

**ASSIGNMENT**Surveyor: AdrianDOI: 23/06/2021Date / Time : 22/06/2021Registered in Merimen: 22/06/2021**Pre-assign / CCU / FTE**Insured Vehicle No. : SMV 9396D

Claim No. : \_\_\_\_\_

Name of Insured : LUMENS AUTO PTE LTD

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : 04/06/2021

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / ☒ NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : \_\_\_\_\_ (V/L: ☒ YES / NO )Insured Liability : \_\_\_\_\_ % **Final ? Yes / No****SMM 1436Y**INSRS:  
WSP: DICKSON AUTO  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                        | SMM 1436Y : X ; SMV 9396D : X |                                               | STAGE                                     | DATE / PIC                    |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------|-------------------------------------------|-------------------------------|
|                                                                                                                   |                               |                                               | Non-Reporting ltr (1st):                  |                               |
|                                                                                                                   |                               |                                               | Non-Reporting ltr (2nd):                  |                               |
|                                                                                                                   |                               |                                               | Non-Reporting ltr (Final):                |                               |
|                                                                                                                   |                               |                                               | Notification ltr (if non-pickup):         |                               |
|                                                                                                                   |                               |                                               | Call OI:                                  |                               |
|                                                                                                                   |                               |                                               | After call ltr to OI:                     |                               |
|                                                                                                                   |                               |                                               | <b>Documentation Check List:</b>          | <b>Handler</b>                |
|                                                                                                                   |                               |                                               | Notification ltr (if non-pickup)          | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | After call ltr to OI:                     | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Authorisation To Act:                     | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Release Voucher:                          | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Final Repair Bill:                        | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Car Rental Invoice:                       | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Towing Invoice                            | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | LTA / GIA :                               | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Medical Bill:                             | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | PIR:                                      | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Mandate/Reject Instruction:               | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | LOD                                       | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Payment Breakdown Form:                   | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Post-Repair Photos:                       | <input type="checkbox"/>      |
|                                                                                                                   |                               |                                               | Others:                                   | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b>                                                                                         | Date/Time:                    | Sent By:                                      |                                           |                               |
| <b>FINALIZATION</b>                                                                                               | Date/Time:                    | Confirm with:                                 | Confirm by:                               |                               |
| Repair Cost: <u>L/sum</u>                                                                                         | S\$ <u>800.00</u>             | ( <u>2</u> days) Reduction: <u>79</u> %       | Email <input type="checkbox"/>            | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                           | Date/Time: <u>31/08/2021</u>  | Confirm with <u>MAHIRAH</u>                   | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/> |
| Final Liability:                                                                                                  | % <u>100</u>                  | (Agreed / Assessed) BOLA S/N No. : <u>28</u>  | If NO or B 28, Ass. Lia : <u>0</u>        |                               |
| Repair Cost: <u>w/GST</u>                                                                                         | S\$ <u>856.00</u>             |                                               |                                           |                               |
| Loss of Rental (LOU): <u>w/GST</u>                                                                                | S\$ <u>214.00</u>             | ( <u>2</u> days) x \$100                      |                                           |                               |
| Loss of Use (LOU):                                                                                                | S\$ (\$ x days)               |                                               |                                           |                               |
| Loss of Income (LOI):                                                                                             | S\$ (\$ x days)               |                                               |                                           |                               |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> | [Tick only one]               |                                               |                                           |                               |
| GIA/LTA Search                                                                                                    | S\$                           |                                               |                                           |                               |
| Medical:                                                                                                          | S\$                           | 1) Claim status: Normal/Reject/Private Settle |                                           |                               |
| Disbursement:                                                                                                     | S\$                           | (e.g. Tow/ Independent )                      |                                           |                               |
| Legal Cost                                                                                                        | S\$                           | 2) Report Format: <u>TP</u>                   |                                           |                               |
| <b>Total:</b>                                                                                                     | S\$ <u>1,070.00</u>           | <b>Global Sum S\$:</b>                        | 3) Survey fee: <u>\$350.00</u>            |                               |
| <b>FINAL PAYMENT</b>                                                                                              | Date/Time:                    | Confirm with:                                 | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/> |
| Payee 1:                                                                                                          | S\$ <u>1,070.00</u>           | Name 1:                                       | <u>Dickson Auto Care Centre Pte Ltd</u>   |                               |
| Payee 2: (Strike if N.A.)                                                                                         | S\$                           | Name 2:                                       |                                           |                               |
| Payee 3: (Strike if N.A.)                                                                                         | S\$                           | Name 3:                                       |                                           |                               |