

ASSIGNMENTSurveyor: ADRIANDOI: 22/04/2021Date / Time : 22/04/2021

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : SLV 9151EClaim No. : VC014472

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : 19/04/2021 11:09Place of Accident : PORTSDOWN AVENUE LEADING INTO AYE

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**SMP 7909UINSRS:  
WSP: PREMIUM  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                     | SLV 9151E - X                                                                         | SMP 7909U - X                                                | STAGE                              | DATE / PIC                                        |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------|---------------------------------------------------|
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (1st):           |                                                   |
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (2nd):           |                                                   |
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (Final):         |                                                   |
|                                                                                |                                                                                       |                                                              | Notification ltr (if non-pickup):  |                                                   |
|                                                                                |                                                                                       |                                                              | Call OI:                           |                                                   |
|                                                                                |                                                                                       |                                                              | After call ltr to OI:              |                                                   |
|                                                                                |                                                                                       |                                                              | <b>Documentation Check List:</b>   | <b>Handler</b> <b>Typist</b>                      |
|                                                                                |                                                                                       |                                                              | Notification ltr (if non-pickup)   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | After call ltr to OI:              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Authorisation To Act:              | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Release Voucher:                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Final Repair Bill:                 | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Car Rental Invoice:                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Towing Invoice                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | LTA / GIA :                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Medical Bill:                      | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | PIR:                               | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Mandate/Reject Instruction:        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | LOD                                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Payment Breakdown Form:            | <input type="checkbox"/>                          |
|                                                                                |                                                                                       |                                                              | Post-Repair Photos:                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Others:                            | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                      | Date/Time: _____                                                                      | Sent By: _____                                               |                                    |                                                   |
| <b>FINALIZATION</b>                                                            | Date/Time: _____                                                                      | Confirm with: _____                                          | Confirm by: <u>LWP</u>             |                                                   |
| Repair Cost: <u>P/P</u>                                                        | S\$ <u>3,816.00</u> ( <u>3</u> days) Reduction: <u>33</u> %                           | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                    |                                                   |
| <b>FINAL SETTLEMENT</b>                                                        | Date/Time: <u>28.03.22</u> Confirm with <u>NADIA</u>                                  | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                    |                                                   |
| Final Liability:                                                               | % <u>100</u> (Agreed / Assessed) BOLA S/N No. : <u>27</u>                             | If NO or B 28, Ass. Lia :                                    |                                    |                                                   |
| Repair Cost: <u>w/GST</u>                                                      | S\$ <u>4,083.12</u> <u>OI REAR ENDED TP</u>                                           |                                                              |                                    |                                                   |
| Loss of Rental (LOR):                                                          | S\$ <u>-</u> ( _____ days)                                                            |                                                              |                                    |                                                   |
| Loss of Use (LOU):                                                             | S\$ <u>180.00</u> (\$ <u>60</u> x <u>3</u> days)                                      |                                                              |                                    |                                                   |
| Loss of Income (LOI):                                                          | S\$ <u>-</u> (\$ _____ x _____ days)                                                  |                                                              |                                    |                                                   |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> | LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                              |                                    |                                                   |
| GIA/LTA Search                                                                 | S\$ <u>2.00</u>                                                                       |                                                              |                                    |                                                   |
| Medical:                                                                       | S\$ <u>-</u>                                                                          | 1) Claim status: Normal/ <del>Reject/Dispute/Settle</del>    |                                    |                                                   |
| Disbursement:                                                                  | S\$ <u>-</u> (e.g. Tow/ Independent )                                                 | 2) Report Format: <u>TP</u>                                  |                                    |                                                   |
| Legal Cost                                                                     | S\$ <u>-</u>                                                                          | 3) Survey fee: <u>\$400</u>                                  |                                    |                                                   |
| <b>Total:</b>                                                                  | S\$ <u>4,265.12</u>                                                                   | <b>Global Sum S\$:</b>                                       |                                    |                                                   |
| <b>FINAL PAYMENT</b>                                                           | Date/Time: <u>28.03.22</u> Confirm with: <u>NADIA</u>                                 | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                    |                                                   |
| Payee 1:                                                                       | S\$ <u>4,265.12</u>                                                                   | Name 1:                                                      | <u>PREMIUM AUTOMOBILES PTE LTD</u> |                                                   |
| Payee 2: (Strike if N.A.)                                                      | S\$                                                                                   | Name 2:                                                      |                                    |                                                   |
| Payee 3: (Strike if N.A.)                                                      | S\$                                                                                   | Name 3:                                                      |                                    |                                                   |