

**ASSIGNMENT**Surveyor: AdrianDOI: 09/04/2021Date / Time : 09/04/2021Registered in Merimen: 09/04/2021**Pre-assign / CCU / FTE**Insured Vehicle No. : SMS 7011T

Claim No. : \_\_\_\_\_

Name of Insured : Mak Keen Wah

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

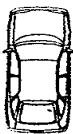
Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : 07/04/2021

Place of Accident : \_\_\_\_\_

Is driver the owner? ( ☒ YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : \_\_\_\_\_ (V/L: ☒ YES / NO )Insured Liability : \_\_\_\_\_ % **Final ? Yes / No**SKZ 9743M → \_\_\_\_\_ → \_\_\_\_\_ → \_\_\_\_\_ → \_\_\_\_\_INSRS:  
WSP: PREMIUM CARZ  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                     | SKZ 9743M : X ; SMS 7011T : X                                        |                                       | STAGE                                                                             | DATE / PIC                                                   |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------|
|                                                                                |                                                                      |                                       | Non-Reporting ltr (1st):                                                          |                                                              |
|                                                                                |                                                                      |                                       | Non-Reporting ltr (2nd):                                                          |                                                              |
|                                                                                |                                                                      |                                       | Non-Reporting ltr (Final):                                                        |                                                              |
|                                                                                |                                                                      |                                       | Notification ltr (if non-pickup):                                                 |                                                              |
|                                                                                |                                                                      |                                       | Call OI:                                                                          |                                                              |
|                                                                                |                                                                      |                                       | After call ltr to OI:                                                             |                                                              |
|                                                                                |                                                                      |                                       | <b>Documentation Check List:</b>                                                  | <b>Handler</b>                                               |
|                                                                                |                                                                      |                                       | Notification ltr (if non-pickup)                                                  | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | After call ltr to OI:                                                             | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Authorisation To Act:                                                             | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Release Voucher:                                                                  | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Final Repair Bill:                                                                | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Car Rental Invoice:                                                               | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Towing Invoice                                                                    | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | LTA / GIA :                                                                       | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Medical Bill:                                                                     | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | PIR:                                                                              | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Mandate/Reject Instruction:                                                       | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | LOD                                                                               | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Payment Breakdown Form:                                                           | <input type="checkbox"/>                                     |
| <b>PRELIMINARY ADVICE</b>                                                      | Date/Time:                                                           | Sent By:                              | Post-Repair Photos:                                                               | <input type="checkbox"/>                                     |
|                                                                                |                                                                      |                                       | Others:                                                                           | <input type="checkbox"/>                                     |
| <b>FINALIZATION</b>                                                            | Date/Time:                                                           | Confirm with:                         | Confirm by:                                                                       |                                                              |
| Repair Cost: L/S                                                               | S\$ 1,700.00                                                         | ( 4 days) Reduction: \$1,697.60       | % 50                                                                              | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                        | Date/Time: 29/06/2021                                                | Confirm with AUNTENG                  | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>           |                                                              |
| Final Liability:                                                               | % 100                                                                | (Agreed / Assessed) BOLA S/N No. : 22 | If NO or B 28, Ass. Lia :                                                         |                                                              |
| Repair Cost:                                                                   | S\$ 1,700.00                                                         |                                       |                                                                                   |                                                              |
| Loss of Rental (LOR):                                                          | S\$ ( days)                                                          |                                       |                                                                                   |                                                              |
| Loss of Use (LOU):                                                             | S\$ 180.00 (\$ 60 x 3 days)                                          |                                       |                                                                                   |                                                              |
| Loss of Income (LOI):                                                          | S\$ (\$ x days)                                                      |                                       |                                                                                   |                                                              |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> | LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> | [Tick only one]                       |                                                                                   |                                                              |
| GIA/LTA Search                                                                 | S\$ 7.45                                                             |                                       |                                                                                   |                                                              |
| Medical:                                                                       | S\$                                                                  |                                       | 1) Claim status: <input checked="" type="checkbox"/> Normal/Reject/Private Settle |                                                              |
| Disbursement:                                                                  | S\$ (e.g. Tow/ Independent )                                         |                                       | 2) Report Format: TP                                                              |                                                              |
| Legal Cost                                                                     | S\$                                                                  |                                       | 3) Survey fee: \$320.00                                                           |                                                              |
| <b>Total:</b>                                                                  | S\$ 1,887.45                                                         | <b>Global Sum S\$:</b>                |                                                                                   |                                                              |
| <b>FINAL PAYMENT</b>                                                           | Date/Time:                                                           | Confirm with:                         | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/>           |                                                              |
| Payee 1:                                                                       | S\$ 1,887.45                                                         | Name 1: PREMIUM CARZ SERVICES PTE LTD |                                                                                   |                                                              |
| Payee 2: (Strike if N.A.)                                                      | S\$                                                                  | Name 2:                               |                                                                                   |                                                              |
| Payee 3: (Strike if N.A.)                                                      | S\$                                                                  | Name 3:                               |                                                                                   |                                                              |