

**Focus Auto Pte Ltd**  
**Business Reg. No. 201004495R**  
**GST Reg. No. 201004495R**  
**Tel: 6886 9097 Fax: 6481 9095**  
**Email : claims@focusauto.com.sg**

Date : 30/01/2020

BY E-MAIL / MAIL

Your ref: SMA1562D

Our ref: SLH5693H

**WITHOUT PREJUDICE**

**M/S AIG Asia Pacific Insurance Pte Ltd**

78 Shenton Way, #07-16  
Singapore 079120

Dear Sir/Madam,

**ACCIDENT INVOLVING : ( SLH5693H & SMA1562D ) ALONG BLK 874 TAMPINES STREET 84**  
**DOA: 31/12/2019 TIME: 1215 HOURS**

We refer to the above matter and write on behalf of CRAFT LEASING PTE LTD, the registered owner of SLH5693H in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving / or management of your insured vehicle. Your insured's vehicle SMA1562D collided onto the side portion of our client vehicle SLH5693H. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows:-

1. Cost of Repair	(\$6200 + 7% GST)	\$	6,634.00
2. Loss of Rental	(5 days × \$180)	\$	900.00
3. Buy 3rd party's GIA report		\$	29.00
4. GIA search		\$	2.00

**Total Amount:** \$ 7,565.00

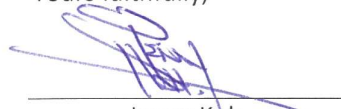
Enclosed are the following documents for your perusal.

- 1) Driver's driving license / Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) GIA Search ( SMA1562D )
- 5) Original repair claim
- 6) Car Rental Agreement / Receipt

**The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.**

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,

  
Jenny Koh

## LETTER OF AUTHORIZATION

DATE : 3/12/2019

To : AIG Asia Pacific Insurance Pte. Ltd

RE: ACCIDENT INVOLVING VEHICLE NO. SLH 5693 H & SMA 1562 J

ALONG BLK 874 TAMMINEZ STREET 84 ON 3/12/2019

I / WE CRAFT LEASING PTE LTD of (NRIC / ROC NO.) 201718381N

OF 210 TURF CLUB ROAD LOT 45A THE GRAVSTAND SINGAPORE 287995.

Owner of vehicle no. SLH 5693 H in consideration of M/S **FOCUS AUTO PTE LTD** repairing my / our vehicle SLH 5693 H at my / our instruction and hereby authorize **FOCUS AUTO PTE LTD** to demand claim settle receive whatever amount settled / payable by the Insurance Company and / or third party or to commence legal proceeding. If necessary, under my name, for the cost of repairs, car rental and / or loss of use, etc and to their appointing Solicitor to act for me / us in respect of the said accident / claim and all claimed and / or settled shall belong to them absolutely.

I further agree and undertake to indemnify them against the above mentioned claim cost which may arisen therewith.



Signature of Owner : \_\_\_\_\_  
(Company's chop – if any)

Name of Owner : CRAFT LEASING PTE LTD

NRIC No : 201718381N



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **FOCUS AUTO PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$3,800.00** (Global Sum) for vehicle no. **SLH 5693H** that was damaged pursuant to the accident which occurred on **31/12/2019** (date) along **TAMPINES STREET 84 @ 874** involving vehicle no/s **SMA 1562D**.

This is pursuant to the inspection conducted on **07/01/2020** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **CRAFT LEASING PTE LTD** ("the third party claimant") of vehicle no. **SLH 5693H** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SLH 5693H** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 21 (day) of APRIL (month) 2022 (year)



*CKS*

Signed by appointed surveyor

**Focus Auto Pte Ltd**  
No. 1 Kaki Bukit Ave 6 Auto Bay  
#02-50 Singapore 417883  
Tel: 66349695

Signed by "the workshop" (with chop)

## **Focus Auto Pte Ltd**

Business Reg. No: 201004495R

GST Reg. No: 201004495R

No 1 Kaki Bukit Ave 6 Autobay

#02-50 Singapore 417883

Date: 30/01/2020

### **CRAFT LEASING PTE LTD**

C/O NO 1 KAKI BUKIT AVENUE 6

AUTOBAY #02-48/50

SINGAPORE 417883

MOTOR VEHICLE NO : SLH5693H

TOYOTA WISH 1.8A

REPAIR CLAIM

\$ 6,200.00

### **LUMP SUM**

Sub- total : \$ 6,200.00

7% GST : \$ 434.00

Total : \$ 6,634.00

SINGAPORE DOLLARS : SIX THOUSAND SIX HUNDRED AND THIRTY-FOUR ONLY.



210 Turf Club Road, Lot C15A Car Mall  
The Grandstand, Singapore 287995  
Tel: 6484 4115 Fax: 6468 8156  
Email: admin@craftleasing.com  
UEN: 201718381N

Rental start 21/12/2019.

### VEHICLE RENTAL AGREEMENT

(Owner)			
Name	: Craft Leasing Pte Ltd	UEN No.	: 201718381N
Address	: 210 Turf Club Road, Lot C15A Car Mall, The Grandstand, Singapore 287995 Tel: 6484 4115 Fax: 6468 8156, Email: admin@craftleasing.com		
(Hirer)			
Name	: CHEN JUNLIANG S8612192A	NRIC No.	: S8612192A
Address	: BLK 438 FAJAR ROAD #03-412 Singapore 670438	Contact No.	: 9040 2657
Email	: benchen_benchen@yahoo.com		
(Relief Driver)			
Name	:	NRIC	:
Address	:	Contact No.	:

### DESCRIPTION OF VEHICLE ("The Vehicle")

Make/ Model	: TOYOTA WISH	Vehicle Registration No.	: SLH5693H TOYOTA WISH
Engine No.	: 2ZR1852895	Chassis No.	: JTDGG20W80J005855

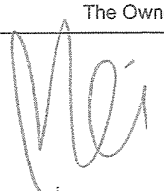
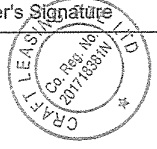


### RENTAL PAYMENT DETAILS

Contract Date: 20-12-2019

1.	Commencement Date: 20-12-2019
2.	Period of Hire: From 20-12-2019 to 19-12-2020
3.	Rental Payment of SGD \$ 62.00 Per Day ("the Rental") for period 12 MONTHS due on the Friday of Each Week (payable in advance) ("Due Date"). Late Payment will be charged at \$50 for each and every payment due.
4.	Upon signing The Agreement, The Hirer shall pay The Owner a security deposit amount of SGD \$615 (hereinafter referred to as "The Deposit")

### PURPOSE OF RENTING VEHICLE (Please tick the following :)

<input type="checkbox"/>	Personal Usage
<input checked="" type="checkbox"/>	Private Hire Usage
<input type="checkbox"/>	Others (Please Specify):

The Owner's Signature	Date	The Hirer's Signature
 	20-12-2019	 



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-001777

Date of Request: 04/01/2020

Your Ref No: SLH 5693 H

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

**Your Search Criteria:**

Date of Accident: 31/12/2019

Place of Accident: BLK 874 TAMPINES STREET 84

Client Vehicle No: SLH5693H

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-001802

Date of Request: 04/01/2020

Your Ref No: SLH 5693 H

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

Date of Accident: 31/12/2019

Vehicle No: SLH5693H

Place of Accident: TAMPINES STREET 84 @874

Involving Vehicle No: SMA1562D

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SMA1562D	TAMPINES STREET 84 @874	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-001263

Date of Request: 03/01/2020

Your Ref No: Online Purchase

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

Enquiry Date 03/01/2020

Enquiry By Jenny Koh Bian Leng

TP Vehicle No. SMA1562D

Accident Date 31/12/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

**Our Ref: CC4/AIG20000435/Ues3q2-1**

01 SEPT 2021

**TAN CHIN CHAI**  
BLK 871A TAMPINES ST 84  
#07-21  
SINGAPORE 521871

Dear Sir/Madam,

**ACCIDENT INVOLVING SMA 1562D AND SLH 5693H ON 31/12/2019**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Kindly note that we have reviewed this matter and would like to advise that you and/or your authorized driver may not be absolved from blame for this accident.

If you have evidence/information to prove that we should not settle the third party claim, kindly let us have them in writing within the next 10 days, after we shall proceed with negotiation with Third Party claimant on the **without prejudice basis** and any settlement should not bind any claims whatsoever by you/your driver against the other party's insurer arising from this particular accident.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

*asher*

Asher  
Case Handler  
DID: 6841 6051  
FAX: 6741 4108  
Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

## Print Received Message

This mail is associated with :

**\*SLH5693H (5062396843SG)**  
**[SMA1562D]**

TP  
CRAFT LEASING PTE LTD  
Dec 31 2019 12:00AM  
[TAN CHIN CHAI]  
Focus Auto Pte Ltd

**From**      **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS)**, sent on **26/02/2021 16:29 PM**.  
**To**         LKK\_HQ  
**Subject**   **Alert - Adj Mandate Approved (\$\$3800.00) - SLH5693H - Claim Handler: Lee, Ming-Yao**

Approved:3800.00:to maintain our view on 50%. and up to \$3,800 for amicable settlement. Did TP able to provide replacement vehicle invoice (short term rate)