

To: **AXA Insurance Pte Ltd**  
8 Shenton Way #24-01  
AXA Tower, Singapore 068811

Attn: **Motor Claims Department**

Date: 1<sup>st</sup> July 2021

Dear Sir/Madam,

Claimant: **Da Yuan Electrical Services**  
Block 403 Jurong West Street 42  
#06-559, Singapore 640403

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 15/06/2021 at Lian Teck Way & Kian Teck Ave Junction involving our client's vehicle registration number GBK 3403 U and vehicle registration number SLN 1651 Z driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$6,000.00
2) Rental Vehicle (\$150.00 x 8 Days)	\$1,284.00
3) LTA Search Fee	\$7.45

**Total :** **\$7,291.45**

A copy each of the following supporting documents is enclosed:

- GIA Report
- Authorization Letter

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

**Vessie Foo**

**Nineteen Autowerks Pte Ltd**

39 Woodlands Close, MEGA@Woodlands  
#01-24, Singapore 737856  
Mobile: 9674 1991 | E-mail: nineteenautowerks@gmail.com



## NINETEEN AUTOWERKS PTE LTD

Blk 13 Kaki Bukit Road 4 #01-05  
Bartley Biz Centre, Singapore 417807  
Tel: (65) 9674 1991  
✉ nineteenautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 15/06/2021 @ 08:25hr along Lian Teck Way & Kian Teck Ave Junction  
Involving vehicles GBK3403 U and SLN 1651Z

In consideration of Nineteen Autowerks Pte Ltd, Blk 13 Kaki Bukit Road 4 #01-05, Bartley Biz Centre, Singapore 417807, repairing my/our motor vehicle no GBK3403 U at my request, I/We, Da Yuan Electrical Services ("the claimant") of BK403 Jurong West Street 42 #06-559, Hong Kah Court, S1640403 (address) bearing NRIC No 53215226C the owner of motor vehicle no GBK3403 U, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by Nineteen Autowerks Pte Ltd.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to Nineteen Autowerks Pte Ltd the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into Nineteen Autowerks Pte Ltd account. Upon clearance of the said cheque, I/we further authorize Nineteen Autowerks Pte Ltd and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to Nineteen Autowerks Pte Ltd shall amount to a good discharge of Nineteen Autowerks Pte Ltd and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 15 day of 06 (month) 20 21 (year)



Signed by "the claimant"

Name: Da Yuan Electrical Services



**NINETEEN**  
AUTOWERKS

/s/  
Signed by Nineteen Autowerks Pte Ltd





### AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SLN 1651Z (Insd veh)	Model: TOYOTA HIACE
	GBK 3403U (TP veh)	
Date of Accident/ Time:	15/06/2021	

Repair Estimate	: \$	16,127.10	
Final Repair Cost	: \$		
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
	: \$		
Final Settlement Sum	: \$	5,200.00	(global sum)
Payee Name : Nineteen Autowerks Pte Ltd			
Is Third Party Workshop GIA Registered? [ ] YES [X] NO (Kindly indicate below)			
A) For Non GIA Registered Workshop:		Agreed Liability 80 (%)	
B) For GIA Registered Workshop:		BOLA Applicable: <del>Yes</del> No BOLA Scenario No: _____	
BOLA Liability: _____ (%)		Assessed Liability (*): _____ (%)	
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.			
Remarks:			

#### NOTE:

1. PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
2. THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTEASOR IN ANY MANNER WHATSOEVER.
3. AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority to act for and on their behalf in this accident.



**NINETEEN**  
AUTOWERKS

Signature of workshop representative / Workshop stamp  
Name of Representative: Foo Shze Qian  
Date: 14/10/2021



CKS

Signature of AXA's surveyor/representative:  
Name of AXA's surveyor /Representative:  
Date: 14/10/2021

Signature of Witness / Workshop stamp (if applicable)  
Name of Witness: KAELENN  
Date: 14.10.2021

Email: [Nineteenautowerks@gmail.com](mailto:Nineteenautowerks@gmail.com)



DOA: 15/06/2021

**Nineteen Autowerks Pte Ltd**  
OCBC Current Acc: 588155739001



**wellcome motor agencies**

68 Kaki Bukit Avenue 6 #02-02 ARK @ KB Singapore 417896  
Tel: 6344-4012 Fax: 6345-3140 Email: admin@wellcome.com.sg  
Website: www.wellcome.com.sg  
CO. REG. NO: 39853800W / GST REG. NO: M9-0001228-R

**TAX INVOICE**

DaYuan Electrical Services  
c/o Nineteen Autowerks Pte Ltd  
13 Kaki Bukit Road 4  
#01-53 Barley Biz Centre  
Singapore 417807

**NO: 06-30900****DATE: 24/06/2021**

REF	DESCRIPTION	UNIT PRICE	AMOUNT
RA NO: 32020	Being rental charges for One Unit Toyota Hiace (A) No: GBL 670D on 15/06/21 @1230Hrs to 22/06/21 @1930Hrs	8 Days X \$150	S\$1,200.00

**SUB TOTAL SGD** S\$1,200.00

**ADD 7% GST** S\$ 84.00

**GRAND TOTAL SGD** S\$1,284.00

E.&O.E.

**WELLCOME MOTOR AGENCIES**

Customer Copy

All cheque payment should be made  
within 7 days to WELLCOME  
MOTOR AGENCIES

  
\_\_\_\_\_  
Authorised Signature

Thank You  
For Renting




**wellcome motor agencies**

68 Kaki Bukit Avenue 6 #02-02 ARK @ KB Singapore 417896

Tel: (65) 6344-4012 Fax: (65) 6345-3140

Email: admin@wellcome.com.sg Website: www.wellcome.com.sg

**RA No: 32020**

CO. REG. NO: 39853800W

GST REG. NO: M9-0001228-R

DATE: 15/06/21

## VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULARS			VEHICLE'S PARTICULARS						
Name: <u>Goh Hockyen</u>			VEHICLE NO: <u>GBL 670D</u>						
Address: <u>B1C 403 Jurong West Street 42 #06-559</u>			REPL. VEH. NO:						
S (640403)			MAKE/MODEL: <u>Toyota Hiace</u>						
Name & Address of Employer: <u>Dayuan Electrical Services</u>			MAKE/MODEL: <u>P/van (A)</u>						
IC/PP No: _____ DL No: _____			MILEAGE OUT: _____ MILEAGE OUT: _____						
Date of Birth: _____ Date of Issue/Expiry: _____			DATE OUT: <u>15/06/21</u> DATE OUT: <u>22/06/21</u>						
Nationality: _____ PL of Issue: _____			TIME OUT: <u>1050hrs 1250hrs</u> TIME OUT: _____						
Occupation: _____ Driving Exp: _____			HIRE/PERIOD EXPIRY: _____						
Tel No: (O) _____ (R) _____ (HP) _____			Rental Charges						
<b>DRIVER'S PARTICULARS</b> Name: _____ Address: _____ IC/PP No: _____ DL No: _____ Date of Birth: _____ Date of Issue/Expiry: _____ Nationality: _____ PL of Issue: _____ Occupation: _____ Driving Exp: _____ Tel No: (O) _____ (R) _____ (HP) _____			Daily <u>8</u> @ \$ <u>150</u> per day <u>1702</u>						
			Weekly @ \$ _____ per week						
			Monthly @ \$ _____ per month						
			Hours @ \$ _____ per hour						
			Others @ \$ _____						
			CDW @ \$ _____ per day/week/month						
PAI @ \$ _____ per day/week/month			DELIVERY SERVICE						
			SUB-TOTAL S\$						
			PETROL/DIESEL LEVEL						
			OUT	E	1/4	1/2	3/4	F	
			IN	E	1/4	1/2	3/4	F	
 A-Accidents C-Cracked D-Dents S-Scratches			Extension of Rental						
			Repairs/Damages						
			Collection Service						
			MISC						
			GST @ 7%			<u>84</u>			
			TOTAL CHARGES S\$ <u>1784</u>						
HIRER'S SIGNATURE & STAMP _____ DRIVER'S SIGNATURE _____			SECURITY DEPOSIT						
			ADVANCE RENTAL PAID						
			BY: CASH NETS CHEQUE BILL CARD						
			CHEQUE/CARD NO:						
			EXPIRY DATE						
			AMOUNT DUE REFUND						
			REFUND RECEIVED S\$ _____ BY RECEIVER _____						

I/We have read and agree to the terms and conditions on both sides of this agreement. If I/We have presented a cheque/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my/our signature above will be considered to have been made on the cheque/credit card voucher. All information I/We have given WELLCOME MOTOR AGENCIES in connection with this agreement are true and accurate.

**IMPORTANT**

- Only persons above 23 and below 70 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company WELLCOME MOTOR AGENCIES.
- Use of the vehicle for illegal purpose (for instance: In connection with theft, drug peddling or trafficking, smuggling is strictly prohibited).
- Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- The hirer shall be liable for excess charges for any late return of the rate shown per hour or per day, inclusive of CDW and/or PAI where applicable.
- In case of accident, the hirer shall report to owner immediately, if there is bodily injuries a police report must be made within 24 hours.
- No refund will be given for early return of vehicle.
- The hirer is responsible for the first S\$ 2000 excess to the THIRD PARTY DAMAGE OR INJURY claims and/or also the first S\$ excess to the FIRST PARTY DAMAGE (I.E) WELLCOME MOTOR AGENCIES, upon payment of CDW for each and every accident/damage.

**RETURN OF VEHICLE** - The Hirer / Driver is required to sign in the column "Signature of Hirer / Driver" Failing which the day and time inserted below shall deemed to be the day and time the vehicle is returned to WELLCOME MOTOR AGENCIES and the same shall be accepted as conclusive evidence of the same and shall not challenged or questioned on any account whatsoever.

Date In	Time In	Mileage In	Checked By	Remarks	Signature of HIRER / DRIVER
22/6/21	1930				 Signature of HIRER / DRIVER

Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 15 Jun 2021 / 14:46:40

Receipt Date/Time : 15 Jun 2021 / 14:46:38

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-210615-002703

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
Result of Insurance Enquiry - SLN1651Z As at 15 Jun 2021/08:25:00 Insurance Co: AXA INSURANCE PTE LTD				
1	Insurance Enquiry - SLN1651Z Enquiry Fee 20210615144603677493	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	cqc0xbdt		Credit Card	7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Wednesday, 28 July 2021 5:56 PM  
**To:** WINNISON68@YAHOO.COM.SG  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC4/ASM21006732/Ugs3 \*\*\*  
ACCIDENT INVOLVING SLN 1651Z & GBK 3403U ON 15/06/2021 \*\*\*

**Importance:** High

28 JULY 2021

**LIEW KAH HENG**

Dear Sir/ Mdm

**OUR REF : CC4/ASM21006732/Ugs3**  
**YOUR REF : SLN 1651Z**  
**ACCIDENT INVOLVING SLN 1651Z & GBK 3403U ALONG/AT Kian Teck Ave ON 15/06/2021**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from **NINETEEN AUTOWERKS PTE. LTD** acting on behalf of the owner of **GBK 3403U** against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in our favour. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 10 days from the date of this letter. Your intent must be formally expressed to us and acknowledged by us.

Your full co-operation in the handling of the claim is required and kindly submit the following to [ceciliachong@lkkauto.com](mailto:ceciliachong@lkkauto.com) within 10 days from the date of this letter **if not provided at our reporting centre.** The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Driver's Work Permit
- Employment Letter from your company
- Authorisation letter & Relationship with driver
- ADDEMDUM FORM TO BE SIGN & RETURN
- Rental Agreement/ Leasing Agreement
- Coloured photographs of accident scene (if any)
- COUNTER CLAIM STATUS AGAINST THIRD PARTY
- Coloured photographs of damage to all vehicles involved (If any)



- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6749 4274 or email us at [ceciliachong@lkkauto.com](mailto:ceciliachong@lkkauto.com).

Please quote the claim reference when you contact us that we can assist you more effectively.

Cc AXA Insurance Pte Ltd  
(Motor Claims Dept)

*"Please note that our proposal and correspondence with you is strictly on a without prejudice basis and should not be construed as an admission of liability on our part and/or that of our policyholder and/or the authorised driver. The terms of our without prejudice engagement should not be disclosed in any other related matter(s) in respect of this accident nor should it be binding in any other related claims."*

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



*Save the Earth. Print only when necessary.*



## Re:RE: &lt;MANDATE IA&gt;

Type

 Question

Message

Dear CCL, TP workshop is a non ARC, why is BOLA in use. There is no mandate IA form in file. In view, third party's veh is a van. COR \$6000 LOR offer from \$513.60 up to \$856 MAG S12(a) @80% \$5,210.88 - \$5,484.80 GIA/LTA \$7.45 TOTAL \$5,218.33 - 5,492.25

[Reply](#)