

## Shiau Chan (LKKAUTO)

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**From:** Shiau Chan (LKKAUTO)  
**Sent:** Friday, 25 June 2021 10:07 AM  
**To:** claims@premiumauto.com.sg; SUR  
**Subject:** RE: OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear Zoey,

As instructed by our client, please proceed to repair the insured vehicle **SJE 3277D (Excess \$550/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Note: Kindly arrange our surveyor to conduct resurvey of before paint for all panels and parts.**

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [siewsc@lkkauto.com](mailto:siewsc@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shiau Chan (LKKAUTO) <siewsc@lkkauto.com>

**Sent:** Thursday, 24 June 2021 12:38 PM

**To:** claims@premiumauto.com.sg; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>; Admin A <admin-a@lkkauto.com>; Admin-D (LKKAUTO) <admin-d@lkkauto.com>

**Subject:** RE: OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear Zoey,

Please be informed that we are pending for insurance's approval. Once approve, we will send you an email.

Thank you.

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Thursday, 24 June 2021 9:02 am

**To:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; CS A Team <[cs-a@lkkauto.com](mailto:cs-a@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Admin-D (LKKAUTO) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

**Subject:** RE: OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear all,

Any update on this case?

Thank you  
Best regards  
Zoey Kum

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**From:** Claims Dept <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Wednesday, 23 June 2021 2:50 PM  
**To:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg); 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'CS A Team' <[cs-a@lkkauto.com](mailto:cs-a@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'Admin-D (LKKAuto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Subject:** RE: OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear all,

Adrian has surveyed this vehicle this afternoon.

Kindly assist with follow-up repair approval.

Thank you.

Best Regards,  
Tony Foong  
Claims Advisor

· **PREMIUM AUTOMOBILES**  
(Reg No 199902271W)  
55 Ubi Road 1 Singapore 408699  
p. +65 6366 2323, d. +65 67689828  
e. <mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)  
Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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**From:** Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Friday, 18 June 2021 9:45 AM  
**To:** 'SUR'; 'CS A Team'; 'Admin A'; 'Admin-D (LKKAuto)'  
**Cc:** 'Claims'  
**Subject:** RE: OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear all,

Attached Estimated for kind reference.

Thank you

Best Regards,  
Zoey Kum

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Sent:** Thursday, 17 June 2021 6:49 PM

**To:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; 'CS A Team' <[cs-a@lkkauto.com](mailto:cs-a@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'Admin-D (LKKAuto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Cc:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>

**Subject:** OD CLAIM FOR SJE 3277 D, DOA: 17/06/2021

Dear All,

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 23/06/2021 @2PM.

Location: 55 Ubi Road 1, Singapore 408699

Thank you.

**Best Regards,**  
**Nadia Hani**  
**Claims Administrator**

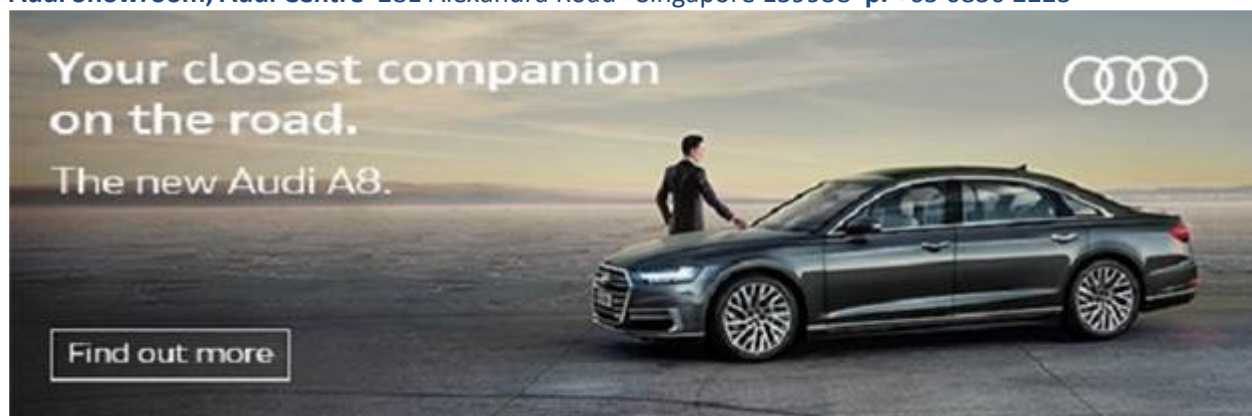
**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 6388 2323 **d.** +65 6768 9911 **m.** +65 8826 8736

**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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