



**Daniel Poon & Co.**

Advocates & Solicitors  
Commissioners for Oaths

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**Daniel Poon Choon Kow**  
LL. B. (Hons), LL.M

Our Ref: DP.sl.11632.21.APS  
Your Ref: -----  
Please quote our reference number when replying

Date: 06 September 2021

M/S AIG ASIA PACIFIC INSURANCE PTE. LTD.  
AIG BUILDING  
78 SHENTON WAY  
#08-16  
SINGAPORE 079120  
**ATTN: MOTOR CLAIMS DEPARTMENT**

EMAIL ONLY

DEAR SIRs,

**PRE-REPAIR INSPECTION  
YOUR INSURED VEHICLE REGISTRATION NO: SDT 1718D  
ACCIDENT ON 04 SEPTEMBER 2021 INVOLVING SLR 3674Z AND SDT 1718D  
ALONG 1 SIMEI STREET 4 GREEN CONDOMINIUM**

We are instructed by SG Car Leasing Pte Ltd to notify you of a road traffic accident on 04 September 2021 at about 13:35 along 1 Simei Street 4 Green Condominium involving our client's vehicle registration number SLR 3674Z and vehicle registration number SDT 1718D driven by your insured at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's vehicle has been damaged. Before our client proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair inspection of the vehicle, by the attached list of two (02) surveyor which our client deemed suitable to be appointed.

If the aforesaid is not agreeable, kindly therefore instruct your appointed surveyor for a pre-repair inspection of our client's vehicle at by making a prior appointment with the repairer stated below:-

**\*Please contact workshop direct first before the Pre-repair inspection, so as to ensure the vehicle is in.**

M/S ALPHA PERFORMANCE SINGAPORE PTE LTD  
48 TOH GUAN ROAD EAST  
#04-126  
ENTERPRISE HUB  
SINGAPORE 608586  
**ATTN: NICOLE (96472568)**

... 2/-

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**Date:** 06 September 2021

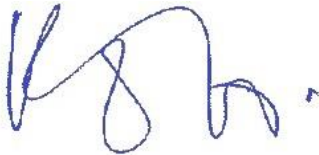
**Messrs Daniel Poon & Co.**

**Our Ref: DP.sl.11632.21.APS**

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If we do not receive any agreement from you within the stipulated timeline, our client shall proceed to repair the vehicle without further reference to you.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'K. S. Poon', written in a cursive style.