

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **06/05/2021**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **GBG 6207X**Claim No. : **D21001401MFCV**Name of Insured : **GOLDBELL LEASING PTE LTD**Policy No. : **D-20095634MFCV**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : **Mazda CX-3**Excess Sec II : \$ \_\_\_\_\_ D.O.A : **26/04/2021 19:16**Place of Accident : **BOON LAY WAY GATEWAY DRIVE**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

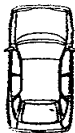
If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

**Final ? Yes / No****SKC 1866R**INSRS:  
WSP: **TRANS EUROKARS**  
Tel : **PTE LTD**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        |                                                         |                                    |                                               |                                |                               |
|-----------------------------------|---------------------------------------------------------|------------------------------------|-----------------------------------------------|--------------------------------|-------------------------------|
|                                   | <b>SKC 1866R - CC3/AXA16015338/R1eb3q2 ; 14.08.2016</b> | <b>STAGE</b>                       | <b>DATE / PIC</b>                             |                                |                               |
|                                   | <b>GBG 6207X - X</b>                                    | Non-Reporting ltr (1st):           |                                               |                                |                               |
|                                   |                                                         | Non-Reporting ltr (2nd):           |                                               |                                |                               |
|                                   |                                                         | Non-Reporting ltr (Final):         |                                               |                                |                               |
|                                   |                                                         | Notification ltr (if non-pickup):  |                                               |                                |                               |
|                                   |                                                         | Call OI:                           |                                               |                                |                               |
|                                   |                                                         | After call ltr to OI:              |                                               |                                |                               |
|                                   |                                                         | <b>Documentation Check List:</b>   | <b>Handler</b>                                | <b>Typist</b>                  |                               |
|                                   |                                                         | Notification ltr (if non-pickup)   | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | After call ltr to OI:              | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Authorisation To Act:              | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Release Voucher:                   | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Final Repair Bill:                 | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Car Rental Invoice:                | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Towing Invoice                     | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | LTA / GIA :                        | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Medical Bill:                      | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | PIR:                               | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Mandate/Reject Instruction:        | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | LOD                                | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                                         | Payment Breakdown Form:            |                                               | <input type="checkbox"/>       |                               |
| <b>PRELIMINARY ADVICE</b>         | Date/Time: _____                                        | Sent By: _____                     | Post-Repair Photos:                           | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                                         |                                    | Others:                                       | <input type="checkbox"/>       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>               | Date/Time: _____                                        | Confirm with: _____                | Confirm by: _____                             |                                |                               |
| Repair Cost:                      | S\$ _____                                               | ( _____ days) Reduction:           | % _____                                       | Email <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>           | Date/Time: _____                                        | Confirm with _____                 | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Final Liability:                  | % _____                                                 | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                     |                                |                               |
| Repair Cost:                      | S\$ _____                                               |                                    |                                               |                                |                               |
| Loss of Rental (LOR):             | S\$ _____                                               | ( _____ days)                      |                                               |                                |                               |
| Loss of Use (LOU):                | S\$ _____                                               | (\$ _____ x _____ days)            |                                               |                                |                               |
| Loss of Income (LOI):             | S\$ _____                                               | (\$ _____ x _____ days)            |                                               |                                |                               |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/>                       | LOR + LOU <input type="checkbox"/> | LOR + LOI <input type="checkbox"/>            | [Tick only one]                |                               |
| GIA/LTA Search                    | S\$ _____                                               |                                    |                                               |                                |                               |
| Medical:                          | S\$ _____                                               |                                    | 1) Claim status: Normal/Reject/Private Settle |                                |                               |
| Disbursement:                     | S\$ _____                                               | (e.g. Tow/ Independent )           | 2) Report Format:                             |                                |                               |
| Legal Cost                        | S\$ _____                                               |                                    | 3) Survey fee:                                |                                |                               |
| <b>Total:</b>                     | <b>S\$ _____</b>                                        | <b>Global Sum S\$:</b>             |                                               |                                |                               |
| <b>FINAL PAYMENT</b>              | Date/Time: _____                                        | Confirm with: _____                | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Payee 1:                          | S\$ _____                                               | Name 1: _____                      |                                               |                                |                               |
| Payee 2: (Strike if N.A.)         | S\$ _____                                               | Name 2: _____                      |                                               |                                |                               |
| Payee 3: (Strike if N.A.)         | S\$ _____                                               | Name 3: _____                      |                                               |                                |                               |