

# LAWRENCE LEE & CO

Advocates & Solicitors

李伟平律师楼

UEN: 53159236K

133 New Bridge Road #13-10  
Chinatown Point Singapore 059413  
tel: 6533 3680 fax: 6533 3689  
email: info@lawrencelee.com.sg

Your ref: (please advise)  
Our ref: LWP/QAS/4631/21/wt

5 July 2021

This is a letter of claim issued pursuant to  
the Non-Injury Motor Accident Practice  
Direction of the State Courts

Comfort Transportation Pte Ltd  
383 Sin Ming Drive  
GAS Building  
Singapore 575717

## CERTIFICATE OF POSTING

Dear Sirs

### **ACCIDENT ALONG JLN TUA KONG ON 10.02.21 INVOLVING GBK3538P & SHC3265Y**

We act for UKA Leasing Pte Ltd, owner of the above vehicle GBK3538P.

We are instructed to claim against you in connection with the above accident involving our client's vehicle and vehicle SHC3265Y owned by you and driven by your servant/agent one Sim Ling Zhou at the material time.

We are instructed that the accident was caused by your servant/agent's negligent driving, management and/or control of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

#### Particulars

1. Cost of repairs	\$ 7,372.30	(\$6,890 plus GST)
2. Loss of use (6 days x \$120 pd)	\$ 720.00	

#### Disbursements

3. Survey fee	\$ 570.00
4. LTA fee	\$ 7.49
5. Legal costs	\$ 700.00
6. Miscellaneous	\$ 100.00

A copy of each of the following documents is enclosed:

1. LTA search with receipt;
2. Our client's LTA online enquiry;
3. Our client's GIA report;
4. Pro-Forma Invoice No. E210203 from QAS Auto Pte Ltd;

5. Invoice No. INV0089 from Dreamzgarage Pte Ltd; and
6. Original Survey Report Ref 87/TP/2021 with 30 color photographs and Invoice No. 010621-87 from Sincere Appraisal Services Pte Ltd.

Please note that:

- a. If you are insured and you wish to claim under your insurance policy, you should immediately pass this letter to your insurer.
- b. You or your insurer should send us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer.
- c. If you have any witnesses or photographs of the accident scene, please send to us the witnesses' names/addresses/contact nos. or the photographs within 14 days of your receipt of this letter.
- d. If you have a counterclaim against our client arising out of the accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter.

In the event that your vehicle had been driven by someone not in the capacity as your servant/agent, please inform us in writing within 14 days otherwise we will name you as a defendant in the Writ that may be issued and you may be liable for legal costs.

Yours faithfully



LEE WEE PENG LAWRENCE  
Paralegal: Ms Tay Wan Ting  
Email: wanting@lawrencelee.com.sg

Encs by email only

Cc AXA Insurance Pte Ltd  
(Insurer of SHC3265Y)  
8 Shenton Way  
#24-01 AXA Tower  
Singapore 068811

POST/EMAIL

Cc Client

# Enquire Vehicle Owner Details

**Enquire Vehicle Owner Details ( As At 10 Feb 2021 / 16:00:00 )**

## Vehicle Owner Details

Owner ID Type:

**Company**

Owner ID:

**199303821R**

Owner Name:

**COMFORT TRANSPORTATION PTE LTD**

Registered Address Type:

**Private Residential (Condo Apt or House) / Shopping / Office Complexes**

Registered Block/House No.:

**383**

Registered Street Name:

**SIN MING DRIVE**

Registered Unit No.:

**-**

Registered Building Name:

**GAS BUILDING**

Registered Postal Code:

**575717**

## Vehicle Insurance Details

Vehicle No.:

**SHC3265Y**

Make Description/Model:

**TOYOTA / PRIUS 5DR HATCHBACK (AUTO)**

Insurance Company Name:

**AXA INSURANCE PTE LTD**

Save as PDF

OK →

Print

> Back to OneMotoring

## Enquire PARF/COE Rebate for Registered Vehicle

Vehicle Owner Particulars	
Owner ID Type:	Company
Owner ID:	072Z
Vehicle Details	
Vehicle No:	GBK3538P
Vehicle to be Exported:	Yes
Intended Deregistration Date:	18 Feb 2021
Vehicle Make:	TOYOTA
Vehicle Model:	HIACE VAN TURBO 5DR MT
Primary Colour:	White
Manufacturing Year:	2019
Engine No.:	1KDB030387
Chassis No.:	JTFHT02PX00250387
Maximum Power Output:	-
Open Market Value:	\$28,138.00
Original Registration Date:	01 Jun 2020
First Registration Date:	01 Jun 2020
Transfer Count:	0
Actual ARF Paid:	\$1,407.00
Intended PARF Rebate Details	
PARF Eligibility:	No
PARF Eligibility Expiry Date:	-
PARF Rebate Amount:	\$0.00
Intended COE Rebate Details	
COE Expiry Date:	31 May 2030
COE Category:	C - Goods Vehicle & Bus
COE Period(Years):	10
PQP Paid:	\$20,478.00
COE Rebate Amount:	\$16,382.00
Total Rebate Amount:	\$16,382.00

The information contained herein is correct as at 18 Feb 2021

OK



## SINGAPORE ACCIDENT STATEMENT

### IMPORTANT NOTICE

1. Please report correctly the details of the accident to speed up the claims process.
2. This Form must be completed by the Policyholder and/or the Authorised Driver
3. Information provided must be as truthful and accurate as possible. Any wilful misrepresentation or withholding of material facts may allow insurance companies to repudiate policy liability.
4. The issue and acceptance of this Form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. Any false reporting may be referred to the Police for investigation.
6. This report will be forwarded by the insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will, for a fee, be made available upon application by interested parties.
7. By the lodgement of this report to the insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.

### ACCIDENT STATEMENT

Date of Submission	17/02/2021 16:21 (SGT)
Date of Accident	10/02/2021 16:00 (SGT)
Exact Location of Accident	Jln Tua Kong, Singapore
Additional Location Information	OUTSIDE CRESCENDO PARK
Country/State of Loss	Singapore

### DETAILS OF OWN VEHICLE

Vehicle Registration Number	GBK3538P
INSURED/POLICYHOLDER	
Is company?	Yes
Name Of Registered Owner	UKA LEASING PTE LTD
Company Reg No	2XXXXX072Z
Email Address	QASAUTO2011@GMAIL.COM
Mobile Phone No	(Phone) +65-67429983
Alternative Phone No	+65-81334261

### VEHICLE PARTICULARS

Manufacturer	Toyota
Model	Hiace
Variant	-
Exact purpose for which vehicle was being used at time of accident	Employment
Are you claiming under your own insurance policy for repair to your vehicle?	No - Claiming third party
Vehicle Category	Commercial vehicle

### INSURANCE COMPANY

Name of Insurance Company	NTUC
Type of Coverage	Comprehensive
Fleet Policy	Yes
Policy Number	5111756127
Cover Note Number	-

### DRIVER

Name of Driver	ZAINAL BIN JAMIL
NRIC No	SXXXX583I
Date Of Birth	13/10/1995
Occupation	Outdoor

Date Of Driving Pass	30/06/2014
Driving experience	6 YEARS AND 8 MONTHS
Gender	Male
Mobile Number	(Phone) +65-81334261
Alt. Phone Number	-
Email Address	BOYZAC.ZAINAL@GMAIL.COM
Address	BLK 298C COMPASSVALE STREET #01-88
Address complement	-
Postcode	549298
Is the driver the policyholder?	No
If No, Relationship of the Driver with the Insured	Hirer
Does Driver Own Other Vehicles?	No
Vehicle Registration Number of Other Vehicle Owned by Driver	-
Insurance Company of Other Vehicle Owned by Driver	-

#### GENERAL INFORMATION OF THE ACCIDENT

Type of Accident	Collision - Major/Minor Rd
Weather Conditions	Clear
Road Surface	Dry

#### OTHER INFORMATION

Was any foreign vehicle involved in the accident?	No
Number of vehicles involved in the accident	2
Was anybody injured in the Accident?	No
Was any injured conveyed to hospital by ambulance?	-
Was any other material or property damaged?	Yes
Number of Passengers (Including Driver)	1
Has the driver been approached by unknown person(s) soliciting/offering accident claims assistance?	No

#### DETAILS OF POLICE ACTION

Was the accident reported to the police?	No
Was notice of intended Prosecution given?	No
If yes, against whom?	-

#### CIRCUMSTANCES OF ACCIDENT

I STOPPED AT A DISTANCE BEFORE THE ENTRANCE OF THE CONDO AND SIGNAL LEFT TO TURN INTO THE CONDO. TAXI (SHC3265Y) REVERSED WITHOUT CHECKING HIS BLIND SPOT AND REVERSED INTO MY VEHICLE FRONT RIGHT PORTION.

#### ATTACHMENT(S)

Are accident photos available for attachment?	Yes
Was there any video captured by Car Camera?	Yes
Was there any audio recorded?	No

#### DETAILS OF OTHER VEHICLE PROPERTY 1

Vehicle Registration Number	SHC3265Y
Vehicle Manufacturer	-
Vehicle Model	-
Vehicle Variant	-
Vehicle Colour	-
Vehicle Category	Taxi
Name of Driver	SIM LING ZHOU
Contact Number	(Phone) +65-97478776
Address	-
Address complement	-
Postcode	-

Insurance Company Name ..... -  
Nature Of Damage ..... -  
Details of property damaged in accident ..... -  
No. Of Passenger (Including Driver) ..... -



SKETCH PLAN

**IMPORTANT NOTICE**

1. Please report correctly the details of the accident to speed up the claim process.
2. This form must be completed by the Policyholder and/or the Authorized Driver.
3. Information provided must be as truthful and accurate as possible. Any wilful misrepresentation or withholding of material facts may allow insurance companies to repudiate policy liability.
4. The issue and acceptance of this form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. Any false reporting may be referred to the Police for investigation.
6. The report will be forwarded by the insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will for a fee be made available upon application by interested parties.
7. By the lodgment of this report to the insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.

**8. Consent under the Personal Data Protection Act (PDPA)**

I understand, acknowledge, agree and consent that:

- (a) My insurer, my workshop and the General Insurance Association of Singapore ("GIA") may/are permitted to collect, use, disclose and/or process my personal data/personal information set out in this form and any other personal information provided by me or possessed by my insurer (collectively the "Personal Information") and disclose and transfer such Personal Information to all insurer(s) who have insured vehicle(s) involved in this accident (all insurer(s) who have insured vehicle(s) involved in this accident shall be collectively referred to as the "Insurers"), the Insurers' lawyers/law firms, the Monetary Authority of Singapore and any relevant government agency/authority (such as the police), for the purpose(s) of:
  - (i) processing, handling and/or dealing with my claims including the settlement of the claims and any necessary investigations relating to the claims;
  - (ii) investigating the accident and/or my claims;
  - (iii) carrying out and/or dealing with my instructions or responding to any enquiries by me;
  - (iv) administering my claims (including the mailing of correspondence, statements, invoices, reports or notices to me, which could involve disclosure of certain personal data about me to bring about delivery of the same as well as on the external cover of envelopes/mail packages); and/or
  - (v) complying with applicable law in administering, processing, handling and/or dealing with my claims (collectively the "Purposes")
- (b) all insurer(s) who have insured vehicle(s) involved in this accident and the Insurers' lawyers/law firms, may/are permitted to collect, use, disclose and/or process my Personal Information for one or more of the above Purposes; and
- (c) my Personal Information may/can be disclosed by any of the Insurers and/or GIA to their third party service providers or agents (including their lawyers/law firms), which may be sited outside of Singapore, for one or more of the above Purposes.
- (d) my Personal Information will also be collected and used to compile claims history for the purpose of fraud detection, investigation and management in present and all future claims.
- (e) the information so collected under (d) above may be shared / disclosed:
  - (i) to all Insurers and/or any other third parties that assist in evaluating, investigating, controlling or managing fraud, regulators, law enforcement and government agencies as reasonably required for the purposes stated, or
  - (ii) for complying with requirements under any regulations, laws or court orders.



Policyholder's Signature  
Date & Time:

*[Signature]*

Driver's Signature  
(If driver is not the policyholder)  
Date & Time:

17/2/2021

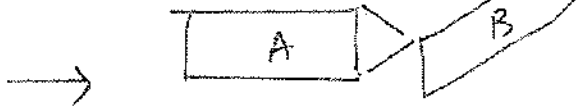


Reporting Centre Personnel's Signature  
Name:  
NRIC/FIN No.:

SKETCH PLAN

Jalan Tua Kong

Condo (Crescendo Park)



A = GBK 3538 P

B = SHC 3265 Y

DESCRIBE CIRCUMSTANCES OF THE ACCIDENT

I stopped at a distance before the entrance of the Condo and signal left to turn into the Condo. Taxi (SHC 3265 Y) reversed without checking his blindspot and reversed into my vehicle front right portion.

DECLARATION

I/We declare the foregoing particulars are true in every respect



Policyholder's Signature  
Date & Time:

Driver's Signature  
(If driver is not the policyholder)  
Date & Time: 17/2/2021



Reporting Centre Personnel's Signature  
Name:  
NAIC/IRI No.:























**QAS Auto Pte Ltd**  
3018A Ubi Road 1 #01-23  
Singapore 408711  
+65 67429983  
qasauto2011@gmail.com  
GST Registration No. : 201027141K

**ADDRESS**

UKA Leasing Pte Ltd  
3018A Ubi Road 1 #01-23  
Singapore 408711

**PROFORMA E210203**

**INVOICE NO.**

**DATE 01/06/2021**

**VEHICLE NO.**

GBK3538P

**MAKE & MODEL**

Toyota Hiace

NO	DESCRIPTION	QTY	GST	AMOUNT
1	Lump sum repair	1	7% SR	5,000.00
2	Replacement of Coplus Black base Headlamp ( Accident on 10/02/2021 / SHC3265Y Along Jln Tua Kong )	1	7% SR	1,890.00

SUBTOTAL	6,890.00
GST TOTAL	482.30
<b>TOTAL</b>	<b>S\$7,372.30</b>

Cheque should be made payable to "QAS Auto Pte Ltd".  
Please write Invoice Number(s) on the back of the cheque.



## DREAMZGARAGE PTE LTD

50 SERANGOON NTH AVE 4,#04-17  
SINGAPORE 555856

+6590236999

dickson\_loh@yahoo.com.sg

INVOICE

INV0089

DATE

06/06/2021

DUE

On Receipt

BALANCE DUE

SGD S\$822.30

BILL TO

GBK 3538P

DESCRIPTION	RATE	QTY	AMOUNT
Copius black base headlamp	S\$1,890.00	1	S\$1,890.00

SUBTOTAL S\$1,890.00

GST (7%) S\$132.30

### Payment Instructions

PAYPAL

dickson\_loh@yahoo.com.sg

BY CHECK

DREAMZGARAGE PTE LTD

OTHER

PAYNOW :202006710C

TOTAL S\$2,022.30

PAID -S\$1,200.00

06-06/2021

BALANCE DUE SGD S\$822.30





**SINCERE APPRAISAL SERVICES PTE LTD** Co.Reg no: 201800639R

420 North Bridge Road, #02-05 North Bridge Centre, Singapore 188727

Tel : 6636 4628 E-mail : office@sincereappraisal.com.sg

## INVOICE

**Uka Leasing Pte Ltd**  
**C/O QAS Auto Pte Ltd**  
**Blk 3018A**  
**Ubi Road 1 #01-23**  
**Singapore 408711**

**Invoice No:** 010621-87  
**Our ref:** 87/TP/2021  
**Date:** 1/6/2021

**Claim Type:** Third Party  
**Vehicle Reg No:** GBK3538P  
**Vehicle Make/Model:** Toyota Hiace

**Date of Loss:** 10/2/2021  
**Claimant:** Uka Leasing Pte Ltd

Description	Amount (S\$)
1. Professional Fee (including Transport, 30 Photographs and Miscellaneous charges)	570
<b>Total</b>	570

Singapore Dollar: Five hundred and seventy dollars only.

Cheques should be crossed A/C PAYEE and made payable to Sincere Appraisal Services Pte Ltd



**Sincere Appraisal Services Pte Ltd**



# SINCERE

APPRAISAL SERVICES PTE LTD

## VEHICLE DAMAGE INSPECTION REPORT

Our Ref: 87/TP/2021

Date: 1/6/2021

### REFERENCE

Date of loss: 10/2/2021  
Claimant: Uka Leasing Pte Ltd

### DESCRIPTION & IDENTIFICATION OF VEHICLE

Reg No:	GBK3538P	Make &	Toyota
Reg date:	1/6/2020	Model	Hiace
Colour:	White	Engine No:	1KDB030387
Type:	Van	Chassis No:	JTFHT02PX00250387
Type of Claims:	Third Party	Odometer No:	35959km
		Engine Cap:	2982cc

### CONDITION OF VEHICLE AT THE TIME OF SURVEY (STATIC ONLY)

General Condition:	Good	Steering:	Good	Engine Modification:	Nil
Paint work:	Good	Handbrake:	Good	Pre-accident	
		Footbrake:	Good	Damage:	Nil

### CONDITION OF TYRES

Front Left Size:	Radial 225/40ZR18 70%	Front Right Size:	Radial 225/40ZR18 70%
Rear Left Size:	Radial 225/40ZR18 70%	Rear Right Size:	Radial 225/40ZR18 70%

*The above percentages represent the remaining life of the tyre threads*

### COST OF REPAIRS

	Repairer S\$	Adjuster S\$
Parts	\$ 5,182.25	\$ 4,912.25
Labour	\$ 1,590.00	\$ 1,350.00
Calculated Cost (S\$) :	\$ 6,772.25	\$ 6,262.25

**Recommended Lump Sum Repair Cost (S\$) : \$ 5,000.00**

Date of Assignment:	10/3/2021	Inspected At:	QAS Auto Pte Ltd
Date Inspected:	10/3/2021		Blk 3018A
Est. repair Period:	06 days		Ubi Road 1 #01-23
			Singapore 408711

**SINCERE APPRAISAL SERVICES PTE LTD** Co.Reg no: 201800639R

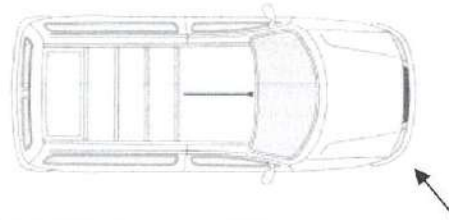
420 North Bridge Road, #02-05 North Bridge Centre, Singapore 188727

Tel : 6636 4628 E-mail : office@sincereappraisal.com.sg



### POINT OF IMPACT

Damaged at the right hand front portion.



### BRIEF CIRCUMSTANCES OF ACCIDENT

The Insured's vehicle collided onto the Third Party's vehicle along Jalan Tua Kong.

### GENERAL DESCRIPTION OF DAMAGES

Our visual inspection of the vehicle revealed that the damages noted are at the right hand front portion.

### SPECIAL REMARKS

We have inspected the actual damages found on the vehicle and recommend the replacement of parts and repairs accordingly. The estimated repair cost is \$6,772.25. The repairer has agreed to undertake the repairs at our adjusted lump sum amount of \$5,000.00.

We have not authorised the repair. Under normal circumstances, estimated **06** working days are required to repair the vehicle.

We are pleased to advise that the inspection work was carried out accordingly, and hereby submit our Inspection Report and photographs.



**Dave Chang**  
Automotive Appraiser  
AUTO. ENG, CAE, CGI  
MIRTE, MSAAA, MTM

Automotive Appraiser: Dave Chang

*Please note that this report is solely based on our findings at the time and place of inspection. This inspection has been carried out to our best knowledge and ability. Any other liability is hereby excluded.*

## ANNEX A

**REPAIR DETAILS****Recommended Parts**

No	Qty	Description	Condition	Repairer's Amount	Adjuster's Amount	
1	1	Front bumper assy	cracked/dented	\$ 1,418.00	\$ 1,418.00	1200
2	1	Front bumper right retainer	bent/necessary	\$ 122.00	\$ 122.00	60
3	1	Front bumper right bracket	bent/necessary	\$ 122.00	\$ 122.00	60
4	1	Front right LED headlamp	cracked/cut	\$ 2,800.00	\$ 2,800.00	2200
5	1	Front grille assy	bent/warped	\$ 381.00	\$ 381.00	
			3900	\$ 4,843.00	\$ 4,843.00	
		Less 25%	2925	\$ 1,210.75	\$ 1,210.75	
				<u>\$ 3,632.25</u>	<u>\$ 3,632.25</u>	
<u>Special Nett Items</u>						
1	10	Front bumper clips	necessary	\$ 60.00	\$ 50.00	30
2	1	Front no plate	necessary	\$ 100.00	\$ 80.00	Xnn
3	4	Front grille clips	necessary	\$ 30.00	\$ 20.00	
4	1	Front bumper lower spoiler	cracked/grazed	\$ 1,200.00	\$ 1,000.00	600
5	1	Front bumper lower spoiler sealant	necessary	\$ 120.00	\$ 100.00	40
6	6	Front bumper lower spoiler clips	necessary	\$ 40.00	\$ 30.00	
				<u>\$ 1,550.00</u>	<u>\$ 1,280.00</u>	720
<b>Total parts</b>				<b>\$ 5,182.25</b>	<b>\$ 4,912.25</b>	

## ANNEX B

### REPAIR DETAILS

#### Recommended Labour

No	Description	Repairer's Amount	Adjuster's Amount	
1	Labour for panel beating, cut, weld, straighten front and front right affected area and replace front and front right damaged parts.	\$ 700.00	\$ 600.00	400
2	To putty and spray painting front and front right portion.	\$ 700.00	\$ 600.00	400
3	To check wiring and focus front headlamp.	\$ 50.00	\$ 30.00	
4	To apply anti rust proofing to front and front right affected area.	\$ 140.00	\$ 120.00	Xnn
<b>Total labour :</b>		<b>\$ 1,590.00</b>	<b>\$ 1,350.00</b>	830

## ANNEX C

### REPAIR DETAILS

#### Adjusted Repair Cost

	Repairer's Amount	Adjuster's Amount
<b>Total parts :</b>	<b>\$ 5,182.25</b>	<b>\$ 4,912.25</b>
<b>Total labour :</b>	<b>\$ 1,590.00</b>	<b>\$ 1,350.00</b>
<b>Total repair cost :</b>	<b>\$ 6,772.25</b>	<b>\$ 6,262.25</b>

**Adjusted Repair Cost (Lump Sum Repair)**

**\$ 5,000.00**

4475

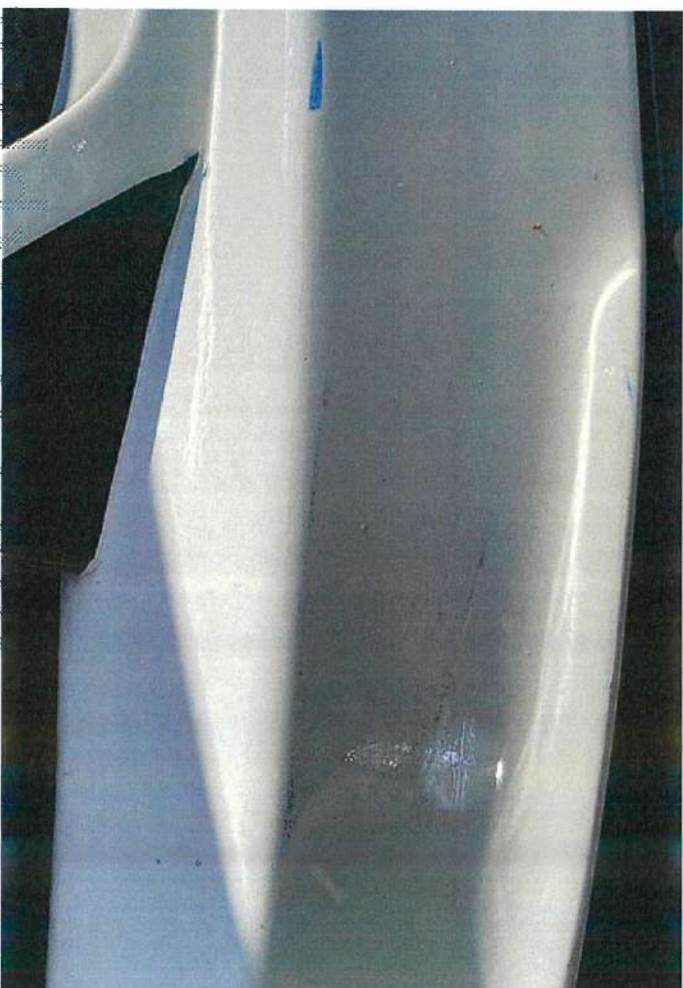
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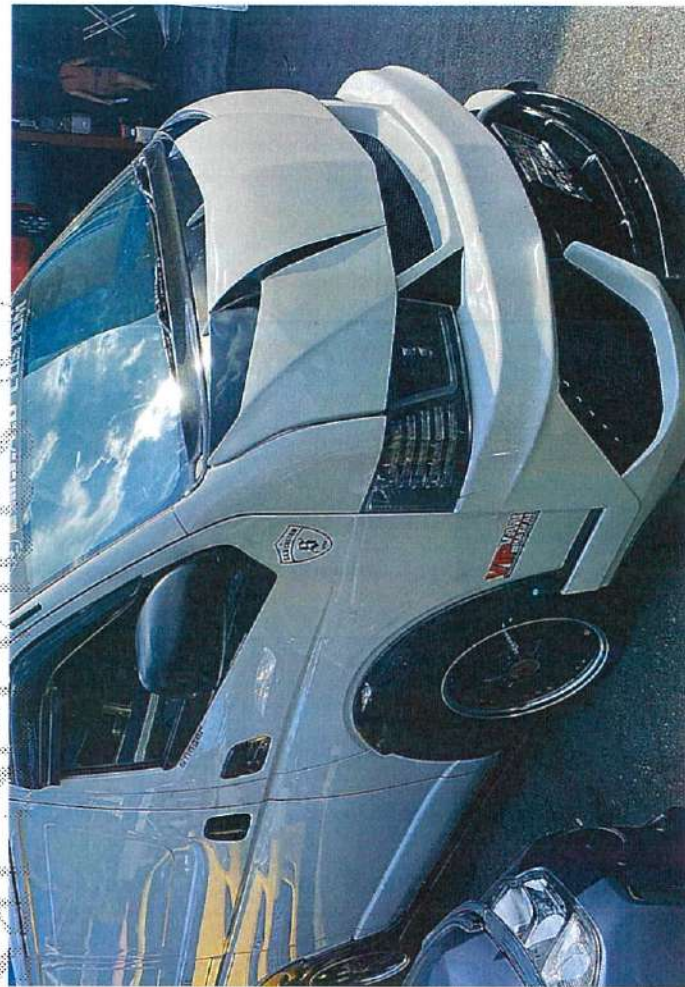
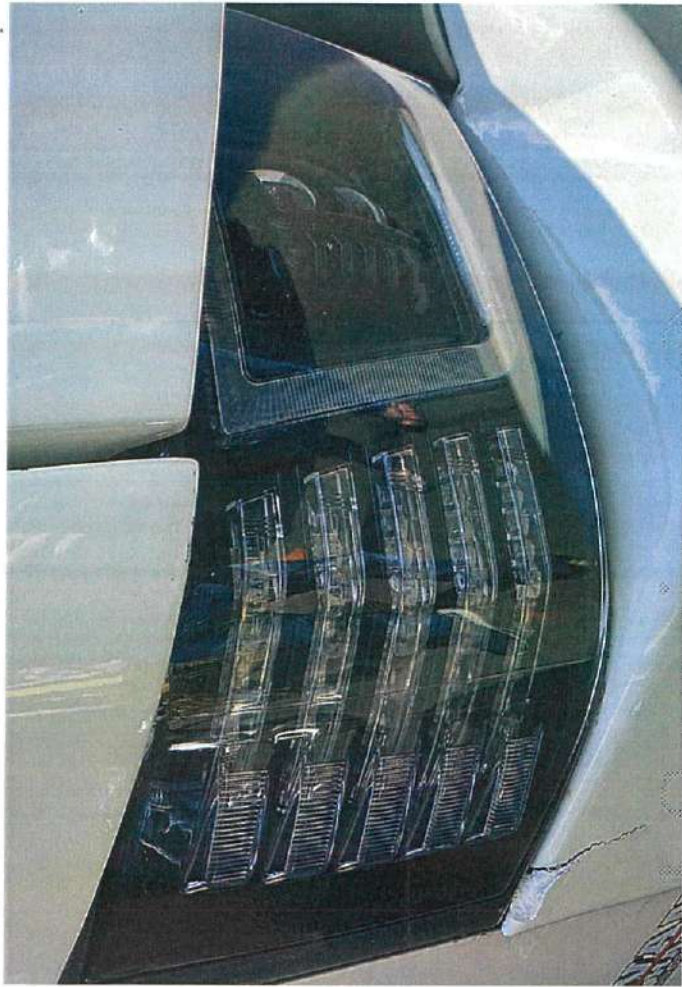






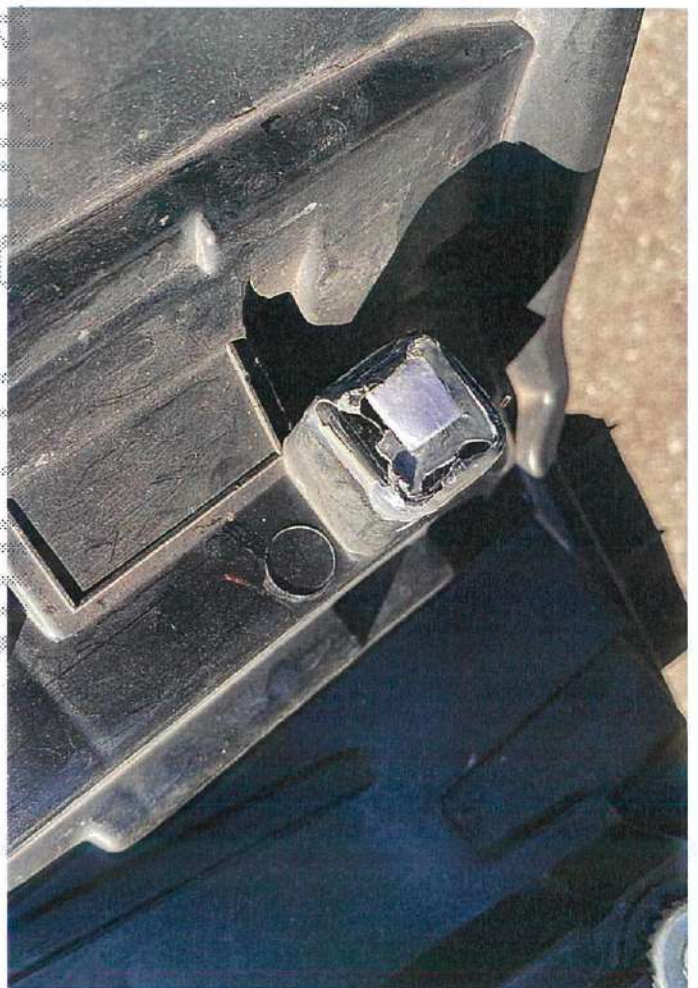
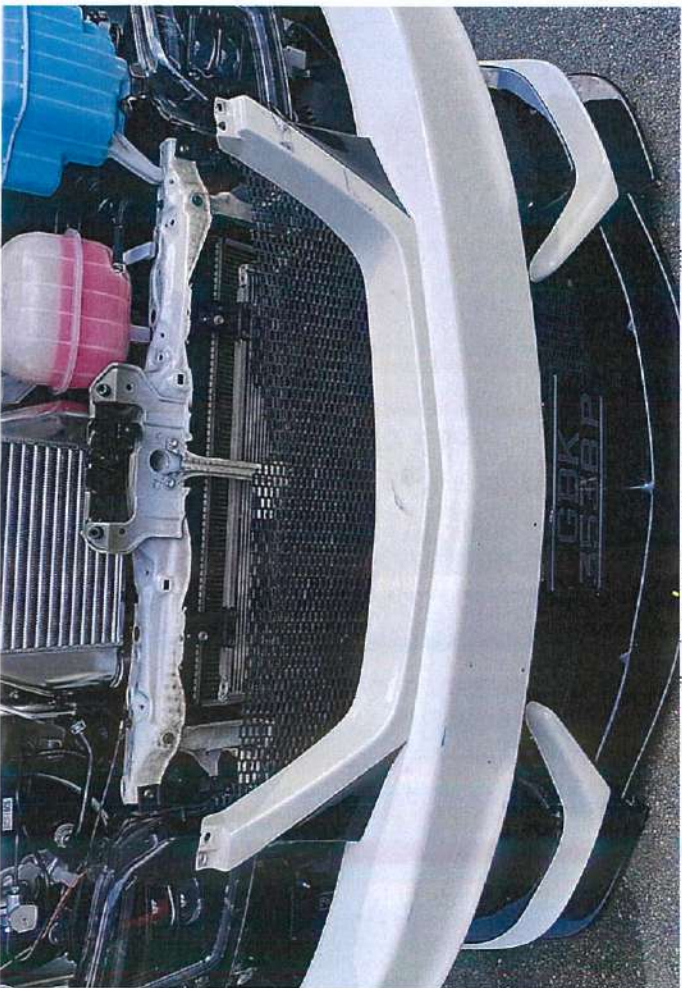
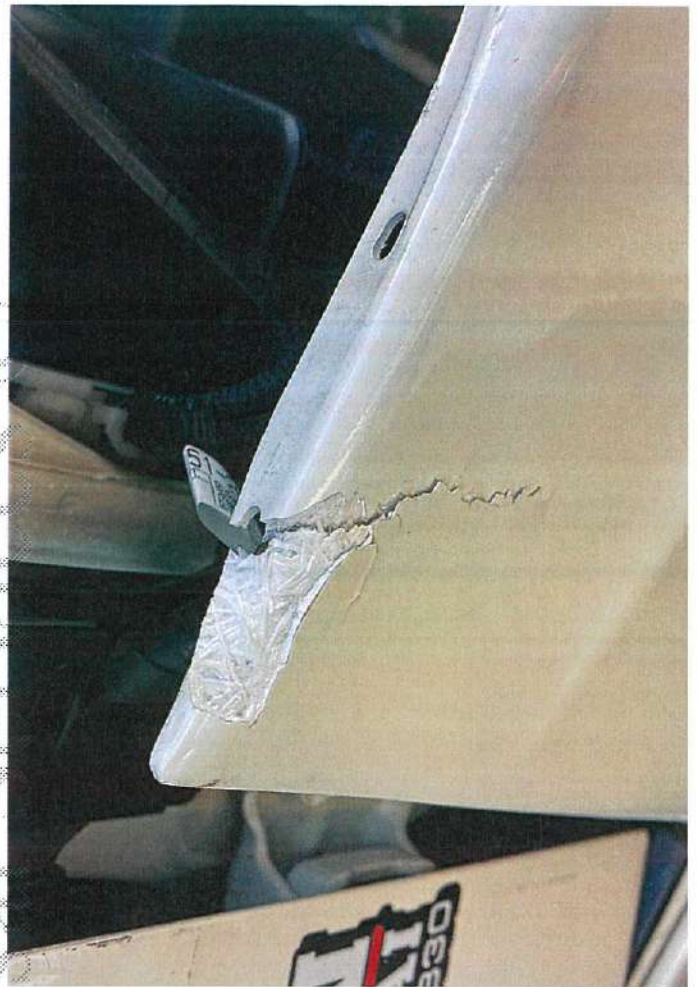






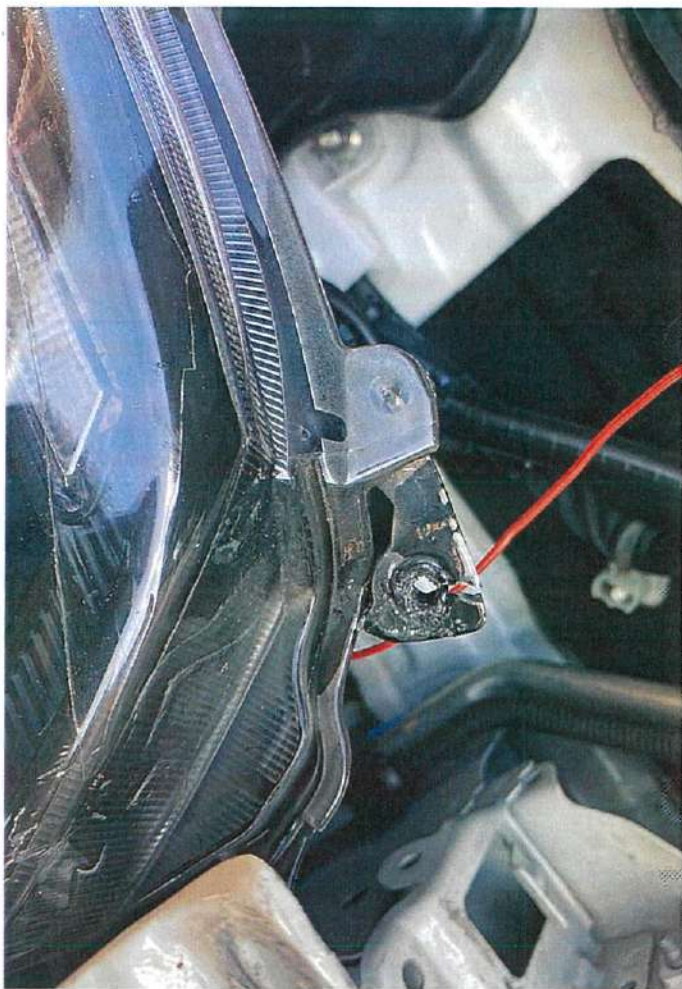
Vehicle Services





Sincere Appraisal Services Co.





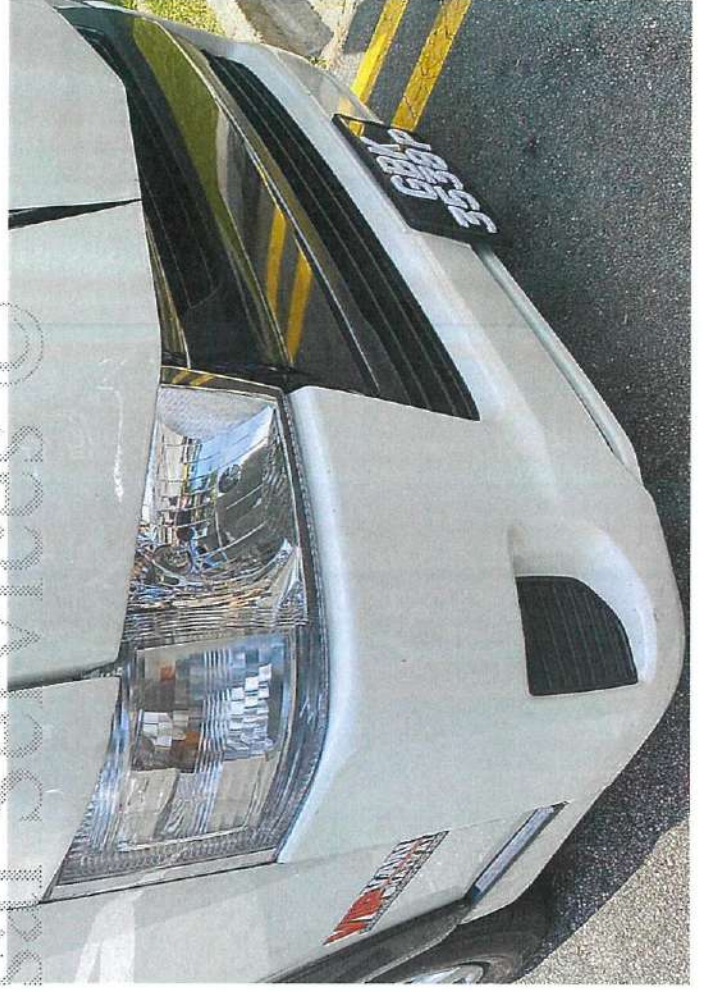
Sincere Appraisal Services



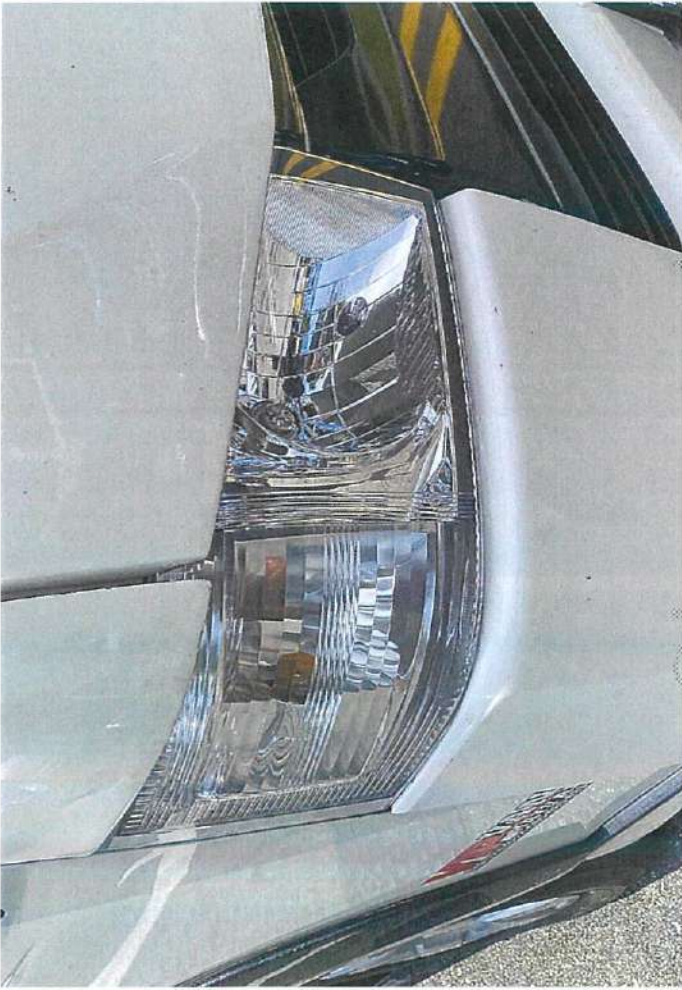


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Sincere Appraisal Services ©