

To: **Longpac Insurance Bhd.**  
300 Beach Road #17-04/07  
The Concourse  
Singapore 199555

Attn: **Motor Claims Department**

Date: 16<sup>th</sup> May 2021

Dear Sir/Madam,

Claimant: **Metro Builders Pte Ltd**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 12/04/2021 at along Yishun Avenue 8 involving our client's vehicle registration number GBG 6155 L and vehicle registration number GBB 3337 A driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$13,800.00
2) Loss of Rental (SGD\$150.00 x 17Days)	\$2,550.00
3) LTA Search Fee	\$7.45
4) Towing Fee	\$180.00

**Total :** **\$16,537.45**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Invoice & Agreement
- LTA Search Fee Receipt
- Towing Chit

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

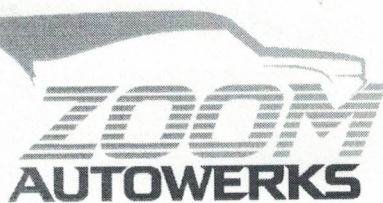
Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



## ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

✉ zoomautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 12/04/2021 16.35 along YISHUN AVE 8  
Involving vehicles GDB 6155 L, GDD 3337 A, SFB 6318 M, SSK 8202 E

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no GDB 6155 L at my request, I/We, METRO BUILDERS PTE LTD ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No 199302630M the owner of motor vehicle no GDB 6155 L, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 12 day of 04 (month) 20 21 (year)

METRO BUILDERS

Signed by "the claimant"

Name: METRO BUILDERS PTE LTD

NRIC No: 199302630M



Signed by Zoom Autowerks Pte Ltd

Name: REXAND TIONG



# CARS FOR RENT (2016) PTE LTD

**Mailing Address:**

10 Kaki Bukit Ave 4 #09-60 Premier@Kaki Bukit, Singapore 415874

Tel Nos.: +65 6970 9119 / 6789 5155

Co. Reg'n No.: 201609732N

GST Reg'n No.: 201609732N

Tax Invoice #: E2104249

Date: 30-04-21

**Bill To:**

Zoom Autowerks

For the account of:

Song Yue Seng

S1727621D

142 Bedok Reservoir Road

#10-1557

**Ship To:**

Zoom Autowerks

For the account of:

Song Yue Seng

S1727621D

142 Bedok Reservoir Road

#10-1557

1

Description	Amount	Job No.
Vehicle Rental for Period 12.04.2021 to 29.04.2021 (Billing for days 17 X \$150.00/per day) (Vehicle No.: GBG6155L)	\$2,550.00	GBG3830R SR

Your Order #: E17996

Terms: Net 30th after

GST:

\$166.82

COMMENT

CODE

RATE

GST SALE AMOUNT

Total Inv Amt:

\$2,550.00

SR

7%

\$166.82

\$2,383.18

Amount Applied:

\$0.00

Balance Due:

\$2,550.00





# CARS FOR RENT (2016) PTE LTD

10 Kaki Bukit Ave 4 #09-60 Premier @ Kaki Bukit Singapore 415874

Tel: 6970 9119 Fax: 6970 9961

Website: www.carsforrent2016.com

No: E 17996

1E2104299

GBG6155L (200m)

ROC/GST No: 201609732N

## VEHICLE RENTAL AGREEMENT

### HIRER'S PARTICULAR

Name: (as in I/C) Song Yue seng

NRIC/PASSPORT No: 81727621D

Date of Birth: \_\_\_\_\_

Address (Res): 142 Bedok Reservoir Road  
#10-1557 S(470142)

Driving Licence No: \_\_\_\_\_ D/L Type: Local / International

Issue Date: \_\_\_\_\_

Tel: (O) \_\_\_\_\_ HP 98511082

Company Name: \_\_\_\_\_

Company UEN: \_\_\_\_\_

Company Address: \_\_\_\_\_

### ADDITIONAL DRIVER'S PARTICULARS

Name: (as in I/C) \_\_\_\_\_

NRIC/PASSPORT No: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address (Res): \_\_\_\_\_

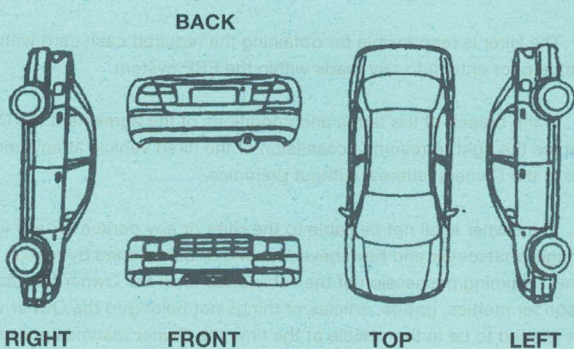
Driving Licence No: \_\_\_\_\_ D/L Type: Local / International

Issue Date: \_\_\_\_\_

Tel: (O) \_\_\_\_\_ HP \_\_\_\_\_

### VEHICLE CHECK LIST

INDICATE:  
D - DENTS  
S - SCRATCHES  
A - ACCIDENTS



Vehicle No: GBG3830R Replace Veh No: \_\_\_\_\_

Mileage out: \_\_\_\_\_

Make & Model: NISSAN CABSTAR Auto / Manual

OUT: Date 12/04/21 Time: 17.30PM

HIRE PERIOD

OWN DAMAGE CLAIM Excess S\$ 2000

THIRD PARTY CLAIM Excess S\$ 1500

### CHARGES

Daily 17 @\$ 150 per day 2550 00

Weekly @\$ per week

Monthly @\$ per month

Others @\$

Delivery Service

GST

### SUB-TOTAL \$

### PETROL LEVEL

Out E 1/4 1/2 3/4 F  
In E 1/4 1/2 3/4 F

EXTENSION

Misc. \_\_\_\_\_

GST included

TOTAL CHARGES 2550 00

Rented put by: \_\_\_\_\_

Hirer's Signature \_\_\_\_\_

Addition Driver's Signature \_\_\_\_\_

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/ credit card for payment, I agree that all amount payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have given CARS FOR RENT (2016) PTE LTD in connection with this agreement is true.

### \* IMPORTANT

1. ONLY PERSON ABOVE 22 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
3. THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN ABOVE.
4. IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
5. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY. AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY CARS FOR RENT (2016) PTE LTD

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVE" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO CARDS FOR RENT (2016) PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	HIRER'S SIGNATURE
<u>29/04/2021</u>	<u>1800</u>				



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 13 Apr 2021 / 13:21:48

Receipt Date/Time : 13 Apr 2021 / 13:21:42

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-210413-001777

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
Result of Insurance Enquiry - GBB3337A As at 12 Apr 2021/16:25:00 Insurance Co: LONPAC INSURANCE BHD				
1	Insurance Enquiry - GBB3337A Enquiry Fee 20210413132041235878	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	526471XXXXXX0962	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## CASH SALE/WORK ORDER

No. 196463

Date: 12/07/21

寶號  
Messrs: (CASH (POLAND))

車號  
Vehicle No: FBG6L99L 車型 Model No: N/CABSTAR

時間(日/夜)  
Time (day/night): Contact No: 1

由  
Location: YISHUN AVE 8

到  
To: BAYVIEW BIZ 01-53

Cash \$: 180 其他 Others:

經手人  
Authorised By: JIM Tow Truck Driver Name: Sun/Gao

- ☐ Jump Start/Changing of battery
- ☐ Tyre Replacement
- ☒ Accident/Breakdown
- ☐ Multi/Basement
- ☐ With Load/Cargo Box
- ☐ King Dolly
- ☐ Transport Charge
- ☐ Low Body Kit
- ☐ Door Opening Service
- ☐ Crane Up/Winch Out
- ☐ Collect Doc/Key
- ☐ Repo
- ☐ Woodlands and Tuas Checkpoint

注意本公司對所拖之車輛,在進行中如有任何損失或破壞,一概由車主自行負責。

Note: Vehicle is towed at owner's risk. The company accepts no responsibility for damages or other misdemeanour to your vehicle whilst being towed.

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**PROFORMA INVOICE**

To: **Lonpac Insurance Bhd.**  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

PF No. : ZP0000526  
Date : 16/5/2021  
VRN : GBG 6155 L  
Make & Model : Nissan Cabstar  
DOA : 12/4/2021  
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			13,800.00
2	Loss of Rental (\$150.00 x 17Days)			2,550.00
3	LTA Search Fee			7.45
4	Towing Fee			180.00

<b>TOTAL :</b>	<b>\$16,537.45</b>
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I agree to the price as listed above and confirm that  
goods are received in good condition.

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(Customer's Signature )

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(by Zoom Autowerks Pte Ltd)