

**Focus Auto Pte Ltd**  
**UEN No. 201004495R**  
**GST Reg. No. 201004495R**  
**Tel : 6886 9097 Fax : 6481 9095**  
**Email : [claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)**

Date : 05/05/2021

BY E-MAIL / MAIL

Your ref : GBH5306U  
Our ref : SLQ6421Y

**WITHOUT PREJUDICE**

**M/S AIG Asia Pacific Insurance Pte Ltd**  
78 Shenton Way, #07-16  
Singapore 079120

Dear Sir/Madam,

**ACCIDENT INVOLVING : ( SLQ6421Y & GBH5306U ) ALONG ESSO ANG MO KIO AVENUE 3**  
**DOA: 07/01/2021 TIME: 1600 HOURS**

We refer to the above matter and write on behalf of ONESTO LEASING PTE LTD, the registered owner of SLQ6421Y in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving / or management of your insured vehicle. Your insured's vehicle GBH5306U collided onto the rear portion of our client vehicle SLQ6421Y. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows : -

1. Cost of Repair	(\$1100 + 7% GST)	\$	1,177.00
2. Loss of Rental	(2 days × \$180)	\$	360.00
3. Buy 3rd Party Insurer's Search Fee		\$	2.00

**Total Amount:** \$ 1,539.00

Enclosed are the following documents for your perusal.

- 1) Driver's driving license / Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) GIA Search (GBH5306U)
- 5) Original repair claim
- 6) Car Rental Agreement / Receipt

**The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.**

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,

  
**Jenny Koh**  
**Claims Executive**  
**HP: 8139 9800**  
Jenny Koh

## **Focus Auto Pte Ltd**

Business Reg. No: 201004495R

GST Reg. No: 201004495R

No 1 Kaki Bukit Ave 6 Autobay

#02-50 Singapore 417883

Date : 05/05/2021

### **ONESTO LEASING PTE LTD**

C/O NO 1 KAKI BUKIT AVENUE 6

AUTOBAY #02-48/50

SINGAPORE 417883

MOTOR VEHICLE NO : SLQ6421Y

TOYOTA PRUIS HYBRID 1.8 CVT

REPAIR CLAIM

\$ 1,100.00

### **LUMP SUM**

Sub- total : \$ 1,100.00

7% GST : \$ 77.00

Total : \$ 1,177.00

SINGAPORE DOLLARS : ONE THOUSAND ONE HUNDRED AND SEVENTY-SEVEN ONLY.

## SINGAPORE ACCIDENT STATEMENT

### IMPORTANT NOTICE

1. Please report correctly the details of the accident to speed up the claims process.
2. This Form must be completed by the Policyholder and/or the Authorised Driver
3. Information provided must be as truthful and accurate as possible. Any wilful misrepresentation or withholding of material facts may allow insurance companies to repudiate policy liability.
4. The issue and acceptance of this Form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. Any false reporting may be referred to the Police for investigation.
6. This report will be forwarded by the insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will, for a fee, be made available upon application by interested parties.
7. By the lodgement of this report to the insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.

### ACCIDENT STATEMENT

Date of Submission	08/01/2021 15:42 (SGT)
Date of Accident	07/01/2021 16:00 (SGT)
Exact Location of Accident	Singapore
Additional Location Information	ESSO Ang Mo Kio Avenue 3
Country/State of Loss	Singapore

### DETAILS OF OWN VEHICLE

Vehicle Registration Number	SLQ6421Y
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#### INSURED/POLICYHOLDER

Is company?	Yes
Name Of Registered Owner	ONESTO LEASING PTE LTD
Company Reg No	2XXXXX843R
Email Address	rahukokwai@gmail.com
Mobile Phone No	(Phone) +65-82028477
Alternative Phone No	+65-82028477

#### VEHICLE PARTICULARS

Manufacturer	Toyota
Model	Prius
Variant	-
Exact purpose for which vehicle was being used at time of accident	Private use
Are you claiming under your own insurance policy for repair to your vehicle?	No - Claiming third party
Vehicle Category	Private hire

#### INSURANCE COMPANY

Name of Insurance Company	NTUC
Type of Coverage	Comprehensive
Fleet Policy	No
Policy Number	5104927116-01 (CLASSIC)
Cover Note Number	-

#### DRIVER

Name of Driver	Chee Kok Wai (Zhu Guowei)
NRIC No	SXXXX550I
Date Of Birth	14/03/1983
Occupation	Outdoor

Date Of Driving Pass	11/04/2007
Driving experience	13 YEARS AND 9 MONTHS
Gender	Male
Mobile Number	(Phone) +65-82028477
Alt. Phone Number	-
Email Address	rahukokwai@gmail.com
Address	Blk 210B Punggol Place #06-1204
Address complement	-
Postcode	822210
Is the driver the policyholder?	No
If No, Relationship of the Driver with the Insured	Hirer
Does Driver Own Other Vehicles?	No
Vehicle Registration Number of Other Vehicle Owned by Driver	-
Insurance Company of Other Vehicle Owned by Driver	-

#### GENERAL INFORMATION OF THE ACCIDENT

Type of Accident	Collision - Head on collision
Weather Conditions	After Rain
Road Surface	Wet

#### OTHER INFORMATION

Was any foreign vehicle involved in the accident?	No
Number of vehicles involved in the accident	2
Was anybody injured in the Accident?	No
Was any injured conveyed to hospital by ambulance?	-
Was any other material or property damaged?	Yes
Number of Passengers (Including Driver)	0
Has the driver been approached by unknown person(s) soliciting/offering accident claims assistance?	No

#### DETAILS OF POLICE ACTION

Was the accident reported to the police?	No
Was notice of intended Prosecution given?	No
If yes, against whom?	-

#### CIRCUMSTANCES OF ACCIDENT

Refer to Sketch Plan

#### ATTACHMENT(S)

Are accident photos available for attachment?	Yes
Was there any video captured by Car Camera?	No
Was there any audio recorded?	No

#### DETAILS OF OTHER VEHICLE PROPERTY 1

Vehicle Registration Number	GBH5306U
Vehicle Manufacturer	-
Vehicle Model	-
Vehicle Variant	-
Vehicle Colour	-
Vehicle Category	Commercial vehicle
Name of Driver	Ong Ng Teck
NRIC No	SXXXX018I
Contact Number	(Phone) +65-98277262
Address	-
Address complement	-
Postcode	-



Insurance Company Name ..... -  
Nature Of Damage ..... -  
Details of property damaged in accident ..... -  
No. Of Passenger (Including Driver) ..... -

**SKETCH PLAN****IMPORTANT NOTICE**

1. Please report **correctly** the details of the accident to speed up the claims process.
2. This Form must be **completed by the Policyholder and/or the Authorised Driver**.
3. Information provided must be as **truthful and accurate as possible**. Any wilful misrepresentation or withholding of material facts may allow insurance companies to **repudiate policy liability**.
4. The issue and acceptance of this Form by insurance companies is not an admission of policy liability on the part of the insurance companies.
5. **Any false reporting may be referred to the Police for investigation.**
6. The report will be forwarded by the Insurers of the GIA Records Management Centre established by the General Insurance Association of Singapore (GIA) for archiving and that copies of this report will for a fee be made available upon application by interested parties.
7. By the lodgment of this report to the insurers, you hereby consent to the archiving of this report at the centre and to copies of the report being made available aforesaid.

**8. Consent under the Personal Data Protection Act (PDPA)**

I understand, acknowledge, agree and consent that:

- (a) My insurer, my workshop and the General Insurance Association of Singapore ("GIA") may/are permitted to collect, use, disclose and/or process my personal data/personal information set out in this [form] and any other personal information provided by me or possessed by my insurer (collectively the "Personal Information") and disclose and transfer such Personal Information to all insurer(s) who have insured vehicle(s) involved in this accident (all insurer(s) who have insured vehicle(s) involved in this accident shall be collectively referred to as the "Insurers"), the Insurers' lawyers/law firms, the Monetary Authority of Singapore and any relevant government agency/authority (such as the police), for the purpose(s) of:
  - (i) processing, handling and/or dealing with my claims including the settlement of the claims and any necessary investigations relating to the claims;
  - (ii) investigating the accident and/or my claims;
  - (iii) carrying out and/or dealing with my instructions or responding to any enquiries by me;
  - (iv) administering my claims (including the mailing of correspondence, statements, invoices, reports or notices to me, which could involve disclosure of certain personal data about me to bring about delivery of the same as well as on the external cover of envelopes/mail packages); and/or
  - (v) complying with applicable law in administering, processing, handling and/or dealing with my claims (collectively the "Purposes")
- (b) all insurer(s) who have insured vehicle(s) involved in this accident and the Insurers' lawyers/law firms, may/are permitted to collect, use, disclose and/or process my Personal Information for one or more of the above Purposes; and
- (c) my Personal Information may/can be disclosed by any of the Insurers and/or GIA to their third party service providers or agents (including their lawyers/law firms), which may be sited outside of Singapore, for one or more of the above Purposes.
- (d) my Personal Information will also be collected and used to compile claims history for the purpose of fraud detection, investigation and management in present and all future claims.
- (e) the information so collected under (d) above may be shared / disclosed:
  - (i) to all insurers and/or any other third parties that assist in evaluating, investigating, controlling or managing fraud, regulators, law enforcement and government agencies as reasonably required for the purposes stated, or
  - (ii) for complying with requirements under any regulations, laws or court orders.



Policyholder's Signature  
Date & Time:

Driver's Signature  
(If driver is not the policyholder)  
Date & Time:

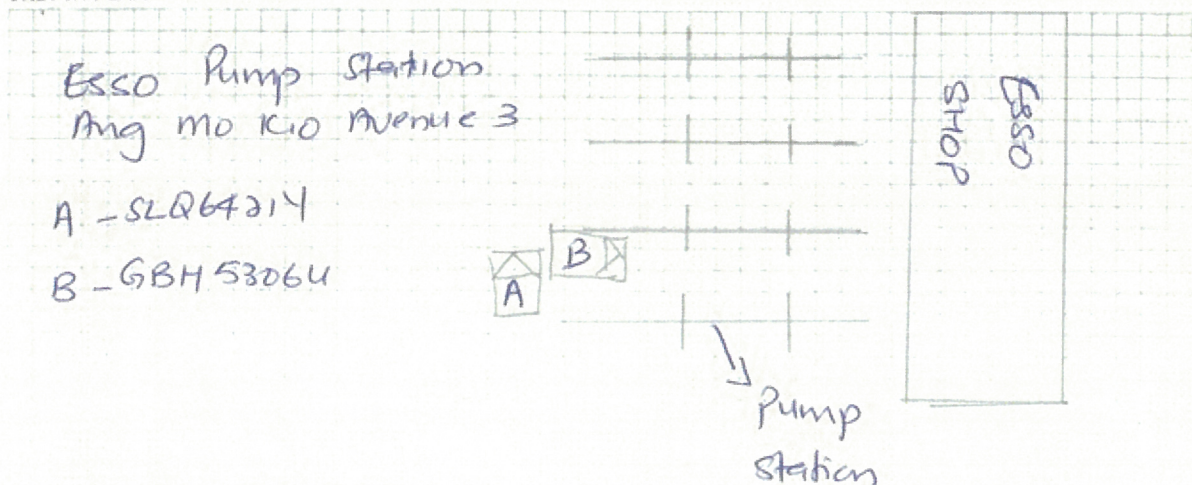
8/01/2021

IDAC KAKI BUKIT (VAC)  
23 Kaki Bukit Ave 4 #02-02  
Singapore 415933  
Tel: 67416697 Fax: 67492305  
Email: vackb@vicom.com.sg

Reporting Centre Personnel's Signature  
Name: 08 JAN 2021  
NRIC/FIN No.:



## SKETCH PLAN



## DESCRIBE CIRCUMSTANCES OF THE ACCIDENT

On 07/01/21 at about 1600hrs I drive into esso pump station at ang mo kio Avenue 3. All pump is full while I am waiting I park my car and run to the toilet. Once I out from the toilet I noticed vehicle B (GBH53064) had hit my vehicle while he is reverse. My right side of my door vehicle is damage due to this accident.

You had been advised by workshop that in the event that you wish to claim against your own policy (OD claim), there is a **Fourteen (14) days clause** whereby the claim must be made within the stipulated timeframe from the day of occurrence.

## DECLARATION

I/We declare the foregoing particulars are true in every respect.

Policyholder's Signature  
Date & Time:

Driver's Signature  
(If driver is not the policyholder)  
Date & Time:

Reporting Only
Claim OD
Claim TP
Claim OD / TP at other workshop

IDAC KAKI BUKIT (VAC)

23 Kaki Bukit Ave 4 #02-02

Singapore 415933


Tel: 67416697 Fax: 67492305

Email: vackb@vicom.com.sg

Reporting Centre Personnel's Signature  
Name: 08 JAN 2021  
NRIC/FIN No.:



REPUBLIC OF SINGAPORE  
IDENTITY CARD NO. S83085501



Name: CHEE KOK WAI (ZHU GUOWEI)  
朱國偉  
Race: CHINESE  
Date of Birth: 14-03-1983  
Sex: M  
Country of Birth: SINGAPORE

FOR CLAIMS & GIA REPORTING ONLY

REPUBLIC OF SINGAPORE DRIVING LICENCE


Licence Number: S83085501  
Name: CHEE KOK WAI (ZHU GUOWEI)  
Birth Date: 14 Mar 1983  
Issue Date: 11 Apr 2007



FOR CLAIMS & GIA REPORTING ONLY

001492319E

Land Transport Authority




VOCATIONAL LICENCE  
Licence No: S83085501  
Name: CHEE KOK WAI  
Card Issue Date: 19/02/2018  
Please visit [www.lta.gov.sg](http://www.lta.gov.sg) to check the status of this vocational licence


FOR CLAIMS & GIA REPORTING ONLY

PDVL/TDVL  
33 888 88888  
276218

2997410



NRIC No: S83085501



FOR CLAIMS & GIA REPORTING ONLY

Blood Group: O+ Date of issue: 17-12-1997

APT BLK 210B PUNGGOL PLACE #06-1204  
SINGAPORE 822210  
NRIC No: S83085501 Date: 09/06/2019

YOU ARE LICENSED TO DRIVE VEHICLES IN THE FOLLOWING CLASS

Class	Description	Valid Date
Class 3	Motor cars <= 3000 kg with <= 7 passengers, exclusive of the driver; and motor tractors/vehicles <= 2500 kg	11 Apr 2007
Class 4A	Omnibuses	05 Apr 2011

FOR CLAIMS & GIA REPORTING ONLY

S83085501 S/No. 9000146081

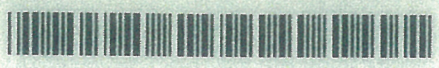
NP 428A

Licence No: S83085501

This card is not transferable and is the property of the Land Transport Authority (LTA). It must be surrendered to LTA on request. If found, please return to LTA, 10 Sin Ming Drive, Singapore 575701.

Type	Description	Issue Date
12	TAXI VL	19/02/2018

FOR CLAIMS & GIA REPORTING ONLY







### Certificate of Insurance

\$ 3095.45

MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) ACT (CHAPTER 189)  
MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) RULES, 1960  
ROAD TRANSPORT ACT, 1987 (MALAYSIA)  
ROAD TRANSPORT (AMENDMENT) ACT, 2019 (MALAYSIA)  
MOTOR VEHICLES (THIRD PARTY RISKS) RULES, 1959 (MALAYSIA)

Certificate Number: S104927116-01 Cover : drive CLASSIC

1. Index mark and Registration Number of Vehicle : SLQ6421Y  
Chassis Number : JTDKB3FU603562093

2. Name of Policyholder : ONESTO LEASING PTE LTD

3. Effective Date of Insurance : 18 Jan 2020

4. Expiry Date of Insurance : 17 Jan 2021

5. Persons or Classes of Persons entitled to drive:  
(a) The Policyholder.  
(b) Any other person who is driving on the Policyholder's order or with his/her permission.  
Provided that the person driving is permitted in accordance with the licensing or other laws or regulations to drive the Motor Vehicle or has been so permitted and is not disqualified by order of a Court of Law or by reason of any enactment or regulation in that behalf from driving the Motor Vehicle.

6. Limitations as to Use:  
(a) Use for social domestic and pleasure purposes and in connection with the Policyholder's or Hirer's business.

**This Policy does not cover**  
(a) Use for racing, pace-making, reliability trial or speed-testing.  
(b) Use for the carriage of goods (other than samples) in connection with any trade or business.  
(c) Use for any purpose in connection with the Motor Trade.

# Limitations rendered inoperative by Section 8 of the Motor Vehicle (Third Party Risks and Compensation) Act (Chapter 189) and Section 95 of the Road Transport Act, 1987 (Malaysia), are not to be included under these headings.

WINDSCREEN EXCESS	: S\$100
ADDITIONAL EXCESS	: N/A
UNNAMED DRIVER EXCESS	: PLEASE REFER OVERLEAF
REPAIR AT OWNER'S PREFERRED WORKSHOP	: NO
INSURE WITH COE	: YES
NCD PROTECTION	: NO
TRANSPORT ALLOWANCE	: NO
EXCESS WAIVER	: NO
PRIMARY DRIVER	: N/A
NAMED DRIVER (1)	: N/A
NAMED DRIVER (2)	: N/A
HIRE PURCHASE COMPANY	: TECK WEI CREDIT PTE LTD
SUM INSURED	: MARKET VALUE OF INSURED VEHICLE AT TIME OF LOSS

**TECK WEI CREDIT PTE LTD**  
Co. Reg. No. 200512300K  
210 Turf Club Road  
The Grandstand, Lot A8  
Singapore 287995  
Tel: 6465 0020 Fax: 6465 0017  
Email: info@teckwei.com.sg

(We hereby Certify that the Policy to which this Certificate relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Chapter 189) and Part IV of the Road Transport Act, 1987 (Malaysia)

Agency : TECK WEI CREDIT PTE. LTD. (00000572499)  
Date of Issue : 07 Jan 2020 10:20 hrs

For NTUC INCOME INSURANCE CO-OPERATIVE LIMITED

Chief Executive

## ONESTO LEASING PTE. LTD.

NO. 210 TURF CLUB ROAD, THE GRANDSTAND CAR MALL, LOT A5, SINGAPORE 287995  
Tel: 6465 0020 Fax: 6465 0017

### HIRER PARTICULARS

ID/IRIC No/ROC : S83085501  
Name/Company : CHEE KOK WAI (ZHU GUOWEI)  
Address : NO. 210B #06-1204  
PUNGGOL PLACE  
Person in charge : CHEE KOK WAI (ZHU GUOWEI)  
Tel: 8202 8477 HP: 8202 8477  
Email : RAHUKOKWAI@GMAIL.COM

### RENTAL AGREEMENT

HA202009-0026

Agreement Date: 29/09/2020  
Rental Term: Weekly  
Rental Rate: 420.00 Weekly  
Agreed End Date: 28/10/2020  
Agreed Period: 1 MONTH  
Contract Ref:   
Excess for vehicle damage S\$ 2000 / 2000

### RENTAL VEHICLE/ACCESSORIES

S/N	Rental Item ID	Reg.No	Make	Model	Capacity	Rental Quantity
1	SLO6421Y-001	SLO6421Y	TOYOTA	PRIUS HYBRID 1.8 CVT	1798	1.00

### DRIVER PARTICULARS (IF NOT STATED)

No.	Name	NRIC No.	D.O.B	Nationality	Contact No.	Address	Lic. Pass Date
1	CHEE KOK WAI (ZHU GUOWEI)	S83085501	14/03/1983	SINGAPORE	8202 8477	NO. 210B #06-1204 PUNGGOL PLACE	11/04/2007

### DELIVERY OF VEHICLE

Check Out By:		
Date	Time	Mileage Out
29/09/2020	10:40AM	
Petrol Out: Empty 1/8 1/4 3/8 1/2 5/8 3/4 7/8 Full		
Estimated date of return:		
FRONT	LEFT	
REAR	RIGHT	
Check In By:		
Date	Time	Mileage In
Petrol In: Empty 1/8 1/4 3/8 1/2 5/8 3/4 7/8 Full		
Petrol used:		
(Note: Petrol Level to be Return as it was Rented out)		
Return Note:		
Computation Check By:		

Mode Of Payment			
Credit card	<input type="checkbox"/>	Cash	<input type="checkbox"/>
Cheque	<input type="checkbox"/>	Company bill	<input type="checkbox"/>
Rental Due		392.52	
Delivery Charge			
GST Due		27.48	
Total Due		420.00	
Total Paid			
Damage Recovery			
Others			
Deposit		0.00	
Amount Refund			

NO REFUND OF DEPOSIT ON - PUBLIC HOLIDAYS -  
SUNDAY AND AFTER 5.00 p.m DAILY

PAYMENTS FOR DEPOSIT WILL BE REFUNDED BY  
CHEQUE AFTER 7 DAYS

Remarks:



CO's STAMP

SIGNATURE


## INSURER ENQUIRY

**Find  
insurer**

Vehicle reg. no.

GBH5306U

Date of Accident

07/01/2021 

Reset

% **RESULT & RECEIPT**

## TP Insurer Enquiry

Insurance ..... **AIG**Period of Insurance ..... **29/06/2020 - 28/06/2021**Requested By ..... **Jenny Koh Bian Leng (FOCUS ...**Requested Date ..... **08/01/2021 14:15****Payment details**Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**