

Registered in Merimen:

Date/ Time				
	SMN 3363E - CC4/ASM20004955/Eea3q2 ; 05.04.2020 SBS 3352R - X		STAGE DATE / PIC	
			Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
			Documentation Check List: Handler Typist	
			Notification ltr (if non-pickup)	
			After call ltr to OI:	
			Authorisation To Act:	
			Release Voucher:	
			Final Repair Bill:	
			Car Rental Invoice:	
			Towing Invoice	
			LTA / GIA :	
			Medical Bill:	
			PIR:	
			Mandate/Reject Instruction:	
			LOD	
			Payment Breakdown Form:	
PRELIMINARY ADVICE Date/Time:			Sent By:	
			Post-Repair Photos:	
			Others:	
FINALIZATION Date/Time:			Confirm with:	
Repair Cost: L/S S\$ 1900.00 (4 days) Reduction: \$5,197.08 % 73			Confirm by:	
			Email Call	
FINAL SETTLEMENT Date/Time:			Confirm with	
Final Liability: % (Agreed / Assessed) BOLA S/N No. :			Email Call	
Repair Cost: S\$			If NO or B 28, Ass. Lia :	
Loss of Rental (LOR): S\$ (days)				
Loss of Use (LOU): S\$ (\$ x days)				
Loss of Income (LOI): S\$ (\$ x days)				
LOR only LOU only LOR + LOU LOR + LOI [Tick only one]				
GIA/LTA Search S\$				
Medical: S\$			1) Claim status: Normal/Reject/Private Settle	
Disbursement: S\$ (e.g. Tow/ Independent)			2) Report Format: WP - PRI	
Legal Cost S\$			3) Survey fee: \$277.00	
Total: S\$			Global Sum S\$:	
FINAL PAYMENT Date/Time:			Confirm with:	
Payee 1: S\$			Email Call	
Payee 2: (Strike if N.A.) S\$				
Payee 3: (Strike if N.A.) S\$				