

**RE: 48hrs [External Confidential]**

Admin-D (LKKAuto) <admin-d@lkkauto.com>

Fri 6/4/2021 10:07 AM

To: 'GERALD POH WEE BIN' <geraldpoh@lonpac.com>; assignments <assignments@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Cc: 'MT\_Claim\_SG' <mt\_claim@lonpac.com>; 'Albert Poon' <sitti1@singnet.com.sg>

Dear Sir / Mdm,

Thank you for your assignment.

Please be informed that vehicle not in the workshop, repairer will arrange.

Kindly assist to provide the all document.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51,  
Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

-----Original Message-----

From: GERALD POH WEE BIN <geraldpoh@lonpac.com>

Sent: Friday, 4 June, 2021 9:58 AM

To: assignments@lkkauto.com

Cc: MT\_Claim\_SG <mt\_claim@lonpac.com>; Albert Poon <sitti1@singnet.com.sg>

Subject: FW: 48hrs [External Confidential]

Lonpac External - Confidential

Our Ref : 21/21/21/VC05/024617

Dear Nivitha/Summer,

FYA. Our insured has not lodged the accident report.

Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

In view of the latest "Heightened Alert" on COVID-19 measures, more than 50% of our staff will be working from home from 17 May to 13 June 2021. Please expect delays in our replies during this period. Your understanding is greatly appreciated and we apologise for any inconvenience caused.

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

Lonpac External - Confidential data is for use by authorised external parties only.

-----Original Message-----

From: Albert Poon [<mailto:sitti1@singnet.com.sg>]  
Sent: Friday, 4 June 2021 9:52 am  
To: GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>  
Subject: RE: 48hrs [External General]

Hi sir

Please arrange KENNETH KONG LKK TO INSPECT THE VEHICLE

Thanks

Albert  
M: 96169634, 8458 1169

POON SIANG SEOW  
Sin Ming Autocity  
No.160 Sin Ming Drive, #05-13, S(575722)  
Tel: 6453 7511 Fax:6453 8046  
Email: [sitti1@singnet.com.sg](mailto:sitti1@singnet.com.sg)

-----Original Message-----

From: GERALD POH WEE BIN [<mailto:geraldpoh@lonpac.com>]  
Sent: Friday, 4 June, 2021 9:30 AM  
To: Albert Poon <[sitti1@singnet.com.sg](mailto:sitti1@singnet.com.sg)>  
Cc: MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
Subject: RE: 48hrs [External General]

Lonpac External - General  
WITHOUT PREJUDICE

Our Ref : 21/21/21/VC05/0024617

Dear Albert,

Please see attached and revert within the next 2 working days.

Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

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Lonpac External - General data is for internal / external use.

-----Original Message-----

From: Albert Poon [<mailto:sitti1@singnet.com.sg>]

Sent: Friday, 4 June 2021 8:33 am

To: MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

Subject: 48hrs

Hi sir

Please arrange to inspect the said vehicle

Thanks

Albert

M: 96169634, 8458 1169

POON SIANG SEOW

Sin Ming Autocity

No.160 Sin Ming Drive, #05-13, S(575722)

Tel: 6453 7511 Fax:6453 8046

Email: [sitti1@singnet.com.sg](mailto:sitti1@singnet.com.sg)

Your message is ready to be sent with the following file or link

attachments:

slw1594h.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.