \$120)(w/GST)	\$ 2,439.60	\$ 2,033.00 (19days x \$100)
3. Medical Fee	\$ 389.16	\$ 389.16
4. LTA Search Fee	\$ 2.00	\$ 2.00
Total	\$ 21,908.86	<b>\$ 11,358.66</b>

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 18/04/2022 is only for mandate purpose.

**For your approval please.**

Thank You.

*Best Regards,*

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | did: 6841-6051 | Mobile: 8839 9816

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Tuesday, 14 September 2021 10:51

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jenny Lew <[jenny.lew@sg.cntaiping.com](mailto:jenny.lew@sg.cntaiping.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** O/R: SNM21D205177/C02/SKR4615A/LEWLC / FW: Direct Settlement - Accident Involving SKR4615A (OI : CTI - TBA) AND SLE9835E (TP : LKK REF - CC6/CTI21009572/ea3) on 11/09/2021

Dear all,

Please note that officer in charge for this case is Jenny Lew.



Claim no SNM21D205177/C02/SKR4615A/LEWLC.

Dear Jenny,

Pls revert LKK.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thank you

**Chong Boon Sen**  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Monday, 13 September 2021 3:32 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** Direct Settlement - Accident Involving SKR4615A (OI : CTI - TBA) AND SLE9835E (TP : LKK REF - CC6/CTI21009572/ea3) on 11/09/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir / Madam,

We refer to the above matter.

We have received an assignment from TP repairer, M/s Automotive Repair Centre Pte Ltd and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report

- Estimated cost of repair

Kindly let us have a copy of your insured's GIA report and claim ref for our necessary action.

Kindly take note that the case handler in-charge is Asher.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***