

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SKX 9035 J

13-Jan-2022

**AIG Asia Pacific Insurance Pte Ltd**

AIG Building

78 Shenton Way, #07-06

Singapore 079120

Dear Sir/Mdm:

**ACCIDENT INVOLVING SKX9035J AND SJZ6727S ON 22-JUL-2021 AT ALONG BARTLEY ROAD EAST TOWARDS BRADDELL ROAD**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					<u>Amount</u>
Repair Costs					\$ 2,461.00
Loss of Rental	\$150.00	X	6	days	\$ 900.00
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 3,368.45

Please look into our client claims and let us hear from you shortly.

Thank you

  
Kerry Tan

Xin Hua Workshop Pte Ltd

Tel : 8399 6267

email : xinhuaworkshop@gmail.com



**Xin Hua Workshop Pte Ltd**  
23 Kaki Bukit Ave 4  
#04-01 (South Wing)  
Singapore 415933  
xinhuaworkshop@gmail.com  
GST Registration No. : 201838521G

## Performa Invoice

### ADDRESS

AIG Asia Pacific Insurance Pte  
Ltd  
AIG Building #07-06  
78 Shenton Way  
079120

**PERFORMA INVOICE 154**

**NO.**

**DATE** 28/12/2021

DATE	DESCRIPTION	AMOUNT
	SKX 9035 J - Mazda 6	2,300.00
	Date of Accident: 22/7/2021	
	Lump Sum Repair for Third Party Claim	
SUBTOTAL		2,300.00
GST TOTAL		161.00
TOTAL		<b>S\$2,461.00</b>

Accepted By

Accepted Date

**CARS 88 LEASING PTE LTD**

7030 ANG MO KIO AVENUE 5

#02-16 NORTHSTAR @ AMK

SINGAPORE 569880

UEN: 201624377R

**Invoice**

Invoice No: 00013955  
Date: 31/07/2021  
Page: 1

**Bill To**

XIN HUA WORKSHOP PTE LTD  
23 KAKI BUKIT AVE 4  
#04-01  
SINGAPORE 415933

Sales Person	P.O. Number	Date Shipped	Shipped Via	Terms
	SMR2911J			

Description	Car Plate	Car Description	Amount (\$\$)
HIRER NAME: CHAI WEI MING NRIC: S9246011B REPLACEMENT CAR PLATE NO: SKX9035J BILLING PERIOD: 26/07/2021 - 31/07/2021(6DAYS) RATE: \$150/DAY	SMR2911J	AUDI A3	900.00

Memo:

**Total:****900.00**



mnda 6  
skx 9035 J

## VEHICLE RENTAL AGREEMENT

### DATE:

This is a rental agreement between us **CARS 88 LEASING PTE LTD** UEN No. 201624377R AND

### 1. HIRER PARTICULARS

Full Name (As in NRIC):	Chaiweiming	NRIC:	S/9246011A
Residential Address:	53605 Tampines ST 61 #03-336		
Contact No:	93895752		
Email Address:	mng92222@gmail.com		

### 2. DESCRIPTION OF VEHICLE ("THE VEHICLE")

Registration No:	SMR 2911 J	Colour:	
Make:	Audi A3	Model:	
Chassis No:		Engine No:	

### 2. RENTAL RATE & DURATION

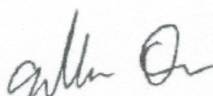
Start Date:	26 / 7 / 2021	End Date:	31 / 7 / 2021
Rates Per Day / Week / Month	\$		

Petrol Out: \*Empty/1/4 tank/1/2 tank/3/4 tank/Full  
(Vehicle must be returned with same level of petrol)

### 3. EXCESS

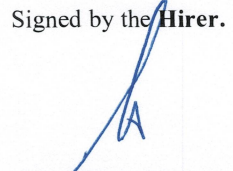
Section I	\$3,000.00	Section II	\$2,000.00
-----------	------------	------------	------------

Signed by **Cars 88 Leasing Pte. Ltd.**

  
Name:



Signed by the **Hirer.**

  
Name:



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 24 Jul 2021 / 10:46:19

Receipt Date/Time : 24 Jul 2021 / 10:46:19

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-210724-000676

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SJZ6727S				
As at 22 Jul 2021/18:00:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SJZ6727S			
	Enquiry Fee	7.00	0.49	7.49
	20210724104502607730			
	<b>Sub-Total</b>	7.00	0.49	7.49
	<b>Total Before Rounding</b>	7.00	0.49	7.49
	<b>Rounding Difference</b>			0.04
	<b>Total Amount Payable</b>			7.45
	<b>Paid By</b>			
	421808XXXXXX7506	eNETS Credit Card		7.45
	<b>Total</b>			7.45
	<b>Cash Change</b>			0.00
	<b>Tendered Amount</b>			7.45
	<b>Excess Refundable Amount</b>			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



XIN HUA WORKSHOP PTE LTD  
REG: 201838521G  
23 KAKI BUKIT AVE 4,  
#04-01 (SOUTH WING),  
SINGAPORE 415933.  
TEL: 6844 1985  
FAX: 6844 5185



**AUTHORISATION & INDEMNITY LETTER**

I/We Chai Wei Ming NRIC No./UEN No. S92460114  
(the third party claimant), having address at 6051 Tampines St 61 #03-336  
S(523805) and the owner of SKX 9035 J (vehicle) hereby to authorize XIN HUA  
WORKSHOP PTE LTD to repair the damage to my vehicle in a reasonable time that was pursuant to the  
accident which occurred 22 17 2021 (date) along Bartley Rd East Towards Braddell  
Rd involving vehicle/s SKX 9035 J and SJ2 6727 S

I/We understand, acknowledge and agree that:

- I/We, the owner of vehicle no. SKX 9035 J hereby instruct & authorise XIN HUA WORKSHOP PTE LTD to commence repairs to the said vehicle.
- I/We confirm that you are hereby authorized to handle the repair the vehicle and/or to negotiate and settle my claims, relating to the above mentioned accident, which I/We may have, against other third party/parties, or insurers, and/or to instruct lawyers on my/our behalf, to facilitate the third party claim for me/us.
- You have my/our authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
- You are hereby authorized to execute and/sign any document discharge voucher/ agreements regarding my/our claims/case for my convenience. You are also hereby authorized to receive on my/our behalf monies/claims, correspondences in connection with this said claims.
- I/We confirm that an event of an unsuccessful claims, against the negligent party, and/or my own insurer for the damages caused to my vehicle, I agree to pay all repair costs and any incidental expenses incurred by you, or the lodge an own damage claim (only for Comprehensive Cover) to cover the expenses incurred.
- I/We also hereby instruct and authorized you deduct from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair cost, rental of substitute vehicles and any other incidentals related to the accident claims.

  
Owner Signature / Company Stamp / Date

  
Witness Signature / Name / Date



XIN HUA WORKSHOP PTE LTD  
REG: 201838521G  
23 KAKI BUKIT AVE 4,  
#04-01 (SOUTH WING),  
SINGAPORE 415933.  
TEL: 6844 1985  
FAX: 6844 5185



Motor Claim Department:

Dear Sir / Madam,

On 22/7/2021 (date) there was an accident along Bartley Rd East Towards Brackell  
Road involving vehicle SKX 9035J with vehicle SJZ 6727S.

I/We, Chai Wei Ming, are the registered owner of the motor  
vehicle no, SKX 9035J.

Please note that I/We hereby agree that all compensation monies due to me/us in the above said accident  
to **XIN HUA WORKSHOP PTE LTD**.

I/We, hereby authorized you to release all compensation monies pertaining to the above-mentioned accident  
to **XIN HUA WORKSHOP PTE LTD** and forward your settlement cheque to **XIN HUA WORKSHOP PTE LTD** who  
I/We had authorized to collect the said compensation/monies.

  
\_\_\_\_\_  
Owner Signature / Company Stamp / Date

  
\_\_\_\_\_  
Witness Signature / Name / Date