

## Shiau Chan (LKKAuto)

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**From:** Shiau Chan (LKKAuto)  
**Sent:** Tuesday, 7 September 2021 10:48 am  
**To:** Claims Dept; SUR  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

Dear Tony,

As instructed by our client, please proceed to repair the insured vehicle **SLV 6417J (Excess \$300/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Note: Kindly arrange our surveyor to conduct resurvey of before paint for all panels and parts.**

Thank you.

Best Regards,

Shiau Chan (Ms) | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shiau Chan (LKKAuto) <[siewsc@lkkauto.com](mailto:siewsc@lkkauto.com)>  
**Sent:** Monday, 6 September 2021 3:11 pm  
**To:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

Dear Tony,

Please be informed that we are still pending for insurance's approval. Once approve, we will send you an email.

Thank you.

Best Regards,

Shiau Chan (Ms) | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Monday, 6 September 2021 2:54 pm  
**To:** 'Claims Dept' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

Dear all,

Any update on repair approval?

Thank you.

Best Regards,  
Tony Foong  
Claims Advisor

· **PREMIUM AUTOMOBILES**

(Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689828

e.<mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)

Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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**From:** Claims Dept [<mailto:claims@premiumauto.com.sg>]

**Sent:** Thursday, 2 September 2021 5:20 PM

**To:** 'Claims'; 'Admin A'; 'Summer (LKK Auto)'; 'SUR'

**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

Dear All,

Kindly assist follow up repair approval.

The survey had carry out by Adrian.

Thank you.

Best Regards,  
Tony Foong  
Claims Advisor

· **PREMIUM AUTOMOBILES**

(Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

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**From:** Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Monday, 30 August 2021 4:47 PM  
**To:** 'Admin A'; 'Summer (LKK Auto)'; 'SUR'  
**Cc:** 'Claims'  
**Subject:** OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

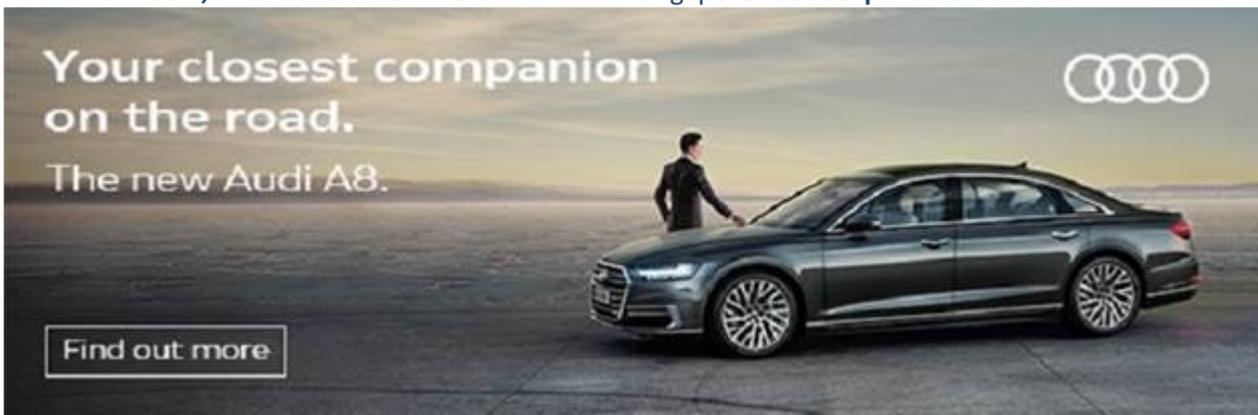
Dear all,

Above attached is undertaking form.

Thank you.

**Best Regards,**  
**Jennis Tan**  
**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Monday, 30 August 2021 4:46 PM  
**To:** 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'Summer (LKK Auto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

Cc: 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

Subject: OWN DAMAGED CLAIM FOR VEHICLE SLV 6417 J DOA 28/8/21

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 2/9/21 @ 10AM @ UBI. Owner waiting

Thank you.

**Best Regards,**  
**Jennis Tan**  
**Claims Administrator**

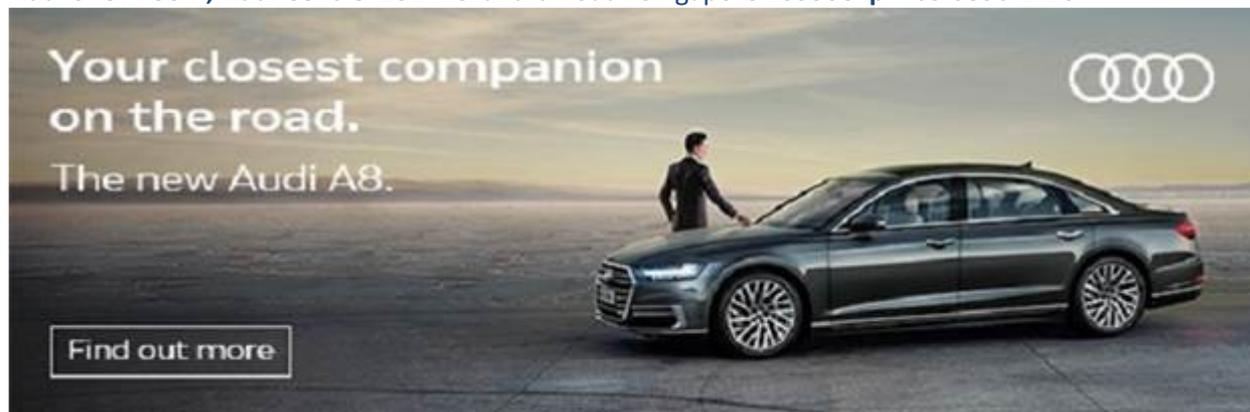
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