

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SLX 6587 R

3-Mar-2022

**AXA Insurance Pte Ltd**  
8, Shenton Way,  
#24-01 AXA Tower,  
Singapore 068811

Dear Sir/Mdm:

**ACCIDENT INVOLVING SLX6587R AND XD2194E ON 15-JUN-2021 AT ALONG SLE  
TOWARDS CTE BEFORE WOODLANDS AVE 12**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					Amount
Repair Costs					\$ 36,915.00
Loss of Rental	\$120.00	X	22	days	\$ 2,640.00
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 39,562.45

Please look into our client claims and let us hear from you shortly.

Thank you

Kerry Tan

Xin Hua Workshop Pte Ltd

Tel : 8399 6267

email : xinhuaworkshop@gmail.com

XIN HUA WORKSHOP PTE LTD  
REG: 201838521G  
23 KAKI BUKIT AVE 4,  
#04-01 (SOUTH WING),  
SINGAPORE 415933.  
TEL: 6844 1985  
FAX: 6844 5185

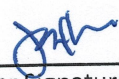


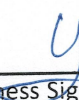
**AUTHORISATION & INDEMNITY LETTER**

I/We Soh Lay Har NRIC No./UEN No. S7906477G  
(the third party claimant), having address at 443C Fajar Road #02-76  
SC6734437 and the owner of SLX6587R (vehicle) hereby to authorize **XIN HUA**  
**WORKSHOP PTE LTD** to repair the damage to my vehicle in a reasonable time that was pursuant to the  
accident which occurred 15/6/2021 (date) along SLE Towards CTE Before Woodlands  
Ave 12 involving vehicle/s SLX6587R and XD2194E

I/We understand, acknowledge and agree that:

- I/We, the owner of vehicle no. SLX6587R hereby instruct & authorise **XIN HUA WORKSHOP PTE LTD** to commence repairs to the said vehicle.
- I/We confirm that you are hereby authorized to handle the repair the vehicle and/or to negotiate and settle my claims, relating to the above mentioned accident, which I/We may have, against other third party/parties, or insurers, and/or to instruct lawyers on my/our behalf, to facilitate the third party claim for me/us.
- You have my/our authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
- You are hereby authorized to execute and/sign any document discharge voucher/ agreements regarding my/our claims/case for my convenience. You are also hereby authorized to receive on my/our behalf monies/claims, correspondences in connection with this said claims.
- I/We confirm that an event of an unsuccessful claims, against the negligent party, and/or my own insurer for the damages caused to my vehicle, I agree to pay all repair costs and any incidental expenses incurred by you, or the lodge an own damage claim (only for Comprehensive Cover) to cover the expenses incurred.
- I/We also hereby instruct and authorized you deduct from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair cost, rental of substitute vehicles and any other incidentals related to the accident claims.

 16/06/2021 <sup>x</sup>  
Owner Signature / Company Stamp / Date

 16/06/2021  
Witness Signature / Name / Date





## AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	XD 2194E (Insd veh)	Model: Honda Shuttle(1496cc)
	SLX 6587R (TP veh)	
Date of Accident/ Time:	15/06/2021	

Repair Estimate	: \$	75,783.99	
Final Repair Cost	: \$		
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
	: \$		
Final Settlement Sum (Global Sum)	: \$	38,580.00	

Payee Name : XIN HUA WORKSHOP PTE LTD

Is Third Party Workshop GIA Registered? [ ] YES [X] NO (Kindly indicate below)

A)	For Non GIA Registered Workshop:	Agreed Liability	100 (%)
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ No	BOLA Scenario No: ____
	BOLA Liability: ____ (%)	Assessed Liability (*): ____ (%)	
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.			

Remarks:

## NOTE:

- PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
- AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

Signature of workshop representative / Workshop stamp:   
Name of Representative: Chew Poo Kuan  
Date: 10/08/22

Signature of Witness / Workshop stamp (if applicable):   
Name of Witness: Kerry Tan Hui Leng  
Date: 10/8/2022

  
  
LUP

Signature of AXA's surveyor/representative:

Name of AXA's surveyor /Representative:

Date: 11/08/2022

**"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"**

## Tax Invoice

BILL TO  
8 Shenton Way  
#24-01 AXA Tower  
068811

INVOICE	XHW-INV-220296
DATE	10/08/2022
TERMS	Due on receipt
DUE DATE	10/08/2022

DESCRIPTION	AMOUNT
SLX 6587 R - Honda Shuttle Date of Accident: 15/6/2021 Lump Sum Repair for Third Party Claim	34,500.00
-----	
All cheque payments should be crossed and made payable to "XIN HUA WORKSHOP PTE LTD" Please indicate the invoice no. on the reverse side	SUBTOTAL 34,500.00
	GST TOTAL 2,415.00
	TOTAL 36,915.00
-----	
	BALANCE DUE <b>S\$36,915.00</b>

Transfer the amount to the business account below.



Auto Star Automotive Pte Ltd

23 Kaki Bukit Ave 4

# 04-01

Singapore 415933

autostar.automotive@yahoo.com

Company Registration No. 202029008Z



**ADDRESS**

Soh Lay Har

443C Fajar Road,

#02-76,

Singapore 673443.

Invoice 1108

DATE 01/10/2021

**DESCRIPTION**

**AMOUNT**

SLV 4698 C - Honda Vezel  
Rental Period: 15/6/2021 - 6/7/2021  
\$120 x 22 days  
(Replacement Vehicle: SLX 6587 R)

2,640.00

Cheque should be crossed and made to Auto Star Automotive Pte Ltd or E-transfer A/C: 601-304835-001 OCBC Bank.

**TOTAL**

**S\$2,640.00**

Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.





## VEHICLE RENTAL AGREEMENT

### HIRER'S PARTICULAR

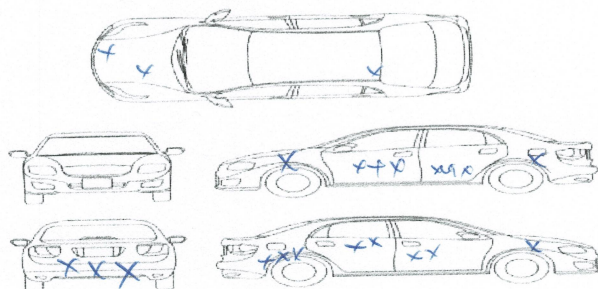
Name: (as in I/C) Soh Lay Har  
NRIC / Passport No.: S79064776  
Address (Res): 443C Fajar Road #02-76  
SC 673443  
Name & Address of Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_ Driving Exp: \_\_\_\_\_  
D/L No: \_\_\_\_\_ D/L Type: Local / International  
Pass Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Tel / HP: \_\_\_\_\_

### ADDITIONAL DRIVER'S PARTICULARS

Name: (as in I/C) \_\_\_\_\_  
NRIC / Passport No.: \_\_\_\_\_  
D/L No: \_\_\_\_\_ D/L Type: Local / International  
Address (Res): \_\_\_\_\_  
Tel / HP: \_\_\_\_\_

Refundable Deposit: \_\_\_\_\_  
Cash/Nets/Cheque/Visa/MC Card No: \_\_\_\_\_  
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES



### ACCESSORIES CHECK

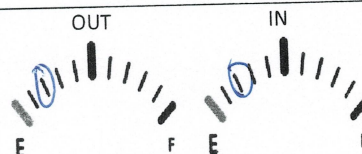
\_\_\_ Ashtray \_\_\_ Cig Lighter \_\_\_ S / Tyre  
\_\_\_ STD Tools \_\_\_ Jack \_\_\_ Hub Caps  
\_\_\_ Radio / Cass \_\_\_ CD / Cartridges \_\_\_ S / RIM

Veh No: SLV 4698C Replace Veh No: SLX 6587R  
Mileage Out: \_\_\_\_\_ Mileage Out: \_\_\_\_\_  
Make & Model H Vezel Make & Model H. shuttle  
Auto / Manual \_\_\_\_\_ Auto / Manual \_\_\_\_\_  
OUT: Date 15/06/21 OUT: Date \_\_\_\_\_  
OUT: TIME 12pm OUT: TIME \_\_\_\_\_

### RENTAL CHARGES

Daily	@ \$	
Weekly	@ \$	
Monthly	@ \$	
Hours	@ \$	
Others	@ \$	
CDW	@ \$	
PAI	@ \$	
Delivery Service		

SUB - TOTAL \$



### EXTENSION

Collection Service \_\_\_\_\_  
Misc. \_\_\_\_\_

ESTIMATED TOTAL RENTAL \$

Hirer is responsible for the first \$ \_\_\_\_\_ excess for collision/damage to first party. (i.e.) Auto Stat Automotive Pte Ltd Vehicle (including windscreen) and also first \$ \_\_\_\_\_ excess for collision/damage to third party's vehicle for each and every accident/damage.

Hirer's Signature: \_\_\_\_\_

Addition Driver's Signature: \_\_\_\_\_

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

### \*IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY **AUTO STAR AUTOMOTIVE PTE LTD.**

### 3. IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:

- shall report all accidents involving the said vehicle to the owner immediately;
- shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTSCHEME' (the form will be made available when the accident is report to the owner);
- shall report to the police within 24 hours from the occurrence, the following types of accidents:
  - injury case
  - non-injury case involving a Government vehicle, or damage to Government property.
  - non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
  - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
6/7/2021	1pm					



HIRER:

**TERMS & CONDITIONS**

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

**Windscreen Excess: S\$ 100.00**  
**Own Damage Excess (Section 1): S\$ 2,000.00**  
**Third Party Excess (Section 2): S\$ 2,000.00**  
**Young and Inexperienced Driver: Additional S\$ 3,000.00**  
**(Below 26 yrs old and driving experience of 2 yrs and below)**

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on 15/6/2022 (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossession.

Dated:

Signature of the Hirer

Name: 

Auto Star Automotive Pte Ltd (the Owner)

Name: 

Designation:





> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 15 Jun 2021 / 09:42:07

Receipt Date/Time : 15 Jun 2021 / 09:42:07

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-210615-000698

Previous Receipt No. :

**S/N Item Description/  
Business Transaction Reference  
No.**

<b>Amount Before GST (S\$)</b>	<b>GST Amount (S\$)</b>	<b>Amount After GST (S\$)</b>
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Result of Insurance Enquiry - XD2194E

As at 15 Jun 2021/08:05:00

Insurance Co: AXA INSURANCE PTE LTD

1 Insurance Enquiry - XD2194E  
Enquiry Fee  
20210615094010953089

7.00	0.49	7.49
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**Sub-Total**

7.00	0.49	7.49
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**Total Before Rounding**

7.00	0.49	7.49
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**Rounding Difference**

0.04

**Total Amount Payable**

7.45

Paid By

20210615094114136

Direct Debit: eNETS Debit  
(Internet Banking)

7.45

Total

7.45

Cash Change

0.00

Tendered Amount

7.45

Excess Refundable Amount

0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.