

INS. CASE OWNER:

CC4/GRB21007878/bs3

LKK:

IDAC:

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : _____

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SMA 6930S**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : **21/07/2021**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

Driver Tel No. : _____

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % **Final ? Yes / No****FBK 4724L**
 INSRs:
 WSP: **YEW TEE**
 Tel :
 Liability :
 RMKS:

 INSRs:
 WSP:
 Tel :
 Liability :
 RMKS:

 INSRs:
 WSP:
 Tel :
 Liability :
 RMKS:

 INSRs:
 WSP:
 Tel :
 Liability :
 RMKS:

Date/ Time	STAGE	DATE / PIC
	Non-Reporting ltr (1st):	
	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List:	Handler Typist
	Notification ltr (if non-pickup)	☐ ☐
	After call ltr to OI:	☐ ☐
	Authorisation To Act:	☐ ☐
	Release Voucher:	☐ ☐
	Final Repair Bill:	☐ ☐
	Car Rental Invoice:	☐ ☐
	Towing Invoice	☐ ☐
	LTA / GIA :	☐ ☐
	Medical Bill:	☐ ☐
	PIR:	☐ ☐
	Mandate/Reject Instruction:	☐ ☐
	LOD	☐ ☐
	Payment Breakdown Form:	☐ ☐
	Post-Repair Photos:	☐ ☐
	Others:	☐ ☐
29/07/2021	NO SURVEY DONE , CANCEL CASE	

PRIMARY ADVICE	Date/Time:	Sent By:
NOTIFICATION	Date/Time:	Confirm with:
Cost:	S\$ (days) Reduction:	%
		Email ☐ Call ☐
SETTLEMENT	Date/Time:	Confirm with
Liability:	%	(Agreed / Assessed) BOLA S/N No. :
Cost:	S\$	
Rental (LOR):	S\$ (days)	
Use (LOU):	S\$ (\$ x days)	
Income (LOI):	S\$ (\$ x days)	
by ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐	[Tick only one]	
A Search	S\$	
ment:	S\$	(e.g. Tow/ Independent)
st	S\$	
	S\$	Global Sum S\$:
PAYMENT	Date/Time:	Confirm with:
	S\$	Name 1:
(Strike if N.A.)	S\$	Name 2:
(Strike if N.A.)	S\$	Name 3:

1) Claim status: Normal/Reject/Private Settle

2) Report Format:

3) Survey fee:

Email ☐ Call ☐