

Our Ref: CT0921/SH 8832X/JW(st)  
Date: 15.09.2021



AIG ASIA PACIFIC INSURANCE PTE LTD  
78 SHENTON WAY, AIG BUILDING #07-16  
Singapore 079120

ComfortDelGro Engineering Pte Ltd  
205 Braddell Road Singapore 579701

Attn : Motor Claims Department

Without Prejudice

Mainline +65 6383 6280  
Facsimile +65 6280 9755

Dear Sir/Madam

www.cdge.com.sg

Company Registration No: 199506048W

**ACCIDENT ON 01.09.2021 INVOLVING SH 8832X & SMU 915X ALONG KAMPONG JAVA RD X  
BUKIT TIMAH RD**

**Workshops**

**Braddell**

205 Braddell Road  
Singapore 579701

**Loyang**

59 Loyang Drive  
Singapore 508969

**Sin Ming**

383 Sin Ming Drive  
Singapore 575717

**Pandan**

45 Pandan Road  
Singapore 609286

**Ubi**

320 Ubi Road 3  
Singapore 408649

**Sungei Kadut**

7 Sungei Kadut Way  
Singapore 728791

We are the authorised repair workshop for Comfort Transportation Pte Ltd, the owner of vehicle No SH 8832X, which was involved in the captioned accident with your insured vehicle No SMU 915X.

The vehicle owner and the taxi hirer/driver concerned have requested and authorised us to assist them in presenting their claims against the party responsible for all applicable matters arising from the damage of the vehicle.

As the accident was caused by the negligent act of your insured driver, we are submitting these claims for your consideration on behalf of the claimants:

**Taxi Owner's Claim :**

1. Cost of Repairs		S\$	642.00
2. Loss of Rental	2 days x S\$ 125.40	S\$	250.80
3. Survey Report Fee		S\$	0.00
4. LTA Search Fee		S\$	0.00
5. GIA / Police Report Fee		S\$	2.00
6. Others		S\$	0.00

**Hirer's Claim :**

1. Loss of Income	2 days x S\$ 80.00	S\$	160.00
2. Others		S\$	0.00

[E&OE] **Total Claims** S\$ **1,054.80**

A copy each of the following supporting documents marked [X] is enclosed:

[X] Original Repair Bill	[X] Letter of Authority from Owner/Hirer/Operator
[X] GIA/Police Report(s)	[X] Rental Rate Letter
[X] LTA/GIA Search Slip(s)	[X] Downtime/Mileage Record
[ ] Survey Report / Bill	[ ] Witness Statement / Accident Scene Photo(s)
[ ] Driver's IC/DL/VL / Road Tax / Log Card / Certificate of Insurance	
[ ] Tow Chit / PIR / Hirer's IRAS / Others :	

Kindly look into the matter and let us hear from you on the settlement of our clients' claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the taxi driver.

Yours sincerely

Jim Wong

CDGE Claims Department

DID: 62148374

FAX: 62141843

Email: jimwong@cdge.com.sg

This is a computer-generated letter. No signature is required.

A member of



**LETTER OF AUTHORISATION**

(NAF / PAF)


**ACCIDENT INVOLVING  
ALONG****TOYOTA PRIUS SH8832X , SMU915X  
KAMPONG JAVA RG X BUKIT TIMAH RD****ON 01-Sep-21 15:25**I / We **NGIAM CHONG TECK (Y...** (Hirer) NRIC No.: **SXXXX904E**and/or **LEE SONG YAM** (Relief) NRIC No.: **SXXXX907A**Taxi Number **SH8832X**

hereby authorise ComfortDelGro Engineering Pte Ltd(CDGE):

1. To submit my/our claims for damages, costs and expense, including loss of earning (Pending successful recovery), loss of rental, medical fee and legal costs.
2. To have absolute discretion to agree to any settlement or compensation amount in respect of my/our claim against third party (except personal injuries and medical claims).
3. To sign Discharge Voucher on my/our behalf.
4. To accept any payment (claim proceeds) in respect of the claim against third party and payment by cheque shall be forward directly to CDGE in accordance with CDGE's instruction and made in favour of **"ComfortDelGro Engineering Pte Ltd"**.

Date **03-Sep-2021**Name of Hirer **NGIAM CHONG TECK (YAN CHONGDE)**Hirer NRIC **SXXXX904E**

Signature :

Address **210 CHOA CHU KANG CENTRAL #11...  
680210**Contact No. **93271020**Name of Relief **LEE SONG YAM**Relief NRIC **SXXXX907A**

Signature :

Address **166 GANGSA ROAD 11-58  
670166**Contact No. **83236226**

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **COMFORTDELGRO ENGINEERING PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$950.00** (Global Sum) for vehicle no. **SH 8832X** that was damaged pursuant to the accident which occurred on **01/09/2021** (date) along **KAMPONG JAVA ROAD** (location) involving vehicle no/s **SMU 915X**.

This is pursuant to the inspection conducted on **02/09/2021** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **COMFORT TRANSPORTATION PTE LTD** ("the third party claimant") of vehicle no. **SH 8832X** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SH 8832X** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 4<sup>th</sup> (day) of Jan (month) 2021 (year) *Please forward your cheque made payable to COMFORTDELGRO ENGINEERING PTE LTD*



Signed by appointed surveyor

CLAIMS DEPARTMENT  
COMFORTDELGRO ENGINEERING PTE LTD  
59 LOYANG DRIVE  
SINGAPORE 508969

Signed by "the workshop" (with chop)

*"The contents of this document apply to vehicle damages only  
All personal injuries and damages arising therefrom are excluded  
from the ambit and application of this document"*

**GST REG. NO. M2-8921817-3**
**TAX INVOICE**
**COMPANY REG. NO.: 199506048W**  
**Page: 1**

8010004

AIG ASIA PACIFIC INSURANCE PTE LTD

78 SHENTON WAY AIG BUILDING #07-16  
SINGAPORE SG 079120

CONTACT NO: 64193000 3225094

**VEHICLE NO**  
SH 8832X

**MAKE**  
TOYOTA

**MODEL**  
PRIUS HYBRID(G4)

**DATE OF REG**  
30.12.2016

**CHASSIS CODE**  
JTDKB3FU203538941

**INV. NO/DATE**  
91594763 13.09.2021

**JOB NO.**  
305485451

**ODOMETER READING**
**DATE/TIME IN**  
02.09.2021 11:40

Description : 3P.01.09.2021

S/No Part No.

Qty Unit Price %Disc Net

**PART REQUISITION**

SUB-TOTAL : 0.00

**JOB NATURE**

S/No	Part No.	Description	Qty	Unit Price	%Disc	Net
0001	PB	PANEL BEATING		350.00		350.00
0002	SP	SPRAYPAINT CHARGE		250.00		250.00
SUB-TOTAL :						600.00

Items total	600.00
Add GST @ 7.000 %	42.00
Invoice amount	642.00

WHILE TAKING ALL REASONABLE PRECAUTIONS AGAINST FIRE, THEFT OR ACCIDENTAL DAMAGE, THE COMPANY ACCEPTS NO RESPONSIBILITY FOR CARS OR OTHER PROPERTIES BELONGING TO CUSTOMERS AND VEHICLES ARE PROVIDED FOR THE CUSTOMERS' RISK. CUSTOMERS SHALL INSPECT THEIR VEHICLES IMMEDIATELY UPON DELIVERY AND SHALL WITHIN FIVE (5) DAYS OF DELIVERY ADVISE THE COMPANY BY THE CUSTOMER AND NOT LATER THAN THE DUE DATE OF PAYMENT OF THE AMOUNT DUE TO THE COMPANY. IF THE CUSTOMER DOES NOT ADVISE THE COMPANY WITHIN THE ABOVE STATED PERIOD, THE CUSTOMER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE VEHICLE. THE COMPANY WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO THE VEHICLE. PLEASE EXAMINE THIS INVOICE IMMEDIATELY UPON RECEIPT AND ADVISE THE COMPANY OF ANY DISCREPANCY WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY'S QUESTION RISES FROM THE CUSTOMER, THE COMPANY WILL TREAT THIS INVOICE AS CORRECT AND BINDING.

**ComfortDelGro Engineering Pte Ltd**

Head Office:  
15 Braddell Road  
Singapore 579701

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010004	91594763	642.00	

Please note that no receipt shall be issued unless requested.

**CUSTOMER'S COPY**

Our Ref: CT21090013

Date: 13 September 2021



**TO WHOM IT MAY CONCERN**

Dear Sir/Madam

ACCIDENT ON 01/09/2021 @ 15:25 hrs  
ALONG KAMPONG JAVA RG X BUKIT TIMAH RD  
INVOLVING SMU915X

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SH8832X** (the "Taxi"). The Taxi was hired to **NGIAM CHONG TECK (YAN CHONGDE) IC NO SXXXX904E** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$125.40** per day (inclusive of GST).

Please be advised that the Taxi was insured with **AXA Insurance Pte Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Philip Chia  
Manager, Fleet Safety

This is a computer generated letter. No signature is required.

SH 8832X

DATE	NAME OF DRIVER	MILEAGE READING			MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)	
		5	5	0		FROM	TO
28/08/21	Simu	550	268	8	59	01240	1530
29/8/21	Bug	550	398	8	129.7	1506	1924
29/8/21	Bug	550	601	202.50		1925	0211
30/8/21	Simu	550	803	202		0650	1615
31/8/21	Bug	550	925	122.3		1800	0154
1/9/21	Simu	551	113	187		0650	1615
2/9/21	Bug	551	321	207		0650	1645
3/9/21	Simu	551	538	214.6		1800	0146
4/9/21	Bug	551	655	122		0655	1130
05-09-21	Simu	551	121	121		1140	—
07-09-21	Bug	551	121	121		1140	—

MILE READING	MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)	
		FROM	TO
3223	168	0630	1425
3481	257.56	1800	0332
3589	102.8	1500	1986
838	248	0650	1620
3960	121.9	1800	0106
9174	214	0650	1720
9346	171	0650	1435
9503	157.5	1800	2356
9701	196	0705	1515
9873		0650	1620
0203	328.6	1800	0400


INSURER ENQUIRY

**Find  
insurer**

Vehicle reg. no.

SMU915X

Date of Accident

01/09/2021 

Reset

% **RESULT & RECEIPT**

TP Insurer Enquiry

Insurance ..... **AIG Asia Pacific Insurance Pte....**

Period of Insurance ..... **29/07/2020 - 28/07/2022**

Requested By ..... **Por Moy Juan (COMFORTDELG...**

Requested Date ..... **02/09/2021 13:50**

**Payment details**

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

**General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

Sri 8832X

## Cecilia Chong (LKK Auto)

---

**From:** Cecilia Chong (LKK Auto)  
**Sent:** Monday, 13 September 2021 2:35 PM  
**To:** ALANNEOG@GMAIL.COM  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC4/AIG21009261/Vga3 \*\*\* ACCIDENT INVOLVING SMU 915X & SH 8832X ON 01/09/2021 \*\*\*

**Importance:** High

Our Ref: CC4/AIG21009261/Vga3

13 SEPTEMBER 2021

**WANG YINLAN**

DRIVER: NEO CHEIW MENG

Dear Sir/Madam,

### **ACCIDENT INVOLVING SMU 915X & SH 8832X ON 01/09/2021**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (AIG Asia Pacific Insurance Pte Ltd.) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from **SH 8832X**.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 3 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

c.c AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

**"Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.**

**In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement."**



**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

## Print Received Message

This mail is associated with :

**\*SH8832X (4970787051SG)**  
**[SMU915X]**

TP

COMFORT TRANSPORTATION PTE LTD

Sep 1 2021 3:25PM

[WANG YINLAN]

ComfortDelGro Engineering Pte Ltd

**From**      **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS)**, sent on **01/12/2021 12:03 PM**.  
**To**         LKK\_HQ  
**Subject**   **Alert - Adj Mandate Approved (\$994.80) - SH8832X - Claim Handler: Syed-Yusoff, Saliha**

Approved:994.80:please proceed with settlement @ \$994,80 [COR-\$642 LOR-\$250.80 LOI-\$100 LTA-\$2] \*\* subject to final repair bill & ATA