

To: **India International Insurance Pte Ltd**
64 Cecil Street #04/#05
IOB Building
Singapore 049711

Attn: **Motor Claims Department**

Date: 1st May 2021

Dear Sir/Madam,

Claimant: **Tan Ham Hwang**

"WITHOUT PREJUDICE"

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 10/04/2021 at along CTE(AYE), exit to PIE(Changi) involving our client's vehicle registration number SMC 186 C and vehicle registration number SLL 4572 J driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$15,000.00
2) Loss of Rental (SGD\$100.00 x 14days)	\$1,400.00
3) Towing Fee	\$150.00
4) Cake Destroyed	\$88.00

Total : **\$16,638.00**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Agreement
- Towing Chit
- D'Maldives Confections Invoice

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

Elin Cai

Zoom Autowerks Pte Ltd

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com