

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SMS 1488 R

27-Dec-2021

**China Taiping Insurance(S) Pte Ltd**  
3 Anson Road  
#16-00 Springleaf Tower  
Singapore 079909

Dear Sir/Mdm:

**ACCIDENT INVOLVING SMS1488R AND SMJ6302H ON 27-JUL-2021 AT ALONG KJE  
TOWARDS PIE**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

Description					Amount
Repair Costs					\$ 5,778.00
Loss of Rental	\$120.00	X	8	days	\$ 960.00
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 6,745.45

Please look into our client claims and let us hear from you shortly.

Thank you



Kerry Tan  
Xin Hua Workshop Pte Ltd  
Tel : 8399 6267  
email : xinhuaworkshop@gmail.com

XIN HUA WORKSHOP PTE LTD  
REG: 201838521G  
23 KAKI BUKIT AVE 4,  
#04-01 (SOUTH WING),  
SINGAPORE 415933.  
TEL: 6844 1985  
FAX: 6844 5185



**AUTHORISATION & INDEMNITY LETTER**

I/We Soh Boon Ping NRIC No./UEN No. S17376096  
(the third party claimant), having address at 61 Chestnut Ave #03-04 S(679522)  
and the owner of SMS 1488R (vehicle) hereby to authorize XIN HUA  
WORKSHOP PTE LTD to repair the damage to my vehicle in a reasonable time that was pursuant to the  
accident which occurred 27/7/2021 (date) along KJE Towards PIE  
involving vehicle/s SMS 1488R and SMJ6303 H

I/We understand, acknowledge and agree that:

- I/We, the owner of vehicle no. SMS 1488R hereby instruct & authorise XIN HUA WORKSHOP PTE LTD to commence repairs to the said vehicle.
- I/We confirm that you are hereby authorized to handle the repair the vehicle and/or to negotiate and settle my claims, relating to the above mentioned accident, which I/We may have, against other third party/parties, or insurers, and/or to instruct lawyers on my/our behalf, to facilitate the third party claim for me/us.
- You have my/our authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
- You are hereby authorized to execute and/sign any document discharge voucher/ agreements regarding my/our claims/case for my convenience. You are also hereby authorized to receive on my/our behalf monies/claims, correspondences in connection with this said claims.
- I/We confirm that an event of an unsuccessful claims, against the negligent party, and/or my own insurer for the damages caused to my vehicle, I agree to pay all repair costs and any incidental expenses incurred by you, or the lodge an own damage claim (only for Comprehensive Cover) to cover the expenses incurred.
- I/We also hereby instruct and authorized you deduct from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair cost, rental of substitute vehicles and any other incidentals related to the accident claims.

A handwritten signature in blue ink, appearing to read 'Soh Boon Ping'.

27/07/2021

Owner Signature / Company Stamp / Date

A handwritten signature in blue ink, appearing to be a stylized 'K' or 'G'.

27/07/2021

Witness Signature / Name / Date

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSNA00144852101

Claim No : SNM21D204189

Claimant : SOH BOON PING

Amount : S\$ 6,550.00

Singapore Dollars Six Thousands Five Hundred Fifty Only

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SMS 1488R

Insured Vehicle No. : SMJ 6302H

Date of Loss : 27/07/2021

Place of Accident : KJE TWDS PIE B4 PIE EXIT

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : Lim Quan Zhong

Driver Name : Lim Quan Zhong

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) Global Sum	S\$ 6,550.00
	=====
TOTAL . . . . .	S\$ 6,550.00
	=====

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Claimant Name : Soh Boon Ping NRIC No : S77376096

Signature :  Date : 8/4/2022

"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"

## Tax Invoice

BILL TO  
China Taiping Insurance (S) Pte Ltd  
3 Anson Road #16-00  
Springleaf Tower  
079909

INVOICE	XHW-INV-220110
DATE	12/04/2022
TERMS	Due on receipt
DUE DATE	12/04/2022

DESCRIPTION	AMOUNT
SMS 1488 R - Nissan Sylphy Date of Accident: 27/7/2021 Lump Sum Repair for Third Party Claim	5,400.00
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Subtotal	5,400.00
GST TOTAL	378.00
TOTAL	5,778.00
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BALANCE DUE	<b>S\$5,778.00</b>

All cheque payments should be crossed and made payable to "XIN HUA  
WORKSHOP PTE LTD"  
Please indicate the invoice no. on the reverse side

Transfer the amount to the business account below.

Auto Star Automotive Pte Ltd  
23 Kaki Bukit Ave 4  
# 04-01  
Singapore 415933  
autostar.automotive@yahoo.com  
Company Registration No. 202029008Z



**ADDRESS**

Soh Boon Ping  
61 Chestnut Avenue,  
#03-04,  
Singapore 679522.

Invoice 1075

DATE 03/08/2021

**DESCRIPTION**

**AMOUNT**

SLG 52 X - Nissan Slyphy  
Rental Period: 27/7/2021 - 3/8/2021  
\$120 x 8 days  
(Replacement Vehicle: SMS 1488 R)

960.00

Cheque should be crossed and made to Auto Star Automotive  
Pte Ltd or E-transfer A/C: 601-304835-001 OCBC Bank.

**TOTAL**

**S\$960.00**

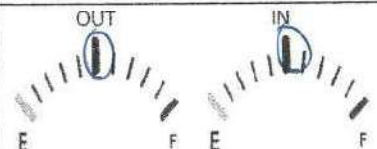
Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.



## VEHICLE RENTAL AGREEMENT


<b>HIRER'S PARTICULAR</b> Name: (as in I/C) <u>Soh Boon Ping</u> NRIC / Passport No.: <u>S77376092</u> Address (Res): <u>61 Chestnut Ave #03-04, S(679522)</u> Name & Address of Employer: _____ Occupation: _____ Driving Exp: _____ D/L No: _____ D/L Type: Local / International Pass Date: _____ Date of Birth: _____ Tel / HP: _____ <b>ADDITIONAL DRIVER'S PARTICULARS</b> Name: (as in I/C) _____ NRIC / Passport No.: _____ D/L No: _____ D/L Type: Local / International Address (Res): _____ Tel / HP: _____		Veh No: <u>SLG52X</u> Replace Veh No: <u>Sms 1488R</u> Mileage Out: _____ Mileage Out: _____ Make & Model <u>Nissan</u> Make & Model _____ Auto / Manual <u>slip</u> Auto / Manual _____ OUT: Date <u>27/7/2021</u> OUT: Date _____ OUT: TIME <u>9:45am</u> OUT: TIME _____ <b>RENTAL CHARGES</b> Daily @\$ _____ Weekly @\$ _____ Monthly @\$ _____ Hours @\$ _____ Others @\$ _____ CDW @\$ _____ PAI @\$ _____ Delivery Service _____ <b>SUB - TOTAL \$</b> _____ <div style="text-align: center;">  </div> <b>EXTENSION</b> Collection Service _____ Misc. _____ <b>ESTIMATED TOTAL RENTAL \$</b> _____ Hirer is responsible for the first \$ _____ excess for collision/damage to first party. (i.e.) Auto Stat Automotive Pte Ltd Vehicle (including windscreen) and also first \$ _____ excess for collision/damage to third party's vehicle for each and every accident/damage. Hirer's Signature: <u>[Signature]</u> Addition Driver's Signature: _____	
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I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

### \*IMPORTANT

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY AUTO STAR AUTOMOTIVE PTE LTD.
3. IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
  - (i) shall report all accidents involving the said vehicle to the owner immediately;
  - (ii) shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTSCHEME' (the form will be made available when the accident is report to the owner);
  - (iii) shall report to the police within 24 hours from the occurrence, the following types of accidents:
    - (a) injury case
    - (b) non-injury case involving a Government vehicle, or damage to Government property.
    - (c) non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
    - (d) non-injury case involving a pedestrian or cyclist.

**RETURN OF VEHICLE.** The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	
3/8/2021	12pm					 SIGNATURE OF HIRER/DRIVER

HIRER:

### TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

Windscreen Excess: S\$ 100.00  
Own Damage Excess (Section 1): S\$ 2,000.00  
Third Party Excess (Section 2): S\$ 2,000.00  
Young and Inexperienced Driver: Additional S\$ 3,000.00  
(Below 26 yrs old and driving experience of 2 yrs and below)

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on 27 12 2021 (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossession.

Dated:

Signature of the Hirer



Name:

Auto Star Automotive Pte Ltd (the Owner)



Name: \_\_\_\_\_  
Designation: \_\_\_\_\_



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 27 Jul 2021 / 10:18:29

Receipt Date/Time : 27 Jul 2021 / 10:18:28

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-210727-000798

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
	Result of Insurance Enquiry - SMJ6302H As at 27 Jul 2021/09:00:00 Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD			
1	Insurance Enquiry - SMJ6302H Enquiry Fee 20210727101742463899	7.00	0.49	7.49
	<b>Sub-Total</b>	7.00	0.49	7.49
	<b>Total Before Rounding</b>	7.00	0.49	7.49
	<b>Rounding Difference</b>			0.04
	<b>Total Amount Payable</b>			7.45
	<b>Paid By</b>			
	421808XXXXXX7506	eNETS Credit Card		7.45
	<b>Total</b>			7.45
	<b>Cash Change</b>			0.00
	<b>Tendered Amount</b>			7.45
	<b>Excess Refundable Amount</b>			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



**ACCIDENT INVOLVING SMJ 6302H & SMS 1488R ALONG/AT KJE ON 27/07/2021**

Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Tue 8/3/2021 7:29 PM

To: quan0zhong@gmail.com <quan0zhong@gmail.com>

Cc: Admin A <admin-a@lkkauto.com>

Our Ref: CC6/CTI21008033/Ara3

**LIM QUAN ZHONG – BY EMAIL ONLY**  
[POLICY HOLDER]

Dear Sir/Madam,

**ACCIDENT INVOLVING SMJ 6302H & SMS 1488R ALONG/AT KJE ON 27/07/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from SMS 1488R against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your favor as it is a head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 7 days from the date of this letter.

Please call us if you have further queries.

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

## Cecilia Chong (LKK Auto)

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**From:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Sent:** Wednesday, 23 March 2022 5:35 pm  
**To:** Cecilia Chong (LKK Auto)  
**Cc:** Claims Dept of CTI; Admin A  
**Subject:** RE: SNM21D204189/C02/SMJ6302H/LEWLC / FW: Direct Settlement - Accident Involving SMJ6302H (OI : CTI - TBA) AND SMS1488R (TP : LKK REF - CC6/CTI21008033/Aga3) on 27/07/2021

Hi Cecilia

Please proceed up to \$6,585.45.

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

### **NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards,

**Jenny Lew**  
Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6172 | Tel: (65) 6389 6116 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Sent:** Monday, 21 March 2022 9:46 am  
**To:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>  
**Subject:** FW: SNM21D204189/C02/SMJ6302H/LEWLC / FW: Direct Settlement - Accident Involving SMJ6302H (OI : CTI - TBA) AND SMS1488R (TP : LKK REF - CC6/CTI21008033/Aga3) on 27/07/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : **SNM21D204189**

Our ref : CC6/CTI21008033/Aga3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SMJ6302H (OI) & SMS1488R (TP) ON 27/07/2021**

We refer to the above matter.

It is a head-to-rear collision. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer " **XIN HUA WORKSHOP PTE LTD** " at **\$ 6,585.45 (all-in).**

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$17,352.75	\$ 5,778.00
2. Loss of Rental (8days x \$120.00)	\$ 960.00	\$ 800.00 (8days x \$100.00)
3. LTA/ GIA Search Fee	\$ 7.45	\$ 7.45
Total	\$18,320.20	<b><u>\$ 6,585.45</u></b>

**\*\*06 days recommendation for repair + 1PRS + 1WEEKEND = 8 DAYS**

Enclosed here with all the relevant documents for your perusal.

**For your approval/instruction please.**