

## Hui Zhen (LKK Auto)

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**From:** Hui Zhen (LKK Auto)  
**Sent:** Monday, 12 July 2021 10:47 am  
**To:** Claims; SUR  
**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear Kee Siang,

As instructed by our client , please proceed to repair the **insured vehicle SDS 351P, (Excess \$3,400).**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.**

**Before paint photos for all NEW Panels and Parts required after repair.**

Best Regards,

**Hui Zhen** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [huizhen@lkkauto.com](mailto:huizhen@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Hui Zhen (LKK Auto)  
**Sent:** Friday, 9 July 2021 4:09 pm  
**To:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear Kee Siang,

We are pending for Insurance approval.

Best Regards,

**Hui Zhen** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [huizhen@lkkauto.com](mailto:huizhen@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Friday, 9 July 2021 1:53 pm  
**To:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>;

assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

Cc: 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

Subject: RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear All,

Kindly advice on OD approval for above mentioned vehicle.

Best Regards,  
Kee Siang Lim  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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**From:** Claims [<mailto:claims@premiumauto.com.sg>]

**Sent:** Monday, 5 July 2021 7:33 PM

**To:** 'Summer (LKK Auto)'; 'SUR'; 'Admin A'; [assignments@lkkauto.com](mailto:assignments@lkkauto.com)

**Cc:** 'Claims'

**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear All,

Kindly find above attached estimate for your kind reference.

Best Regards,  
Kee Siang Lim  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

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**From:** Summer (LKK Auto) [<mailto:admin-d@lkkauto.com>]

**Sent:** Friday, 2 July 2021 3:06 PM

**To:** 'Claims'; 'SUR'; 'Admin A'; [assignments@lkkauto.com](mailto:assignments@lkkauto.com)

**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear Kee Siang,

Noted with thanks.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Friday, 2 July, 2021 3:02 PM

**To:** 'Summer (LKK Auto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; [assignments@lkkauto.com](mailto:assignments@lkkauto.com)

**Cc:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear Summer,

At ubi\*

Best Regards,  
Kee Siang Lim  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

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**From:** Summer (LKK Auto) [<mailto:admin-d@lkkauto.com>]

**Sent:** Friday, 2 July 2021 2:59 PM

**To:** 'Premiumauto Claims'; 'SUR'; 'Admin A'; [assignments@lkkauto.com](mailto:assignments@lkkauto.com)

**Subject:** RE: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear Jennis,

Survey at where?

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Premiumauto Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Friday, 2 July, 2021 2:57 PM

**To:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'Admin-D (LKKAuto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

Cc: 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

Subject: OWN DAMAGE CLAIM FOR SDS 351 P DOA ON 2/7/21

Dear all,

**Kindly register OD claims for this vehicle : SDS 351 P**

Attached is the GIA report for your reference. We will forward you the estimate when it is ready.

Please arrange survey on 8/7/2021 @ 10:00hrs. Owner waiting.

Thank you!

**Best Regards,  
Jennis Tan  
Claims Admin**

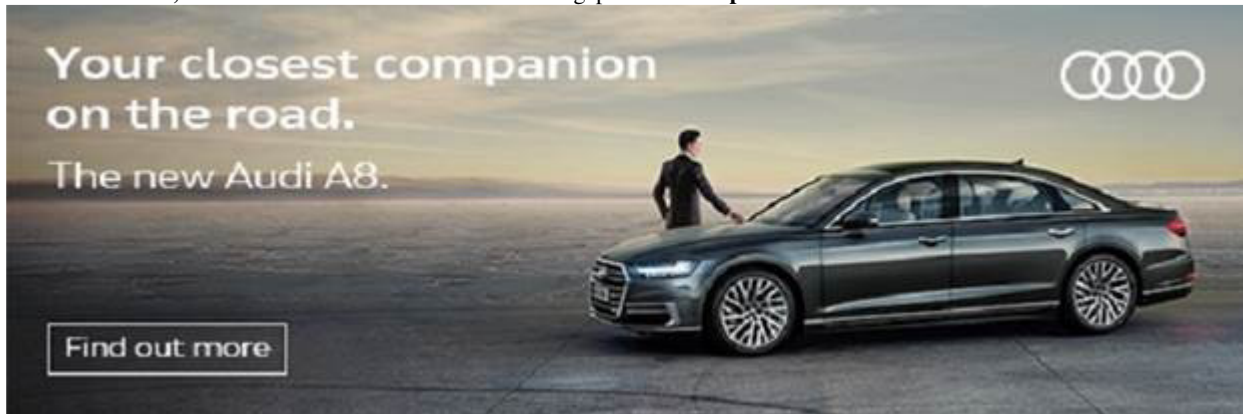
**Premium Automobiles Pte Ltd** (Reg No 199902271W)

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