

Hui Zhen (LKK Auto)

From: Hui Zhen (LKK Auto)
Sent: Friday, 3 September 2021 8:38 AM
To: Claims Dept; SUR
Subject: RE: OD CLAIM FOR SJE 8785 X

Dear Tony,

As instructed by our client , please proceed to repair the **insured vehicle SJE 8785X, (Excess \$0/-)**.

OD Recovery - Before Paint photos to be taken

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.

Before paint photos for all NEW Panels and Parts required after repair.

Best Regards,

Hui Zhen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: huizhen@lkkauto.com | fax: 6256-4315
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Hui Zhen (LKK Auto)
Sent: Thursday, 2 September 2021 3:32 PM
To: Claims Dept; SUR
Subject: RE: OD CLAIM FOR SJE 8785 X

Dear Tony,

Kindly refer to the attached.

Please be informed that we are pending for insurance approval.

Best Regards,

Hui Zhen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: huizhen@lkkauto.com | fax: 6256-4315
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims Dept [<mailto:claims@premiumauto.com.sg>]
Sent: Thursday, 2 September 2021 3:27 PM
To: 'Claims Dept'; Admin-D (LKKAuto); SUR
Subject: RE: OD CLAIM FOR SJE 8785 X

Dear all,

Any update on repair approval?

Thank you.

Best Regards,
Tony Foong
Claims Advisor

❖ **PREMIUM AUTOMOBILES**
(Reg No 199902271W)
55 Ubi Road 1 Singapore 408699
p. +65 6366 2323, **d.** +65 67689828
e. <mailto:claims@premiumauto.com.sg> **w.** www.audi.com.sg
Audi Showroom 281 Alexandra Road Singapore 159938 **p.** +65 68362223



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From: Claims Dept [<mailto:claims@premiumauto.com.sg>]
Sent: Tuesday, 31 August 2021 7:10 PM
To: 'Summer (LKK Auto)'; 'SUR'
Cc: 'Claims Dept'
Subject: RE: OD CLAIM FOR SJE 8785 X

Dear all,

Kindly assist follow up repair approval.

The survey have carried out by Adrian.

Thank you.

Best Regards,
Tony Foong
Claims Advisor

◆ PREMIUM AUTOMOBILES

(Reg No 199902271W)

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From: Summer (LKK Auto) [<mailto:admin-d@lkkauto.com>]

Sent: Wednesday, 25 August 2021 4:43 PM

To: 'Claims Dept'; 'SUR'

Subject: RE: OD CLAIM FOR SJE 8785 X

Dear Tony,

Noted with thanks.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Claims Dept <claims@premiumauto.com.sg>

Sent: Wednesday, 25 August, 2021 4:39 PM

To: 'Claims Dept' <claims@premiumauto.com.sg>; 'SUR' <sur@lkkauto.com>; 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>

Subject: RE: OD CLAIM FOR SJE 8785 X

Dear Summer,

Kindly arrange survey on 31/8/2021@11am - Ubi (owner waiting)

Thank you.

Best Regards,
Tony Foong
Claims Advisor

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From: Claims Dept [<mailto:claims@premiumauto.com.sg>]

Sent: Monday, 23 August 2021 8:42 AM

To: 'SUR'; 'Admin-D (LKKAUTO)'

Cc: 'Claims Dept'

Subject: OD CLAIM FOR SJE 8785 X

Dear all,

Kindly assist OD claim above mention case.

Thank you.

Best Regards,
Tony Foong
Claims Advisor

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