

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SMS 1312 P

4-Oct-2021

**China Taiping Insurance(S) Pte Ltd**

3 Anson Road  
#16-00 Springleaf Tower  
Singapore 079909

Dear Sir/Mdm:


**ACCIDENT INVOLVING SMS1312P AND GBE8585BON 4-JUN-2021 AT ALONG BOUNDARY  
RD TOWARDS ANG MO KIO AVE 1**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					<u>Amount</u>
Repair Costs					\$ 7,383.00
Loss of Rental	\$0.00	X	0	days	\$ -
Loss Of Use	\$120.00	X	9	days	\$ 1,080.00
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 8,470.45

Please look into our client claims and let us hear from you shortly.

Thank you

  
Kerry Tan

Xin Hua Workshop Pte Ltd  
Tel : 8399 6267  
email : xinhuaworkshop@gmail.com

XIN HUA WORKSHOP PTE LTD  
REG: 201838521G  
23 KAKI BUKIT AVE 4,  
#04-01 (SOUTH WING),  
SINGAPORE 415933.  
TEL: 6844 1985  
FAX: 6844 5185

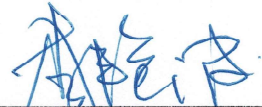



**AUTHORISATION & INDEMNITY LETTER**

I/We Li Yan Bo NRIC No./UEN No. S8464713F  
(the third party claimant), having address at 239 Serangoon Avenue 2 #10-33  
S(550239) and the owner of SMS1312P (vehicle) hereby to authorize **XIN HUA**  
**WORKSHOP PTE LTD** to repair the damage to my vehicle in a reasonable time that was pursuant to the  
accident which occurred 4/6/2021 (date) along Boundary Rd Towards Ang Mo Kio  
Ave 1 involving vehicle/s SMS1312P and GBE8565B

I/We understand, acknowledge and agree that:

- I/We, the owner of vehicle no. SMS1312P hereby instruct & authorise **XIN HUA WORKSHOP PTE LTD** to commence repairs to the said vehicle.
- I/We confirm that you are hereby authorized to handle the repair the vehicle and/or to negotiate and settle my claims, relating to the above mentioned accident, which I/We may have, against other third party/parties, or insurers, and/or to instruct lawyers on my/our behalf, to facilitate the third party claim for me/us.
- You have my/our authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
- You are hereby authorized to execute and/sign any document discharge voucher/ agreements regarding my/our claims/case for my convenience. You are also hereby authorized to receive on my/our behalf monies/claims, correspondences in connection with this said claims.
- I/We confirm that an event of an unsuccessful claims, against the negligent party, and/or my own insurer for the damages caused to my vehicle, I agree to pay all repair costs and any incidental expenses incurred by you, or the lodge an own damage claim (only for Comprehensive Cover) to cover the expenses incurred.
- I/We also hereby instruct and authorized you deduct from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair cost, rental of substitute vehicles and any other incidentals related to the accident claims.

  
Owner Signature / Company Stamp / Date 07.06.2021

  
Witness Signature / Name / Date 07.06.2021

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMCVSNW00107172000 Claim No : SNM21D203273/C02/GBE8585B/LEWLC

Claimant : LI YANBO

Amount : S\$7,870.00  
SINGAPORE DOLLARS SEVEN THOUSAND EIGHT HUNDRED AND SEVENTY ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SMS 1312P

Insured Vehicle No. : GBE 8585B

Date of Loss : 04/06/2021

Place of Accident : BOUNDARY RD TWDS ANG MO KIO AVE 1

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : PSH ELECTRICAL ENGINEERING

Driver Name : TAN WEI FONG

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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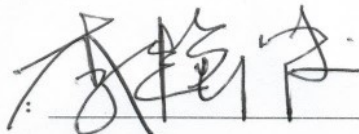
(1) Global Sum	S\$ 7,870.00
	=====
TOTAL . . . . .	S\$ 7,870.00
	=====

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Claimant Name : LI YANBO

NRIC No : SXXXX713F

Signature :



Date :

14/01/2022

"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"



**Xin Hua Workshop Pte Ltd**  
23 Kaki Bukit Ave 4  
#04-01 (South Wing)  
Singapore 415933  
xinhuaworkshop@gmail.com  
GST Registration No. : 201838521G

## Invoice

### ADDRESS

China Taiping Insurance (S) Pte  
Ltd  
3 Anson Road #16-00  
Springleaf Tower  
079909

**INVOICE 098**

**NO.**

**DATE 04/10/2021**

DATE	DESCRIPTION	AMOUNT
	SMS 1312 P - Volkswagen Golf	6,900.00
	Date of Accident: 4/6/2021	
	Lump Sum Repair for Third Party Claim	
SUBTOTAL		6,900.00
GST TOTAL		483.00
TOTAL		<b>S\$7,383.00</b>



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 04 Jun 2021 / 19:48:13

Receipt Date/Time : 04 Jun 2021 / 19:48:12

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-210604-003780

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - GBE8585B				
As at 04 Jun 2021/19:00:00				
Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD				
1	Insurance Enquiry - GBE8585B Enquiry Fee 20210604194728483348	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	421808XXXXXX7506	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

**Asher Sng (LKKAUTO)**

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**From:** Asher Sng (LKKAUTO)  
**Sent:** Wednesday, 16 June 2021 3:18 PM  
**To:** pshelect.engrg@hotmail.com  
**Subject:** ACCIDENT INVOLVING GBE 8585B AND SMS 1312P ON 04/06/2021

**Our Ref: CC6/CTI21006538/Aea3**

16 JUNE 2021

**PSH ELECTRICAL ENGINEERING**

Dear Sir/Madam,

**ACCIDENT INVOLVING GBE 8585B AND SMS 1312P ON 04/06/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

Asher  
*Case Handler*  
DID: 6841 6051  
FAX: 6741 4108  
Email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com)

*c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)*

## Asher Sng (LKKAUTO)

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**From:** Jenny Lew <jenny.lew@sg.cntaiping.com>  
**Sent:** Tuesday, 23 November 2021 2:59 PM  
**To:** Asher Sng (LKKAUTO)  
**Cc:** Admin A  
**Subject:** RE: LOD-LKK - [MANDATE REQUEST] RE: SNM21D203273/C02/GBE8585B/LEWLC / FW: Direct Settlement - Accident Involving GBE8585B (OI : CTI - TBA) AND SMS1312P (TP : LKK REF - CC6/CTI21006538/Aea3) on 04/06/2021

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Asher,

Please proceed as:

1. Cost of Repairs (with GST)	\$ 7,383.00
2. Loss of Use	\$ 480.00 (8days x \$60)
3. LTA Search Fee	\$ 7.45
<b>Total</b>	<b>\$ 7,870.45</b>

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards,

**Jenny Lew**  
Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6172 | Tel: (65) 6389 6116 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Asher Sng (LKKAUTO) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>  
**Sent:** Wednesday, October 27, 2021 5:18 PM  
**To:** Jenny Lew <[jenny.lew@sg.cntaiping.com](mailto:jenny.lew@sg.cntaiping.com)>  
**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** [MANDATE REQUEST] RE: SNM21D203273/C02/GBE8585B/LEWLC / FW: Direct Settlement - Accident Involving GBE8585B (OI : CTI - TBA) AND SMS1312P (TP : LKK REF - CC6/CTI21006538/Aea3) on 04/06/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : SNM21D203273/C02/GBE8585B/LEWLC  
Our ref : CC6/CTI21006538/Aea3q2

Dear Sirs,

We refer to the above matter.

The accident occurred when our insured rear ended third party vehicle. We are of the opinion that liability is not in our insured's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer repairer " **XIN HUA WORKSHOP PTE LTD**" at **\$7,870.45 (all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (with GST)	\$ 19,534.82	\$ 7,383.00
2. Loss of Use (9days x \$120)	\$ 1,080.00	\$ 480.00 (8days x \$60)
3. LTA Search Fee	\$ 7.45	\$ 7.45
Total	\$ 20,622.27	\$ 7,870.45

Enclosed here with all the relevant documents for your perusal.

**For your approval please.**

**Please be informed that we are currently deployed to work from home in view of the current COVID-19 situation may reach me at 8839 9816 for any urgent matters.**

Thank You.

*Best Regards,*

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108 | did: 6841-6051

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

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**From:** Jenny Lew <[jenny.lew@sg.cntaiping.com](mailto:jenny.lew@sg.cntaiping.com)>

**Sent:** Wednesday, 16 June 2021 1:50 PM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** RE: SNM21D203273/C02/GBE8585B/LEWLC / FW: Direct Settlement - Accident Involving GBE8585B (OI : CTI - TBA) AND SMS1312P (TP : LKK REF - CC6/CTI21006538/Aea3) on 04/06/2021

Dear Sir / Madam,

Please refer to attached.

Thank you.

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Regards,

**Jenny Lew**

Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6172 | Tel: (65) 6389 6116 | F: (65) 6225 5879

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Wednesday, June 16, 2021 1:35 PM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jenny Lew <[jenny.lew@sg.cntaiping.com](mailto:jenny.lew@sg.cntaiping.com)>

**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Subject:** O/R: SNM21D203273/C02/GBE8585B/LEWLC / FW: Direct Settlement - Accident Involving GBE8585B (OI : CTI - TBA) AND SMS1312P (TP : LKK REF - CC6/CTI21006538/Aea3) on 04/06/2021

Dear all,

Please note that officer in charge for this case is Jenny Lew.

Claim no. SNM21D203273/C02/GBE8585B/LEWLC.

Dear Jenny,

Pls revert LKK.

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Thank you

**Chong Boon Sen**

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Wednesday, 9 June 2021 2:19 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** Direct Settlement - Accident Involving GBE8585B (OI : CTI - TBA) AND SMS1312P (TP : LKK REF - CC6/CTI21006538/Aea3) on 04/06/2021

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle SMS 1312P at M/s Xin Hua Workshop Pte Ltd - Kaki Bukit on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report

Please be informed that the estimated cost of repair is not ready yet.

We will get back to you on preliminary advice in due course.

Meanwhile, kindly let us have a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge Asher.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***