

**ASSIGNMENT**Surveyor: **ADRIAN**DOI: **25/05/2021**Date / Time : **25/05/2021**Registered in Merimen: **25/05/2021****Pre-assign / CCU / FTE**Insured Vehicle No. : **SCU 9818C**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **18/05/2021 14:55**Place of Accident : **NEX SHOPPING CENTRE,**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

**SERANGOON LINK**

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO )

Insured Liability : %

Final ? Yes / No

**FBE 4149D**INSRS:  
WSP: **KIVILE**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                       |                                              |                                                                                       |                                                 |                               |                          |
|----------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------|--------------------------|
|                                                                                  | <b>FBE 4149D - X</b>                         | <b>SCU 9818C - X</b>                                                                  | <b>STAGE</b>                                    | <b>DATE / PIC</b>             |                          |
|                                                                                  |                                              |                                                                                       | Non-Reporting ltr (1st):                        |                               |                          |
|                                                                                  |                                              |                                                                                       | Non-Reporting ltr (2nd):                        |                               |                          |
|                                                                                  |                                              |                                                                                       | Non-Reporting ltr (Final):                      |                               |                          |
|                                                                                  |                                              |                                                                                       | Notification ltr (if non-pickup):               |                               |                          |
| <b>16/11/2021</b>                                                                | <b>Pls refer to VIEWS for details.</b>       |                                                                                       | Call OI:                                        |                               |                          |
|                                                                                  |                                              |                                                                                       | After call ltr to OI:                           |                               |                          |
|                                                                                  |                                              |                                                                                       | <b>Documentation Check List: Handler Typist</b> |                               |                          |
|                                                                                  |                                              |                                                                                       | Notification ltr (if non-pickup)                | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | After call ltr to OI:                           | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Authorisation To Act:                           | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Release Voucher:                                | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Final Repair Bill:                              | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Car Rental Invoice:                             | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Towing Invoice                                  | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | LTA / GIA :                                     | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Medical Bill:                                   | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | PIR:                                            | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Mandate/Reject Instruction:                     | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | LOD                                             | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Payment Breakdown Form:                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                        |                                              |                                                                                       | Post-Repair Photos:                             | <input type="checkbox"/>      | <input type="checkbox"/> |
|                                                                                  |                                              |                                                                                       | Others:                                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____       |                                              |                                                                                       |                                                 |                               |                          |
| Repair Cost: <b>L/sum</b>                                                        | S\$ <b>1,900.00</b>                          | ( <b>4</b> days) Reduction: <b>51</b> %                                               | Email <input type="checkbox"/>                  | Call <input type="checkbox"/> |                          |
| <b>FINAL SETTLEMENT</b> Date/Time: <b>16/11/2021</b> Confirm with: <b>Kivile</b> |                                              |                                                                                       | Email <input checked="" type="checkbox"/>       | Call <input type="checkbox"/> |                          |
| Final Liability:                                                                 | % <b>100</b>                                 | (Agreed / Assessed) BOLA S/N No. : <b>NIL</b>                                         | If NO or B 28, Ass. Lia :                       |                               |                          |
| Repair Cost: <b>w/GST</b>                                                        | S\$ <b>2,033.00</b>                          |                                                                                       |                                                 |                               |                          |
| Loss of Rental (LOR):                                                            | S\$ _____                                    | ( _____ days)                                                                         |                                                 |                               |                          |
| Loss of Use (LOU):                                                               | S\$ <b>120.00</b>                            | ( \$ <b>30</b> x <b>4</b> days)                                                       |                                                 |                               |                          |
| Loss of Income (LOI):                                                            | S\$ _____                                    | ( \$ _____ x _____ days)                                                              |                                                 |                               |                          |
| LOR only <input type="checkbox"/>                                                | LOU only <input checked="" type="checkbox"/> | LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                 |                               |                          |
| GIA/LTA Search                                                                   | S\$ <b>7.45</b>                              |                                                                                       |                                                 |                               |                          |
| Medical:                                                                         | S\$ _____                                    |                                                                                       | 1) Claim status: Normal/Reject/Prints/Settle    |                               |                          |
| Disbursement:                                                                    | S\$ _____                                    | (e.g. Tow/ Independent )                                                              | 2) Report Format: <b>TP</b>                     |                               |                          |
| Legal Cost                                                                       | S\$ _____                                    |                                                                                       | 3) Survey fee: <b>\$320.00</b>                  |                               |                          |
| <b>Total:</b>                                                                    | S\$ <b>2,160.45</b>                          | <b>Global Sum S\$: 2,150.00</b>                                                       |                                                 |                               |                          |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____                        |                                              |                                                                                       | Email <input checked="" type="checkbox"/>       | Call <input type="checkbox"/> |                          |
| Payee 1:                                                                         | S\$ <b>2,150.00</b>                          | Name 1: <b>Kivile Enterprise</b>                                                      |                                                 |                               |                          |
| Payee 2: (Strike if N.A.)                                                        | S\$ _____                                    | Name 2: _____                                                                         |                                                 |                               |                          |
| Payee 3: (Strike if N.A.)                                                        | S\$ _____                                    | Name 3: _____                                                                         |                                                 |                               |                          |