

**ASSIGNMENT**Surveyor: AdrianDOI: 04/05/2021Date / Time : 29/04/2021Registered in Merimen: 29/04/2021**Pre-assign / CCU / FTE**Insured Vehicle No. : SKD 5366K

Claim No. : \_\_\_\_\_

Name of Insured : GOH YONG SENG

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : 28/04/2021

Place of Accident : \_\_\_\_\_

Is driver the owner? ( ☒ YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : \_\_\_\_\_ (V/L: ☒ YES / NO )Insured Liability : \_\_\_\_\_ % **Final ? Yes / No****SJT 296P**INSRS:  
WSP: **PREMIUM**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                          |                                                              |                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                                     | SJT 296P : CC3/AIG17001305/Aqbm2 ; DOA : 14/01/2017          | <b>STAGE</b> <b>DATE / PIC</b>                                                     |
|                                                                                                                                                                     | SKD 5366K : X                                                | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                                     |                                                              | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                                     |                                                              | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                                     |                                                              | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                                     |                                                              | Call OI:                                                                           |
|                                                                                                                                                                     |                                                              | After call ltr to OI:                                                              |
|                                                                                                                                                                     |                                                              | <b>Documentation Check List: Handler Typist</b>                                    |
|                                                                                                                                                                     |                                                              | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                     |                                                              | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                     |                                                              | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                     |                                                              | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                                     |                                                              | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                                     |                                                              | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                     |                                                              | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                                     |                                                              | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                                     |                                                              | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                                     |                                                              | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                                     |                                                              | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                                     |                                                              | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                                     |                                                              | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                           | Date/Time:                                                   | Sent By:                                                                           |
|                                                                                                                                                                     |                                                              | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                                     |                                                              | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b>                                                                                                                                                 | Date/Time:                                                   | Confirm with:                                                                      |
| Repair Cost: <b>P/P</b>                                                                                                                                             | S\$ <b>11,339.36</b> ( <b>6</b> days) Reduction: <b>53</b> % | Confirm by:                                                                        |
|                                                                                                                                                                     |                                                              | Email <input type="checkbox"/> Call <input type="checkbox"/>                       |
| <b>FINAL SETTLEMENT</b>                                                                                                                                             | Date/Time: <b>06/10/2021</b>                                 | Confirm with <b>Jennis</b>                                                         |
|                                                                                                                                                                     |                                                              | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>            |
| Final Liability:                                                                                                                                                    | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>NIL</b>   | If NO or B 28, Ass. Lia :                                                          |
| Repair Cost: <b>W/GST</b>                                                                                                                                           | S\$ <b>12,133.12</b>                                         |                                                                                    |
| Loss of Rental (LOR) <b>W/GST</b>                                                                                                                                   | S\$ <b>1,198.40</b> ( <b>8</b> days) x \$140.00              |                                                                                    |
| Loss of Use (LOU):                                                                                                                                                  | S\$ (\$ x days)                                              |                                                                                    |
| Loss of Income (LOI):                                                                                                                                               | S\$ (\$ x days)                                              |                                                                                    |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> [Tick only one] |                                                              |                                                                                    |
| GIA/LTA Search                                                                                                                                                      | S\$ <b>2.00</b>                                              |                                                                                    |
| Medical:                                                                                                                                                            | S\$                                                          | 1) Claim status: Normal/Reject/Private Settle                                      |
| Disbursement:                                                                                                                                                       | S\$ (e.g. Tow/ Independent )                                 | 2) Report Format: <b>TP</b>                                                        |
| Legal Cost                                                                                                                                                          | S\$                                                          | 3) Survey fee: <b>\$320.00</b>                                                     |
| <b>Total:</b>                                                                                                                                                       | S\$ <b>13,333.52</b>                                         | <b>Global Sum S\$:</b>                                                             |
| <b>FINAL PAYMENT</b>                                                                                                                                                | Date/Time:                                                   | Confirm with:                                                                      |
|                                                                                                                                                                     |                                                              | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>            |
| Payee 1:                                                                                                                                                            | S\$ <b>13,333.52</b>                                         | Name 1: <b>Premium Automobiles Pte Ltd</b>                                         |
| Payee 2: (Strike if N.A.)                                                                                                                                           | S\$                                                          | Name 2:                                                                            |
| Payee 3: (Strike if N.A.)                                                                                                                                           | S\$                                                          | Name 3:                                                                            |