

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SLU3970C

7-Mar-2022

**China Taiping Insurance(S) Pte Ltd**  
3 Anson Road  
#16-00 Springleaf Tower  
Singapore 079909

Dear Sir/Mdm:

**ACCIDENT INVOLVING SLU3970C AND SGR158B ON 24-JUL-2021 AT ALONG TOA PAYOH  
LORONG 6 TOWARDS PIE**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

| Description       |         |   |   |      | Amount      |
|-------------------|---------|---|---|------|-------------|
| Repair Costs      |         |   |   |      | \$ 4,494.00 |
| Loss of Rental    | \$0.00  | X | 0 | days | \$ -        |
| Loss Of Use       | \$80.00 | X | 7 | days | \$ 560.00   |
| Search Fees (LTA) |         |   |   |      | \$ 7.45     |
| Surveyor fees     |         |   |   |      | \$ -        |
| Others Claim      |         |   |   |      | \$ -        |
| Amount            |         |   |   |      | \$ 5,061.45 |

Please look into our client claims and let us hear from you shortly.

Thank you

  
Kerry Tan

Xin Hua Workshop Pte Ltd  
Tel : 8399 6267  
email : xinhuaworkshop@gmail.com

## Letter of Authorization

Accident Involving my vehicle SLU3970C & SAR158B on 24 17 1 2021  
at along Tea Pauh lorong 6 Towards PIF

I/We, Alpine Car Rental Pte Ltd, owner of vehicle no. SLU3970C  
hereby authorize Xin Hua Workshop Pte Ltd to proceed with the repair for my  
vehicle SLU3970C which was damaged in the above accident.

I further authorize Xin Hua Workshop Pte Ltd to claim against the driver and/or the  
owner of the other vehicle(s) involved in the said accident for the repair cost and the loss of  
use/rental, and etc of my vehicle on my behalf and for the own benefit.

You are further authorized to appoint your solicitor and give instruction in my name for the purpose  
of seeking recovery of the said cost of repairs and the loss of use/rental, and etc.

I further authorize you and/or your representative(s) to sign all and any documents including but not  
limited to Release forms and Discharge Vouchers, so as to effect settlement of the repair costs, loss  
of use/rental and etc, as well as legal fee and all disbursements related thereof.

I hereby undertake to co-operate with you and render you all the assistance (Including the re-  
inspection of my vehicle an being a witness at trial) that may be necessary for you to recover the cost  
of repairs and the loss of use of my vehicle against any party.



2.



Signature/ Company Stamp

Name : Alpine Car Rental Pte Ltd  
NRIC No : 19903483E  
Hp Tel : 8818 1638  
Address : 7 Ubi Close  
SC 408604

Date : 24 17 1 2021



MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMHCSNW00001142100      Claim No : SNM21D204293/C02/SGR158B/LEEPG  
Claimant : ALPINE CAR RENTAL PTE LTD  
Amount : S\$4,861.45  
          DOLLARS FOUR THOUSAND EIGHT HUNDRED SIXTY ONE AND CENTS  
          FORTY FIVE ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLU 3970C  
Insured Vehicle No. : SGR 158B

Date of Loss : 24/07/2021  
Place of Accident : TOA PAYOH LORONG 6 TOWARDS PIE

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : JOHNEY KHOO UNG CHEN  
Driver Name : JENNY HIN

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

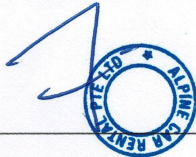
I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

|  |       |          |
|--|-------|----------|
| (1) General Damages  | S\$   |          |
| (2) Cost of Repair/ <del>Excess</del>                        | S\$   | 4,494.00 |
| (3) Loss of Use/ <del>Rental/Earning</del>                   | S\$   | 360.00   |
| (4) GIA/Police Reports/<br>Investigation Results/Search Fees | S\$   | 7.45     |
| (5) Medical Reports/Expenses                                 | S\$   |          |
| (6) <del>Survey Fees</del> /Towing Fee                       | S\$   |          |
| (7) Cost including Disbursement                              | S\$   |          |
|  | ===== |          |
| TOTAL . . . . .  | S\$   | 4,861.45 |
|  | ===== |          |

Claimant Name : ALPINE CAR RENTAL PTE LTD

NRIC No : 1XXXXX483E

Signature : \_\_\_\_\_



Date : 13/10/2022

**"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"**

## Tax Invoice

**BILL TO**  
China Taiping Insurance (S) Pte Ltd  
3 Anson Road #16-00  
Springleaf Tower  
079909

|                 |                |
|-----------------|----------------|
| <b>INVOICE</b>  | XHW-INV-220434 |
| <b>DATE</b>     | 05/11/2022     |
| <b>TERMS</b>    | Net 30         |
| <b>DUE DATE</b> | 05/12/2022     |

| DESCRIPTION   | AMOUNT                         |
|---|--------------------------------|
| SLU 3970 C - Opel Mokka<br>Date of Accident: 24/7/2021<br>Lump Sum Repair for Third Party Claim   | 4,200.00                       |
| -----   |                                |
| All cheque payments should be crossed and made payable to "XIN HUA WORKSHOP PTE LTD"<br>Please indicate the invoice no. on the reverse side | SUBTOTAL 4,200.00              |
|   | GST TOTAL 294.00               |
|   | TOTAL 4,494.00                 |
| -----   |                                |
|   | BALANCE DUE <b>S\$4,494.00</b> |

Transfer the amount to the business account below.



> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 26 Jul 2021 / 17:53:03

Receipt Date/Time : 26 Jul 2021 / 17:53:03

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-210726-003523

Previous Receipt No. :

**S/N Item Description/**

**Business Transaction Reference**

**No.**

**Amount**

**Before**

**GST (\$\$)**

**GST**

**Amount**

**(\$\$)**

**Amount**

**After GST**

**(\$\$)**

Result of Insurance Enquiry - SGR158B

SLU3970C

As at 24 Jul 2021/14:00:00

Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

1 Insurance Enquiry - SGR158B

Enquiry Fee

20210726175213801323

7.00

0.49

7.49

**Sub-Total**

7.00

0.49

7.49

**Total Before Rounding**

7.00

0.49

7.49

**Rounding Difference**

0.04

**Total Amount Payable**

7.45

**Paid By**

20210726175225168

Direct Debit: eNETS Debit  
(Internet Banking)

7.45

**Total**

7.45

**Cash Change**

0.00

**Tendered Amount**

7.45

**Excess Refundable Amount**

0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Saturday, 19 March 2022 2:49 PM  
**To:** johneykhoo@gmail.com  
**Cc:** jennyhin123@gmail.com  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC6/CTI21008105/Ags3 \*\*\* ACCIDENT INVOLVING SGR 158B & SLU 3970C ON 24/07/2021 \*\*\*

Our Ref: CC6/CTI21008105/Ags3

19 MARCH 2022

**JOHNEY KHOO UNG CHEN**  
**DRIVER: JENNY HIN**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SGR 158B & SLU 3970C ON 24/07/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 3 days** from the date of this letter.

Please call us if you have further queries.

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

## Cecilia Chong (LKK Auto)

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**From:** Cecilia Lee <cecilia.lee@sg.cntaiping.com>  
**Sent:** Friday, 6 May 2022 4:11 pm  
**To:** Cecilia Chong (LKK Auto)  
**Cc:** Claims Dept of CTI  
**Subject:** RE: SNM21D204293/C02/SGR158B/LEEPG / FW: Direct Settlement - Accident Involving SGR 158B (OI : CTI - TBA) and SLU 3970C (TP : LKK REF - CC6/CTI21008105/Ags3) on 24/07/2021

Hi Cecilia

Please proceed.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Best Regards,  
**Cecilia Lee**  
Senior Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6530 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Sent:** Friday, 6 May 2022 3:07 pm  
**To:** Cecilia Lee <cecilia.lee@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>  
**Subject:** RE: SNM21D204293/C02/SGR158B/LEEPG / FW: Direct Settlement - Accident Involving SGR 158B (OI : CTI - TBA) and SLU 3970C (TP : LKK REF - CC6/CTI21008105/Ags3) on 24/07/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, apologies, previously have some typo in the final amount.

Your ref : **SNM21D204293**

Our ref : CC6/CTI21008105/Ags3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SGR 158B (OI) & SLU 3970C (TP) ON 24/07/2021**

We refer to the above matter.

It is a head-to-rear collision. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer "XIN HUA WORKSHOP PTE LTD " at **\$4,861.45(all-in).**

The summary is as follows: -

|                                  | Amount<br>Claimed | Amount Revised              |
|----------------------------------|-------------------|-----------------------------|
| 1. Cost of Repair (w/GST)        | \$22,528.53       | \$ 4,494.00                 |
| 2. Loss of Use (7days x \$80.00) | \$ 560.00         | \$ 360.00 (6days x \$60.00) |
| 3. LTA/ GIA Search Fee           | \$ 7.45           | \$ 7.45                     |
| Total                            | \$23,095.98       | <b><u>\$ 4,861.45</u></b>   |

**\*\*04 days recommendation for repair + 1 PRS + 1 WEEKEND = 6 DAYS**

Enclosed here with all the relevant documents for your perusal.

**For your approval/instruction please.**