

We claim on behalf of SMRT Buses Ltd, owner of the vehicle registration number SMB5003U. Your client's negligent driving has caused the above accident. As a result, my client has suffered the following losses,

Cost of Repair	\$1,300.00
Loss of Use	\$1,050.00 (3 days x \$350.00)
LTA search fee	\$7.00
Total	\$2,357.00

We enclose the following documents,

- 1) 1) Repair Invoice
- 2) 2) GIA report
- 3) LTA Search Fee

We look forward to your confirmation to settle our claims within 15 days from the date of this email. Payment by cheque shall be crossed and made payable to SMRT Buses Ltd.

Thanks & Regards
Hua Yen